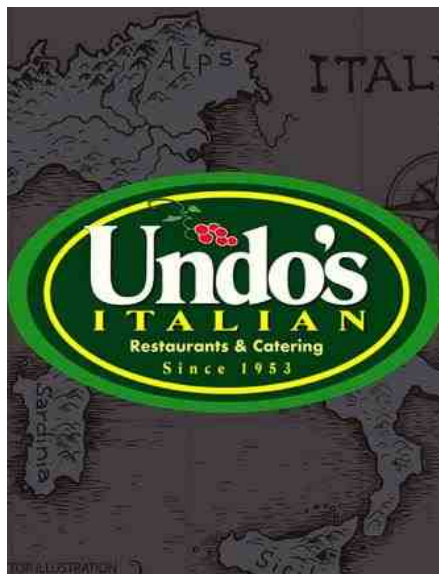


# Event Information Packet

CATERING & VENUE INFORMATION



## UNDO'S ITALIAN RESTAURANT & CATERING AT THE HOLIDAY INN WEIRTON-STEUBENVILLE AREA

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350 THREE SPRINGS DRIVE  
WEIRTON, WV 26062

*Holiday Inn*<sup>®</sup>  
AN IHG HOTEL

# Undo's Italian Restaurant & Catering at the Holiday Inn Weirton-Steubenville Area

Scan for catering menus, venue information, and pricing:



For information on event space, pricing, & available dates with Undo's Catering at Holiday Inn Weirton-Steubenville Area, contact:

Name	Phone	Email	Title
Emalee Wensyel	(800) 964-2929	<a href="mailto:Emalee@Undos.com">Emalee@Undos.com</a>	Catering Sales Manager
Gigi Zelewicz	(800) 964-2929	<a href="mailto:Gigi@Undos.com">Gigi@Undos.com</a>	Catering Sales Manager

For hotel-related inquires such as group rates for weddings, social, sports, corporate, or extended stay, contact:

Name	Phone	Email	Title
Brad Degenkolb	Office: (304) 723-5522 ext. 800 Cell: (740) 381-0394	<a href="mailto:brad@holidayinnweirton.com">brad@holidayinnweirton.com</a>	Hotel Director of Sales

# The Ballroom

Our Unique Event Space



The Ballroom space is comprised of the Brooke, Hancock, and Washington & Jefferson Rooms. It can either be left as one large space or broken out into three rooms.

**Maximum Capacity:**  
250-300 Guests

**Room Setup Styles:**  
Reception, Classroom Theater, Convention

**Ballroom Dimensions:**  
Length: 108' | Width: 42' | Ceiling Height: 9' | Total Sq. Ft.: 4536'

## Included With Your Room Rental:

- Free Wi-Fi
- Microphone
- Portable Podium
- Accessible Electrical Outlets for Uplighting, Charging, and Approved Devices
- Built-In Screen with Projector - Brooke Room
  - Portable Screen Available
- Dance Floor - Hancock Room

# Make it Your Own

## Individual Meeting Rooms



### The Brooke Room

An ideal space for a small- to medium-sized event. Perfect for traditional banquet style, classroom, or theater style setup. Includes built-in projector and screen.

Room Details: 33' L x 42' W (1386 Sq. Ft.)  
Capacity: Up to 100-125 People

### The Hancock Room

A comfortable space for a classroom, theater, U-shape, or boardroom-style setup for a small luncheon or dinner banquet. Portable projector available.

Room Details: 28' L x 42' W (1176 Sq. Ft.)  
Capacity: Up to 50-75 People



### The Washington & Jefferson Room

Perfect for a small- to medium-sized event, whether banquet, classroom, or theater-style setup. Portable projector available.

