



MADONNA RETREAT & CONFERENCE CENTER

"A place apart"

4040 ST. JOSEPH'S PLACE, NW, ALBUQUERQUE, NM 87120

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Madonna Retreat and Conference Center provides a quiet, comfortable setting to retreat from the busy pace of the city and is ideal for retreats and spiritual renewal, conference meetings, seminars and trainings, workshops and planning sessions. Church communities, education and government agencies, professional and community organizations are all welcome.

Prices & Room Information

- Madonna Center has 50 overnight rooms which accommodate 50 to 100 people and a range of conference room sizes to suit your needs. Guests in rooms without showers use the private showers accessed from the hall. There is a \$5/day commuter day guest fee for those using alternative housing.

<u>Room Occupancy</u>	<u>Private Bathroom</u>	<u>Shared Bathroom</u>
Single	\$49.00	\$33.00
Double	\$35.00	\$25.00
<i>Rates are per person, per night and are subject to change without notice. Does not include meals</i>		

- For guests with laptops, Wi-Fi connection is available throughout the Center.
- Conference rooms (2 rooms at about 1,000 sq. ft. each for 50 people) \$200 per day/room. The Center has several quiet lounge areas for reading, reflection, small group or one-on-one meetings.
- Madonna Center has Audio/Visual equipment available if needed with equipment fees as follows:

Microphone-\$15	Laser Pointer-\$5
Flipchart w/markers & newsprint-\$20	Whiteboard w/markers-\$15
TV/DVD/VCR cart-\$15	Mass Supplies-\$15

 Pull-down white-screens are available in each conference room - no charge.
- Madonna Center can provide beverage service for \$20/day or \$1 per day per person whichever is greater; service includes fair trade coffee, black & herbal hot tea, iced tea or hot cocoa & cider in season.
- Additionally, we have five classrooms available for use in Lourdes Hall. These rooms can accommodate 20-40 people comfortably and rent for \$35-\$75 per day, when the Center's overnight accommodations are used.
- Meals are provided by a caterer. Professional Catering is a separate call and is paid following your last meal. Professional Catering may be reached at phone (505) 831-8164 or (505) 249-7757.
- We require that groups provide a certificate of insurance to Madonna Center, which shows evidence of general liability coverage of not less than \$1,000,000 per occurrence.

Our office is open Monday through Friday, 8:30am-12:00pm and 1:00pm-4:30pm. We welcome your visit to the Center at anytime. A signed contract and paid deposit are needed to reserve any date.

Check us out online—www.retreatabq.org.