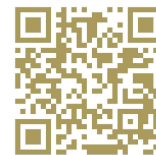




Welcome to the Lavender Sanctum! We hope that you create wonderful memories.



GENERAL HOST RULES

SUPPLIES

We provide: Trash bags, toilet paper, hand towels, hand soap and paper towels. Please make sure to

BYO:

Wine/Beer opener, utensils, plates, glasses, cups, bowls, napkins, ice etc. If you would like to rent our plates or glassware, please inquire about rental rates.

PETS

Our outdoor space is dog friendly. However, for insurance purposes we require advance notice if anyone attending would like to bring a dog. (If you have a more exotic pet that you would like to bring in, please contact us to discuss)

FURNITURE

Clients are required to obtain prior permission to move furniture before/during events. Please inquire about our list of items that either cannot be moved or require additional fees.

SPACE ACCESS

We assign staff to support booking for the exact time you have booked our space. If you anticipate needing access earlier or later than the contracted time, please let us know with as much advance notice as possible so that we can arrange to extend your booking and line up staff.

CATERING

Clients are welcome to bring in their food and beverage of their choice. However, if a vendor plans to bring in outside equipment (for example: taco cart, bar, etc.) we require guests to let us know in advance as additional fees may apply. Please see our add-ons to rent cooking privileges in the kitchen or on our grill.

SMOKING

Smoking of any substance is strictly prohibited in the property. Vapes may be used outside the property grounds.

DECORATIONS

We love a festive environment - step and repeats, balloon walls, etc work great in the space. It's okay to affix decorations on our fence walls and beams with painters tape, masking tape or string, but not on our interior wall, sound panels, AV equipment or on/near string lights. If you have questions about

where/how to decorate, please don't hesitate to ask! The following items are not allowed in the space: candles, incense, paint, sand, fireworks/sparklers/ combustibles and/or open flames (with exception of chafing dish sterno cans and birthday cake candles). Please inquire about how to handle confetti/glitter as additional fees apply.

KITCHEN & GRILL USAGE

Clients are welcome to use the kitchen to serve and reheat premade food in our oven. However, if you would like to cook in the kitchen or use the grill, please let us know in advance as an additional fee of \$100 will apply to each.

TRASH

Guests are required to bring all trash, empty boxes, etc. generated by their event to the trash bins outside. Everything brought into the space must be removed from the space by the end time of the event.

CONDUCT

We reserve the right to immediately terminate an event with no refund if: A guest becomes sick and/or passes out due to over-consumption; a guest becomes verbally or physically abusive to venue staff or other guests; guest behavior results in damages to the venue or venue furnishings; repeated violation of our no smoking policy.

GAMES AND ACTIVITIES

Drinking games such as beer pong, flip cup, etc. or any accelerated drinking activities cannot be set up or played in the venue. Games involving swinging/breaking items such as pinatas etc. are prohibited in the venue as well.

BEVERAGES

Custom drink set-ups, (ice luges, champagne fountains etc), require advanced approval as additional fees may apply, and may be denied at the venue's discretion.

ATTENDEES

Number of attendees is the total number of people who enter the space during your event, including renter(s), planners, vendors (caterers, etc.), guests (including children), etc. regardless the amount of time spent. All ages are allowed in this space, however, it is not childproof and you must monitor your children at all times.

IMPORTANT

These host rules have been put in place for your safety as well as ours. We truly appreciate your cooperation! Please note that adhering to these rules is a requirement of the terms and conditions of our booking agreement. We reserve the right to terminate any event if a group refuses to follow these general rules. The violation of these general rules may result in additional cost to you. We ask that you download these rules and share with your guests including your caterers, employees and all other attendees.

DON'T BE BASHFUL

Clients are encouraged to contact us anytime with questions and for support planning their event - we're excited to help!