Room Details: 42' L x 47' W (1974 Sq. Ft.)  
Capacity: Up to 100-125 People



# Get Some Fresh Air

## Pre-Function and Outdoor Green Space

### Pre-Function Space

We offer a spacious and versatile pre-function space perfect for your event needs. Our pre-function area is designed to accommodate functions such as corporate meetings, conferences, and social gatherings. This well-appointed space provides ample room for networking, mingling, and registration. The open layout allows for easy customization and setup, ensuring a seamless flow for your event.



### Outdoor Green Space

Looking to rent an outdoor green space for your next event? With lush greenery and a serene atmosphere, our beautiful outdoor area is perfect for hosting a variety of events. Whether you're planning a small intimate gathering or a larger event, our space can accommodate your needs. Contact us today to discuss availability and pricing.

Outdoor Green Space is offered by the Holiday Inn Weirton-Steubenville Area. To inquire about this space only, please contact Brad Degenkolb, Director of Sales.

**Holiday Inn Weirton-Steubenville Area**  
304-723-5522 x 800  
Brad@HolidayInnWeirton.com



# Give Me the Details

Floor Plans & Room Rental Information

## Event Space

## Room Rental Pricing

**Ballroom**

\$750

**Brooke Room**

\$250

**Hancock Room**

\$250

**Washington & Jefferson  
Room**

\$250

**Outdoor Green Space**

Contact Hotel Director of  
Sales

[Click Here for  
Printable Floor Plans](#)

[Click Here for Interactive Floor  
Plans Provided by Social Tables](#)

Room rental pricing is based on no food and room rental only. With contracted food and beverage, there is a minimum of a \$50.00 rental fee plus \$1.00 per person Sunday through Friday and \$2.00 per person on Saturdays. Contact Undo's Catering for additional information.

All prices are subject to 18% service charge and 7% sales tax. Room rental includes china, salad plates, linen table cloth, linen skirts, paper napkins, and metal flatware.

# Wake Up & Smell the Coffee

## Breakfast, Brunch, and Lunch Menus

*25 Person Minimum*

### **Continental Breakfast Buffet | \$15 Per Person**

Donuts (1 per person), Fruit Salad, Chocolate Chip Cookies,  
Ice Water, Orange Juice, Coffee, & Tea Station  
Off Premise + \$2

### **Full Breakfast Buffet | \$18 Per Person**

Scrambled Eggs, Sausage or Ham, Home Fries, Donuts (1 per person),  
Fruit Salad, Italian Toast with Butter & Jelly,  
Ice Water, Orange Juice, Coffee, & Tea Station  
Off Premise + \$3

### **Brunch | \$25 Per Person**

Scrambled Eggs & Sausage, Grilled Potatoes, Marinated Grilled Chicken,  
Baked Cod with Sautéed Broccoli, Salad Selection, Italian Toast, and  
Cinnamon Rolls, Ice Water, Orange Juice, Coffee, & Tea Station  
Off Premise + \$3

### **Sit-Down or Buffet-Style Luncheons**

Available until 4pm. All meals include coffee & iced tea station. Soft drinks are available at \$3 per person (soft drinks are required to be pre-ordered). Assorted desserts available at \$7 per person.

#### **Tuna or Chicken Salad Croissant**

Soup of the Day, Pasta Salad

#### **2 Stuffed Shells**

Served With Your Choice of 1  
Meatball or 1 Sausage with Peppers &  
Onions, Salad & Bread

#### **Rigatoni**

Served With Your Choice of 1  
Meatball, 1 Sausage or 1 Boneless  
Chicken Breast, Salad & Bread

#### **Baked Chicken**

Served with Pasta Alfredo,  
Salad & Bread

#### **Lasagna**

Served With Your Choice of 1  
Meatball or 1 Sausage with  
Peppers & Onions, Salad & Bread

#### **Italian Sandwich**

Served With Potato Salad,  
Pickle, and Chips

#### **Grilled Chicken Salad**

Tomatoes, Cucumbers, Onions,  
Peppers, & Cheese, House or  
Ranch Dressing & Bread

#### **Meatball Sandwich**

Served With Potato Salad,  
Pickle, and Chips

# What's For Dinner?

## Buffet & Sit-Down Dinner Menu

### 25 Person Minimum

All meals include coffee & iced tea station. Soft drinks are available at \$3 per person (soft drinks are required to be pre-ordered). Assorted desserts are available at \$7 per person.

