



THE WRIGHT

CHARLES H. WRIGHT MUSEUM
OF AFRICAN AMERICAN HISTORY

EVENTS
RENTAL
GUIDE

THE FUTURE OF FASHION IS HERE

ABOUT



THE WRIGHT

The Charles H. Wright Museum of African American History is a unique venue to host an event. Our facility houses an absolutely amazing Rotunda, rich with history. A newly reimaged multi-million-dollar state of the art Theater with a seating capacity 287. The gorgeous Wright Community Room ballroom with the latest technology that can be transformed into your unique designed space. The Latimer Lewis Hall with indoor/outdoor options. All of this beneath a majestic glass dome.

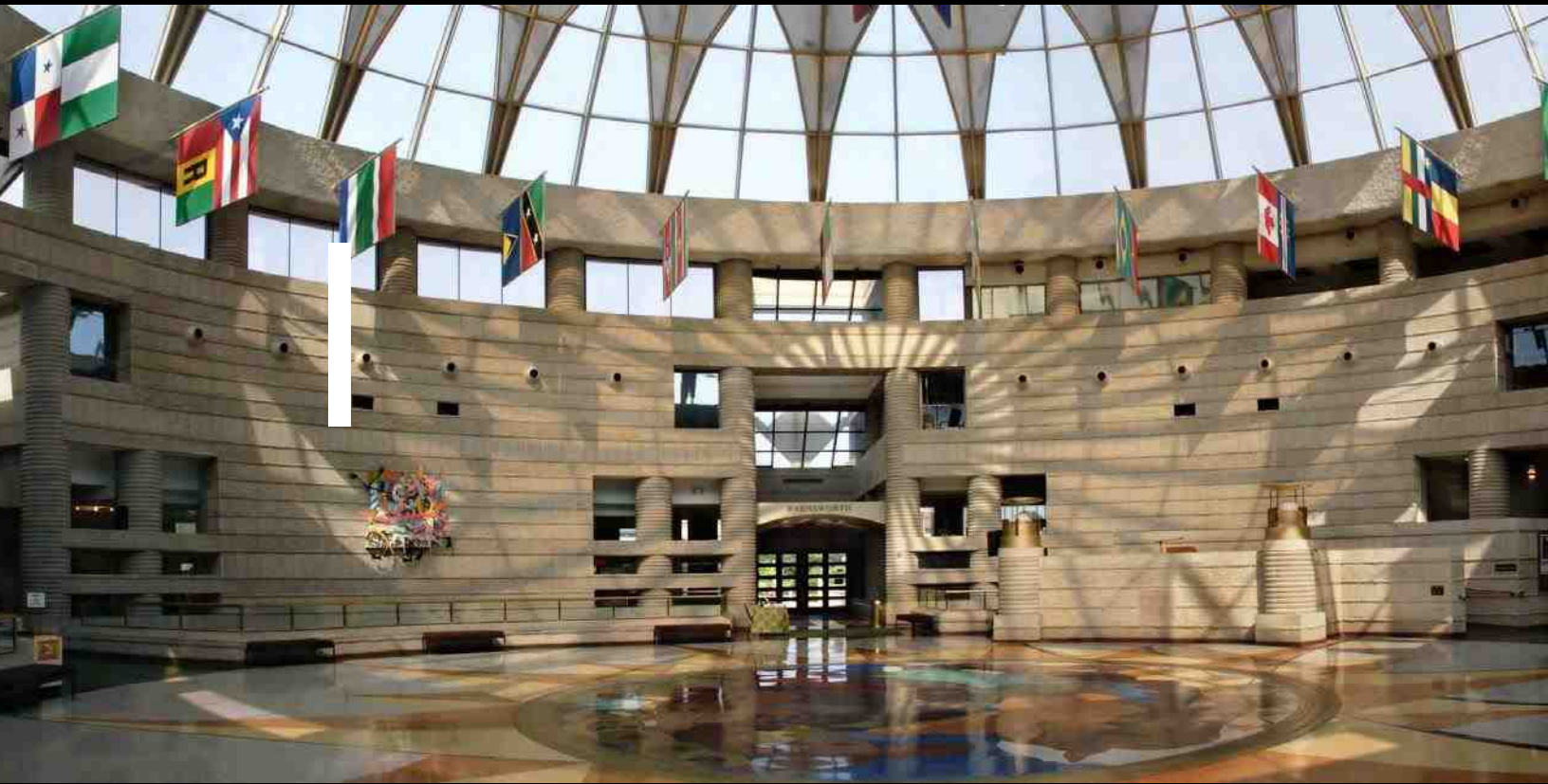
The Wright Museum is the RIGHT place for your next event!



