

**Sunrise Package (Month of Wedding Coordination)**

We don't "jump into" your planning until two (2) months prior to the wedding day. At this point we will be assisting you in pulling together an itinerary, confirming vendor commitments and double-checking the details, decisions, and services that you have already contracted for. Apropos Creations will be working with the information you give us to formulate a master plan for the entire day, so that you can rest assured that the details are in place and the event is being managed by a professional. Because these services are not as extensive as a full package that covers all the planning from beginning to end, "Month of" is a very budget friendly way to get peace of mind on your wedding day.

- Assist in coordination of the rehearsal, two (2) hours
- Assume the wedding planning responsibilities two (2) months prior to your wedding date
- On site coordination and direction of wedding day, up to eight (8) hours
  - Facilitate event flow from the ceremony to cocktails to dinner to dancing
  - Cue wedding party and vendors throughout the services
  - Work with venue staff throughout the event to ensure all issues are attended to
  - Setup décor and wedding accessories
- Reasonable email and phone communication
- Deliver gifts and personal items to requested person
- Up to two (2) detail and planning meetings
- Vendor recommendations up to three (3) categories and 3 each
- One walk through at your ceremony and/ or reception venue
- Assist in venue layout and guest flow
- Advise on etiquette and protocol
- Create timeline for entire wedding day
- Communicate and confirm timeline with vendors
- Liaison between the facility staff, vendors, and families
- Work with all vendors to ensure timeline and clients' wishes are followed
- Direct and assist vendors as needed
- Assist bride and groom, wedding party, and immediate family
- Arrive at ceremony and reception sites one (1) hour prior to start time
- Direct processional in absence of church coordinator
- Pin boutonnieres and corsages
- Transport bride's personal items from ceremony to reception
- Coordinate with MC for introductions, first dance, toasts, cake cutting, etc.
- Distribute final payments to vendors during the event
- Coordinate grand exit for couple
- Provide wedding day emergency kit
- Handle any and all problems that arise so you can relax and enjoy your day
- Additional one (1) A La Carte Service from the menu below
- Up to 20 hours