

# FACILITY RENTAL PACKAGES

## Atlantic Wildfowl Heritage Museum at The Historic de Witt Cottage

1113 Atlantic Avenue, Virginia Beach, VA. 23451

### **Package #1 – All Access – All Day Rental Fee \$2,500.00**

- Areas of Use: All access to the Cottage to include Bridal dressing room, 3 indoor galleries; Library Building – perfect for the Groom’s gathering; the Boathouse for catering and Gardens/Gazebo\*.
- Usage: All day - 10:00 am - 10:00 pm
- Setup is allowed the day prior for tent rentals on the lawn.
- Cleanup to be completed by 10:30 pm or before, on the day of event.
- Number of Guests – maximum of 200 people
- Discount for first responders, US Military or Veterans. (10% discount)
- Note: Perfect for wedding and reception, celebration party, employee appreciation gathering, fund raiser, etc.

### **Package #2 -All Access – 8 Hours - ½ day Rental Fee \$1,950.00**

- Areas of Use: All access to the Cottage to include Bridal dressing room, 3 indoor galleries; Library Building – perfect for the Groom’s gathering; the Boathouse for catering and Gardens/Gazebo\*.
- Usage: 8 hours maximum.
- Setup the day of the event only.
- Cleanup to be completed by 10:30 pm on the day of event.
- Number of Guests – maximum of 200\*
- Perfect for wedding reception, celebration party, employee appreciation gathering, etc.

### **•Package #3 – 3 Hours Maximum - Rental Fee \$750.00**

- Areas of Use: Access to Outdoor Gardens/Gazebo and Boathouse (for Caterer only)  
**OR** Edgar Brown Gallery (Upstairs Gallery)
- Usage: 3 hours maximum.
- Setup the day of the event only.
- Event must conclude by 5:00 pm with cleanup completed by 6:00 pm or earlier.
- Number of Guests: maximum of 50 inside and 200 outside\*
- Perfect for a walk on/walk off ceremony, Private dining, Baby Shower, Photography session etc.

**NOTE: Current Federal, State and Local COVID/Pandemic guidelines must be always followed and may impact maximum allowed capacity. Access to indoor restroom facilities is included with all packages. Additional insurance, licenses and fees may apply. A non-refundable 50% deposit with a signed rental agreement must be received and signed by all parties to reserve and secure your date. Balance is due 30 days prior to your event. Occupancy is 50 upstairs inside and up to 200 in the gardens.**