



Special Event Packages

Pricing structure tiered by location.
Rental based on a 5hr event with 9hr timeframe including set up and breakdown

Base Room Rental Charge:

Poli Club:	\$1,000
Grand Foyer:	\$1,000
Orchestra Lobby:	\$1,000
Mezzanine Lobby:	\$1,000

Palace Theater Staffing Fee

\$1,250

Includes floor plan set-up, cleaning crew, building manager, security and special events staff for the duration of the event.

Marquee Message and Digital Screens included

Beverage Packages *(See attached)*

The Palace Theater offers a variety of bar packages for your special event.

Premium	\$34
Select	\$28
Standard	\$25
Beer & Wine	\$20

Cash bar option is also available for all beverages.

Catering

The Palace's preferred caterers are **Verbena Catering Company**, **Emily's Catering Group**, and **V Catering Services, LLC**. In addition to being among the best in the business, they are trusted professionals who are familiar with the venue's layout.

Entertainment & Event Production

The Palace preferred entertainment partner is **Powerstation Events**. They offer professional audio, video, lighting, photography, florals, hair and makeup, and DJ services.

À La Carte Items

Step & Repeat Wall	Projector & Screen
Red Carpet	Staging
Podium	Sound System
Stanchions	

It's Your Time to Steal the Show!

Contact Special Events Manager, Stephanie Panico at **203-346-2018**, panico@palacetheaterct.org to start planning your event.



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