



*let's get married*  
AT SKY ARMORY

2024 - 2025

# flexible spaces

DESIGNED WITH VERSATILITY IN MIND



Blending history with modernity, SKY Armory offers 20,000 square feet of event space.

Our event team creates the right environment to fit your style; elegant, modern, romantic, glam, boho, vintage, rustic, industrial or any other vision you have.

**Betts on 1: City Cozy** ...with hardwood floors, exposed steel beams, stucco walls, street level windows for natural light, it's makes for a lovely intimate wedding for 50 guests or less or a ceremony for up to 150. 2000 square feet.

Room Rental: \$1,000

January-March includes Candlelight Centerpieces



**Wells on 2: Repurposed Industrial** ...with exposed steel beams, white walls, focal brick wall, private cocktail alcove, large windows with city view and natural light, This space feels warm and cozy for a reception of up to 200 of your besties. 8,600 sq feet

Room Rental: \$2,500

January-March includes Candlelight Centerpieces

Capacity: Reception up to 200 guests

OR Ceremony & Reception for under 80 guests

**Coverly on 3: Urban Chic** ...with exposed rafters, white walls with brick accent, large windows with city view and natural light, this space offers an open airy feel for up to 250 wedding revelers. 8600 sq feet

Room Rental: \$2,500

January-March includes Candlelight Centerpieces

Capacity: Reception up to 250 guests

OR Ceremony & Reception for under 100 guests



**Wells & Coverly:** This is where flexibility and use of space really comes into play for weddings wanting or needing use of both ballrooms.

Room Rental: \$3,500

January-March includes Candlelight Centerpieces

Capacity:

1. Ceremony & Reception for up to 300 guests
2. Cocktail Reception, Dinner & Dancing for up to 400 guests
3. Building buy-out for under 300, requires an event minimum spend of \$18,000, which can include food, beverage and decor.



# *down the aisle*

**Ceremony Room Rental \$1,000** and includes  
Ceremony rehearsal facilitated by our wedding planner  
Ceremony chairs  
Fabric backdrop  
Arch with greenery

Note: Weddings inviting less than 100 guests have the option of having the ceremony in your reception ballroom without the need to rent an additional ballroom. \$300 includes the above amenities.

## **Enhancements:**

Arch with greenery & floral: market price  
Bouquets and personal flowers: market price  
Choice of in-house aisle treatment options \$100  
Aisle treatment of eclectic Persian runners \$100  
Aisle rose petals: \$75

We offer many more options or bring your ideas to us.

# planning with planners

We've been at the business of events for many years and understand the added stress planning a wedding adds to pre-marital life. Don't worry, our team of wedding professionals takes care of just about everything for you and the reason more couples choose SKY Armory.

Once you say yes to SKY Armory, you'll experience a series of meetings to get you to your wedding day. The **vision meeting** is our chance to get to know you as a couple, the vibe you want for the day, what's important to you, how to manage your budget, building your event team and getting you on the way to planning your celebration. Next up is your **design meeting**. Our design team will help create your look for your day - linen colors, centerpieces, room décor and other personalized touches. Your planner will invite you to a **tasting event** 6-8 months prior to your wedding day. You (the couple) and 4 guests will experience our food, desserts and cocktails. We will also stage your linen selections, centerpieces and give you a sneak peek into what your wedding will look like. After the tasting event we're ready to **craft your menu**. Once you're in the home stretch we'll schedule a **pre-wedding meeting** to run through the final timeline for the day and all the details.

## WHAT'S INCLUDED

- Wedding planning assistance and day of coordination
- Tasting event for couple and 4 guests
- Up to 6 hours for your reception, with additional time for your on-site ceremony
- Early arrival for bridal party and photos
- Bridal powder room with separate bathroom
- Bathroom amenities
- Tables: 30" café, 30" stand-up cocktail, 48" 60" and 72" rounds, 6' and 8' banquets
- Floor length SKY linens in 20+ colors with complimenting napkins
- Chiavari Chairs: mahogany in the Wells on 2 | silver in the Coverly on 3
- Dance Floor
- Lighting: alfresco and twinkle lighting, pin spots
- China, flatware, stemware, serviceware
- Custom-built bars with featured cocktails mirror, water, coffee & tea station
- Barware: white and red wine glasses, champagne flutes, pilsners, collins, rocks, mule mugs
- Designated outdoor smoking area
- Room block coordination at downtown hotels
- Easy access parking in adjacent garage
- Pet Friendly
- Free Wi-Fi

# for the love of food

We're passionate about food and start with a talented culinary team who only uses the best and freshest ingredients when preparing your menu. Our approach to food is restaurant style - we just produce in larger quantities. Our chefs create plate flavor profiles and presentation is just as important as taste. And because we prepare our food from scratch we can easily accommodate dietary restrictions and food allergies.

Global Cuisines? We enjoy personalizing menus and love incorporating ethnic foods to honor our couple's heritage.

