Ronda Cannon
70th Birthday Party
Possibly 80 People
Fir/Sat in August
May 21, 2024
*Room only (This includes blank tables and chairs, enough for your event) $\$ 205$ with tax for 4 hours.
*Hor d'oeuvres tables set up around the room, charcuterie, veggies, dips ,olives, pepperoni, light finger foods
$\$ 21$ per person x $80+\$ 1680.00$
Ice Tea Station $\$ 18.00$ per hour $\times 4$ hours $=\$ 72.00$
Coffee / Hot tea station $\$ 20.00$ per hour $x 4$ hours $=\$ 80.00$
Linens with cloth napkins
$\$ 8.00 \times 10=\$ 80.00$ ( 10 tables with 8 chairs each)
Total \$1912.00

+ labor = \$240.00
+ set up / clean up \$120.00
$+20 \%$ gratuity $=\$ 454.00$
$+6 \% \operatorname{tax}=\$ 163.56=\underline{\$ 2889.00}$

[^0]Hi Ronda, enjoyed talking to you this morning. This is just 3 quotes for room only, hor d'oeuvres tables w/ finger foods or buffet. Let me know what direction you'd like to take. We can modify, eliminate or gear towards any ideas you have.

Verna Lang
Events Coordinator 252-460-3703


[^0]:    * Buffet ( Baked Chicken, Roasted potatoes, macaroni \& cheese, Fresh sauteed green beans, Salad and warn rolls)
    $\$ 25.00$ per person $\times 80=\$ 2000.00$
    Ice tea station $\$ 18.00$ per hour $\times 4$ hours $=\$ 72.00$
    Coffee / Hot tea station $\$ 20.00$ per hour x 4 hours $=\$ 80.00$
    Linens with cloth napkins
    $\$ 8.00 \times 10=\$ 80.00$ ( 10 tables with 8 chairs each)
    Total $\$ 2232.00$
    +labor = \$240.00
    +set up / clean up \$120.00
    +20 \% gratuity $=\$ 518.40$
    $+6 \%$ tax $=\$ 155.52=\$ 3265.52$