Event Rentals Department
Charles H. Wright Museum of African
American History
Main: 313.494.5800
The Wright Museum | TheWright.org

315 E. Warren Avenue
Detroit, Michigan 48201-1443

The WRIGHT is The RIGHT Place to Host Your Next Event



Types of EVENTS

Award Ceremony

Baby/Bridal Shower

Birthday Celebration

Class/Family Reunion

Concert

Holiday Party

Movie Filming

Private Film Screening

Prom/Graduation Celebration

Wedding

Your Unique Special Event



THE WRIGHT



Entire Museum Rental
\$20,000 - 2,500 Guest

**Exclusive use rental spaces
of the historic Charles H.
Wright Museum.**
***DOES NOT INCLUDE Executive
Board Room & Exhibitions**

Ford Freedom Rotunda
Starting at \$5,000
{special rates for weekday events}

Reception - 250 Guest
Reception w/ Dance Floor - 200 Guest
Auditorium/Lecture - 400 Guest
Strolling Reception - 500 Guest

Celebrate your milestone event under our iconic, majestic dome. It's an architectural landmark in Detroit, MI, and one of the most sought-after special event venues in the area.



THE WRIGHT

*Please note that all facility rental spaces/fees includes the setup of your tables & chairs with 4 hours of event time, 2 hours set up and 1 hour break down. It does not include any decor, linen, or catering.

* Holidays are subject to price increase. | Capacity is subject to set up.



The Wright Community Room

Starting at \$3,500

{special rates for weekday/daytime events}

Reception - 200 Guest

Reception w/ Dance Floor - 180 Guest

Auditorium/Lecture - 300 Guest

Strolling Reception - 350 Guest

The Wright Community Room

One of our most transformational rental spaces with a major flair. The Wright Community Room has ample space with an open floor plan that will allow your event planner a wide array of design options for your special event whether it's a Wedding or Musical Showcase.

Lewis Latimer Hall

{special rates for weekday/daytime events}

INDOOR ONLY:

Starting at \$1,500

Reception - 50 Guest

Auditorium/Lecture - 70 Guest

Strolling Reception - 100 Guest

INDOOR & OUTDOOR:

Starting at \$2,500

Reception - 300 Guest

Reception w/Dance Floor - 250 Guest

Strolling Reception - 400 Guest

Named after inventor and draftsman, Lewis Howard Latimer this Hall has an all-glass entrance, large floor-to-ceiling windows with a view of our beautiful campus, art deco wall, and hardwood floors to create a room with enduring style. This space is perfect for intimate functions with the flexibility of indoor and outdoor space in the spring and summer months.



THE WRIGHT

05

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Executive Boardroom

Starting \$1,500 - 35 Guest

**Request will require approval from the executive level.*

Ideal for business gatherings and meetings of superior capacity, complete with comfortable rolling chairs, a spacious executive-style meeting table, and the latest in Visual Technology. This Boardroom rental option will make a lasting impression on your guests.

General Motors Theater

**Must submit proposal for use approval
Auditorium 287 Guest**

***Availability starting 2025**

The Wright's newly refashioned multi-million-dollar state-of-the-art General Motors Theater with a seating capacity of 287 is the innovative Museum Theater leader. The GM Theater will extend its reach to film, lectures, theatre, spoken word, concerts, presentations, seminars, and performances including dance. The newly designed stage will bring the audience closer to the stage for a more intimate setting, often desired by artists, presenters, and speakers. The theater space will be home to The Wright Conversations a curated collection of events featuring dynamic speakers chosen by the President of the Charles H. Wright Museum, Neil A. Barclay, New Exhibition launches with Artists, Authors & Guest, