



EMERALD PACKAGE

10 Hour Full Building Event and Wedding Package

Access to the full facility for 10 consecutive hours:
 The Ballroom
 The Garden Terrace
 The Level 2: Mezzanine & Garden View
 The Vault
 Two Catering Prep Kitchens
 On-Site Security
 Bar Service*
 See bar contract for more info
 Ballroom TVs
 In-house sound system & wireless microphone

Weekend Rate Friday-Saturday	10% hourly Discounted Rate (Military, First Responder, Non-Profit, Sunday)	20% hourly Discounted Rate (Weekday, Monday-Thursday)
\$4,850 for 10 hr + \$380/hr	\$4,470 for 10 hr + \$342/hr	\$4,090 for 10 hr + \$304/hr

The Emerald package has a **Non-Refundable Deposit of \$900**, due upon signing the room rental agreement and is applied directly towards the total balance. The remaining balance is due no later than 60 days prior to the event date.

A Damage Deposit of \$1,000 is also due at the time of signing the room rental agreement. This is either a check or credit card authorization form held on file, but not charged unless there are damages or overtime during the event.

Bar Service with beer, wine and liquor is included in all packages; you may choose a Tab-to-Cash Bar Service (minimum \$250 tab) or run an open tab. Ask Management for bar contract and menu suggestions 30 days prior to your event date.

Party Planning Services and Rental Items, such as linens and décor may be added to any package/room rental no later than 30 days to the event date.