#### Buffet Dinners Include: Sit-Down Dinners Include:

Choice of Two Entrées  
Choice of Four Side Dishes  
Beverage Station  
Assorted Bread  
\$28 per person

Choice of One Entrée  
Choice of Two Side Dishes  
Salad & Assorted Bread  
Beverage Station  
\$31 per person

#### Choice of Entrées:

Roasted Pork Loin  
Hand Carved Prime Rib  
Chicken Parmesan  
Chicken Chardonnay  
Chicken Marsala  
Chicken with Lemon Butter Sauce  
Chicken Cordon Bleu  
Stuffed Chicken (Bread or Broccoli & Cheese)  
Roasted Chicken (Lightly Seasoned, Bone-In)  
Oven-Fried Chicken (Bone-In)  
Cabbage Rolls  
Country Ham  
Sausage & Peppers  
Lasagna (Meat or Cheese)  
Turkey Breast  
Pot Roast Tenderloin  
Baked Cod  
Baked Steak (Marsala or Marinara)  
Broiled Orange Roughy  
Stuffed Flounder  
Baby Back Ribs (BBQ or Seasoned)  
Sirloin (Sit-Down Only)

#### Choice of Side Dishes:

House Salad  
Spinach Salad  
Pasta Salad  
Fruit Salad  
Wedding Soup  
Fresh Vegetable Medley  
Pasta Primavera  
Rigatoni Marinara  
Stuffed Shells  
Cheese Ravioli  
Bread Stuffing  
Rice Pilaf  
Glazed Baby Carrots  
Green Beans  
Broccoli with Cheese sauce  
Roasted Red Potatoes  
Scalloped Potatoes  
Italian Potatoes  
Yukon Gold Potatoes  
Mashed Potatoes  
Chicken Noodles





# Oh, That Looks Good

Appetizers, Trays, and More

## Appetizers & Trays

### Meat Tray \$75 | Serves 25

Roast Beef, Capicola, Pepperoni, Salami, Turkey & Cubed or Sliced Ham

### Cheese Tray Large \$75 | Serves 25

American, Provolone, Swiss, Hot Pepper, & Cheddar

### Veggie Tray Large \$65 | Serves 25

Carrots, Celery, Cauliflower, Cucumbers, Broccoli, Black Olives, Pepperoncini with Dill Dip

### Sandwich Garnish Large \$65 | Serves 25

Lettuce, Tomato & Onion Slices, Pickle Chips, and Hot Pepper Rings

### Fresh Fruit Tray Large \$75 | Serves 25

Pineapple, Grapes, Strawberries, Honeydew, Cantaloupe, and Watermelon with a Creamy Dip

### 3-Foot Hoagie \$95

One foot each: Ham & Swiss, Turkey & American, Italian Cold Cuts, Garnished with Lettuce, Tomato, Onion, & Mayo

### Assorted Cookies | \$19 per dozen

### Baked Salato Crab Dip \$66 | Serves 25

### Baked Artichoke Dip \$75 | Serves 25

## A La Carte

Minimum order of 5 dozen for a la carte items

### Mini Meatballs | \$15 Per Dozen

Swedish, Marinara, or Sweet-n-Spicy

### Italian Sausage Bites | \$16 Per Dozen

### Chicken Wings \$15 Per Dozen

Sweet and Spicy or Breaded With Hot Sauce on the Side.