## PLATED DINNER PACKAGE

Cocktail Reception  
selection of 4 skyline passed hors d'oeuvres

Dinner Service  
salad course  
selection of 4 entrées, plus vegetarian

Dessert  
cutting cake  
dessert display of 4 dessert minis  
coffee & tea display

starts at \$75 per person ++  
Add your preferred bar package

## BAR PACKAGES

### Skyline Bar Package

features house brand spirits  
3 draft beers | bottled beers, ciders, seltzers  
11 wine varietals | wine service with dinner  
soft drinks | juice | mixers  
4 Hours \$30 | 5 Hours \$33 | 6 Hours \$36

### In the Clouds Bar Package

features premium craft brand spirits  
3 craft drafts | bottled beers, ciders, seltzers  
11 wine varietals | wine service with dinner  
soft drinks | juice | mixers  
4 Hours \$36 | 5 Hours \$40 | 6 Hours \$43

enhancements: cocktail reception displays | late night snacks | thanks for coming treats

++22% Administrative Fee and 8% Sales Tax applied to all food and beverages.  
prices subject to change based on market conditions



# additional packages

## SKYLINE BUFFET

Cocktail Reception  
selection of 4 passed hors d'oeuvres

Plated Salad Course  
Skyline Buffet Dinner

Cutting Cake  
Dessert Display of 4 dessert minis  
coffee & tea display

starts at \$75 per person ++  
Add your preferred bar package

## THE COCKTAIL PARTY

Selection of 8 passed hors d'oeuvres  
Signature Chef's Market Display  
Poutine Bar

Dessert Display  
Cutting Cake

\$65 per person ++  
Add your preferred bar package

## STRATOSPHERE STATIONS

Cocktail Reception  
selection of 4 passed hors d'oeuvres

4 Chef Attended Stations

Cutting Cake  
Dessert Display of 4 dessert minis  
coffee & tea display

starts at \$85 per person ++  
Add your preferred bar package

## THE DESSERT PARTY

Selection of 3 passed desserts  
Dessert Display of 6 dessert minis  
Cutting Cake  
Cheese & Fruit Display  
coffee & tea display

\$45 per person ++  
Add your preferred bar package

OR WE CAN START WITH A BLANK PAGE AND CRAFT YOUR CUSTOM PACKAGE





photo credit Lovewell Weddings

# Let your imagination run

SKY Armory is a company created by event planners and designers where the aesthetic is just as important to us as the food we serve and the cocktails we pour. We stay on top of the trends and continually bring new items into our our vast inventory of table top and room décor. Our creativity knows no bounds - we find inspiration from the world around us and mixed with our collective ingenuity, some props, flowers, candlelight and voila! Watch what happens.

**Take advantage of our Candlelight Centerpieces:**

- Café and stand-up cocktail Tables \$8
- Round Tables \$30
- Banquet Tables \$40
- add greenery for \$20 per table
- styles include: floating candles, cylinder with pillar candles, lanterns, assorted mercury glass, candlesticks with taper candles, candle lamps

Bring your ideas and work one on one with your planner and designer to create the design that suits your style.

PERSONAL FLOWERS | CEREMONY DECOR  
CENTERPIECES | SPECIALTY LINENS | TABLETOP  
ROOM DECOR | SIGNAGE | SPECIAL TOUCHES

# next steps



**As they say, the devil is in the details and here is where we outline some of the next step details and key information to move forward with your wedding at SKY Armory.**

The **Venue Agreement** is a contract that holds the space for your event and stipulates the date, time, room rental fee, event minimum as well as standard amenities provided.

The **Banquet Event Order (BEO)** is the contract that details food, beverage, décor selections, client requests and other event needs. It also details all associated costs including food, beverage, décor, administrative fee and sales tax.

#### **Deposit & Payment Schedule:**

Confirmation of Date: Ballroom Rental Fee or \$2500, whichever is greater.

6 Months Prior: 25% of anticipated revenue is due

3 Months Prior: 25% of anticipated revenue is due

1 Month Prior: 25% of anticipated revenue is due

10 Days Prior: balance of final bill is due

All payments are non-refundable

All **Food and Beverages** must be purchased from SKY Armory. We can accommodate requests based on medical or other dietary needs with 72 hours notice. Kids Meals with beverages (ages 10 and under) \$25  
Vendor Meals \$45

A **22% Administrative Fee** is applied to all food, beverages and décor. **8% sales tax** is applied to room rental, food, beverage, décor and administrative fee. Prices quoted are exclusive of the administrative fee and sales tax. The administrative fee is for the administration of the event and is not purported to be a gratuity.

A gratuity is not required or expected, but certainly appreciated. If you choose to provide a gratuity 100% of the gratuity is distributed to all staff who participated in the success of your event on hours per event worked basis. Senior managers are never included in a gratuity disbursement.

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