### Grilled Chicken Strips | \$22 Per Dozen

Sweet-N- Spicy, BBQ, or Grilled

### Cocktail Ribs | \$21 Per Dozen

### Stuffed Mushroom Caps | \$21 Per Dozen

Crabmeat, Cream Cheese & Bacon, or Spinach & Swiss

### Stuffed Banana Peppers | \$25 Per Dozen

Sausage or Vegetable

## & More

### Mini Chicken Salad Croissants

\$108 | 36 per tray

### Fresh Sandwich Rolls | \$12 Per Dozen

### Tossed Salad | \$6 Per Person

### 16oz Side of Extra Dressing | \$7

### Jumbo Shrimp Cocktail (16-20 per pound) | Market Price

### 8oz Mayo, Mustard or Ketchup | \$6



# I'll Just Have One More

## Hors D'oeuvres Reception

### *50 Person Minimum*

Choice of Three (3) Cold Hors D'oeuvres and Three (3) Hot Hors D'oeuvres  
Full Buffet of Hors D'oeuvres For:

Two (2) Hours: \$27 per person

Three (3) Hours: \$30 per person

Additional items may be added for \$5 per person, per item

Add a beverage station for \$3.50 per person

## Cold Hors D'oeuvres

**Fruit Tray with Dip (Seasonal)**

**Cube Cheese & Meat Board with  
Crackers & Dip**

**Mini Croissants:**  
Ham or Chicken Salad

**Crudit  with Dip**

**Bruschetta Bar**

**Muffins with Smoked Turkey with  
Assorted Marmalades**

**Assorted Sliders:**  
Ham & Swiss, Turkey & Cheese, Roast  
Beef & Horseradish

**Club House Chicken Squares**

**Assorted Olive Tray**

**Pin Wheel Tray**

**Caesar Salad:**  
With Your Choice of Chicken, Steak,  
Salmon or Tuna

## Hot Hors D'oeuvres

**Mini Meatballs:**  
Swedish, Marinara, or Sweet & Spicy

**Stuffed Mushrooms:**  
Crabmeat, Spinach & Swiss, or Cream  
Cheese & Bacon

**Chicken Wings:**  
Breaded – Hot, Mild, or BBQ  
Unbreaded – Hot, Mild, BBQ, or Sweet  
& Spicy

**Cocktail Riblets:**  
BBQ Sauce on the Side

**Sausage & Pepper Bites**

**Breaded Italian Cheese Ravioli:**  
With Ricotta & Prosciutto

**Assorted Gourmet Pizza Cuts:**  
Spinach, Salsa & Feta, Pesto, Tomato &  
Buffalo Mozzarella, Marinated Chicken  
& Artichoke Hearts

**Chicken Strips:**  
Breaded, Grilled, or Sweet & Spicy

**Chicken Quesadilla Triangles**

**Potato Skins with Bacon & Cheddar**

# Gold Performance

## Sit-Down Dinner

### **\$52.00 Per Person | 25 Person Minimum**

Four-Hour Unlimited Cocktail Service

Call brand liquor served in plastic barware.

Upgrade to top-shelf liquor for \$7 per person | add glass barware for \$5 per person

Liquor for bridal dance not included in open bar service

#### **Cocktail Hour Includes:**

Crudités Presentation with Dip and an Elegant Assortment of Cheese & Fruit

Stuffed Mushrooms with Crabmeat or Spinach & Swiss Cheese

(1 Hour Presentation)

#### **Dinner Includes:**

Choice of One Entrée and Choice of Two Sides

House Salad and Breads (Served Family Style)

#### **Choice of Entrées:**

Roasted Pork Loin  
Hand Carved Prime Rib  
Chicken Parmesan  
Chicken Chardonnay  
Chicken Marsala  
Chicken with Lemon Butter Sauce  
Chicken Cordon Bleu  
Stuffed Chicken (Bread or Broccoli & Cheese)  
Roasted Chicken (Lightly Seasoned, Bone-In)  
Oven-Fried Chicken (Bone-In)  
Cabbage Rolls  
Country Ham  
Sausage & Peppers  
Lasagna (Meat or Cheese)  
Turkey Breast  
Pot Roast Tenderloin  
Baked Cod  
Baked Steak (Marsala or Marinara)  
Broiled Orange Roughy  
Stuffed Flounder  
Baby Back Ribs (BBQ or Seasoned)  
Sirloin

#### **Choice of Side Dishes:**

House Salad  
Spinach Salad  
Pasta Salad  
Fruit Salad  
Wedding Soup  
Fresh Vegetable Medley  
Pasta Primavera  
Rigatoni Marinara  
Stuffed Shells  
Cheese Ravioli  
Bread Stuffing  
Rice Pilaf  
Glazed Baby Carrots  
Green Beans  
Broccoli with Cheese sauce  
Roasted Red Potatoes  
Scalloped Potatoes  
Italian Potatoes  
Yukon Gold Potatoes  
Mashed Potatoes  
Chicken Noodles

# Gold Performance

## Buffet Dinner

**\$50.00 Per Person | 25 Person Minimum**

Four-Hour Unlimited Cocktail Service

Call brand liquor served in plastic barware.

Upgrade to top-shelf liquor for \$7 per person | add glass barware for \$5 per person

Liquor for bridal dance not included in open bar service

### Cocktail Hour Includes:

Cheese Presentation, an elegant assortment of both imported and domestic cheeses, served with a variety of crackers

Crudité Presentation, an assortment of fresh vegetables served with a creamy dip  
(1 Hour Presentation)

### Dinner Includes:

Choice of Three Entrees, Choice of Four Sides and Assorted Breads

#### Choice of Entrées:

Roasted Pork Loin  
Hand Carved Prime Rib  
Veal Parmesan  
Chicken Chardonnay  
Chicken Marsala  
Chicken with Lemon Butter Sauce  
Chicken Cordon Bleu  
Stuffed Chicken (bread or broccoli & cheese)  
Roasted Chicken (lightly seasoned, bone-in)  
Oven-Fried Chicken (bone-in)  
Cabbage Rolls  
Country Ham  
Sausage & Peppers  
Lasagna (Meat or Cheese)  
Turkey Breast  
Tender Pot Roast  
Baked Cod  
Baked Steak (Marsala or Marinara)  
Broiled Orange Roughy  
Stuffed Flounder  
Baby Back Ribs (BBQ or Seasoned)

#### Choice of Side Dishes:

House Salad  
Spinach Salad  
Pasta Salad  
Fruit Salad  
Wedding Soup  
Fresh Vegetable Medley  
Pasta Primavera  
Rigatoni Marinara  
Stuffed Shells  
Cheese Ravioli  
Bread Stuffing  
Rice Pilaf  
Glazed Baby Carrots  
Green Beans  
Broccoli with Cheese sauce  
Roasted Red Potatoes  
Scalloped Potatoes  
Italian Potatoes  
Yukon Gold Potatoes  
Mashed Potatoes  
Chicken Noodles

# Bar Service Menu

2 hour minimum on all bar services | Professional bartender(s) included with all services

## Open Bar / Top Shelf Service:

\$14.00 per person for the first two hours / \$6.00 per person for each additional hour  
Includes top shelf liquor, house brands, canned or bottled beer, wine, soft drinks, and all mixers listed

## Open Bar / Basic Service:

\$13.00 per person for the first two hours / \$5.00 per person for each additional hour  
Includes house brands, canned or bottled beer, wine, soft drinks and all mixers listed

## Open Bar / By the Drink:

Renting party pays for all drinks served

## Cash Bar:

\$100 set-up fee - each guest pays for drinks individually as served

## Top Shelf Brands:

Jack Daniels | Crown Royal | V.O.Tanqueray | Dewars Scotch | Absolut Vodka | Jim Beam DiSarrono

## House Brands:

Canadian Whiskey | Gin | Vodka | Bourbon | Rum | Peach Schnapps | Scotch | Amaretto

## Wine (Carlos Rossi):

Chablis (White Wine) | Chianti (Red Wine) | White Zinfandel (Blush)

## Canned/Bottled Beer and Kegs:

Budweiser | Bud Lite | Miller Lite

## Drink Prices for Cash Bar:

Top Shelf \$7  
Wine \$5  
House Brands \$6  
Soft Drinks \$3  
Can/Bottled Beer \$5  
Wine (carafe) \$25  
Undo's Bottle of Wine \$30  
Undo's Sparkling White \$25  
16. Gal Keg of Beer \$300  
Martini & Rossi Spumanti \$50

## The following will be provided for your bar:

Cola | Diet Cola | Lemon-Lime | Club Soda | Tonic | Ginger Ale  
| Orange Juice | Sour Mix | Lemons & Limes | Ice | Stirrers | Cocktail Napkins | Plastic Cups

Glass barware is available at \$5.00 per guest



# Sports Team Specials

## Coach's Special Sit-Down

**\$15.00 Per Person | 25 Person Minimum**

Does not include tax and gratuity.

### **Sit-Down: Rigatoni, Meatball, Salad & Bread:**

Beverage Station Includes: Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

### **Room Rental Includes:**

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

## Coach's Special Buffet

Choice of two entrees, four side dishes, salad, bread, and beverage station.

**\$23.00 Per Person | 25 Person Minimum**

Does not include tax and gratuity.

Beverage Station Includes: Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro-style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

### **Room Rental Includes:**

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

### **Choice of Entrées (2):**

Roasted Chicken  
Fried Chicken  
Lemon Butter Chicken  
Chicken Marsala  
Chicken Chardonnay  
Chicken Parmesan  
Roast Beef  
Ham  
Turkey  
Meatballs  
Sausage  
Hamburger/Hotdog  
Pork Loin  
Pulled Pork

### **Choice of Side Dishes (4):**

Pasta Salad  
Roasted Red Potatoes  
Fruit Salad  
Parsley Potatoes  
Cabbage & Noodles  
Scalloped Potatoes  
Vegetable Medley  
Italian Potatoes  
Pasta Primavera  
Yukon Gold Honey Potatoes  
Penna Alfredo  
Whipped Potatoes  
Rigatoni Marinara  
Chicken Noodles  
Stuffed Shells  
Buttered Noodles  
Cheese Ravioli  
House Salad  
Bread Stuffing  
Rice Pilaf  
Glazed Baby Carrots  
Green Beans  
Broccoli with Cheese

# Graduation Special

**\$23.00 Per Person | 25 Person Minimum**

Choice of two entrees, four side dishes, salad, bread, and beverage station.  
Does not include tax and gratuity. Serve time: 3 hour limit.

## Choice of Entrées (2):

Roasted Chicken  
Fried Chicken  
Lemon Butter Chicken  
Chicken Marsala  
Chicken Chardonnay  
Chicken Parmesan  
Roast Beef  
Ham  
Turkey  
Meatballs  
Sausage  
Hamburger/Hotdog  
Pork Loin  
Pulled Pork

## Choice of Side Dishes (4):

Pasta Salad  
Roasted Red Potatoes  
Fruit Salad  
Parsley Potatoes  
Cabbage & Noodles  
Scalloped Potatoes  
Vegetable Medley  
Italian Potatoes  
Pasta Primavera  
Yukon Gold Honey Potatoes  
Penna Alfredo  
Whipped Potatoes  
Rigatoni Marinara  
Chicken Noodles  
Stuffed Shells  
Buttered Noodles  
Cheese Ravioli  
House Salad  
Bread Stuffing  
Rice Pilaf  
Glazed Baby Carrots  
Green Beans  
Broccoli with Cheese

## Beverage Station Includes:

Coffee, Iced Tea, Lemonade, and Water served in quality plastic glasses & bistro-style insulated coffee cups. Includes 4 display tables. Each additional table will be \$15 each.

## Room Rental Includes:

China salad plate, linen table cloth, linen skirts, paper napkins & metal flatware

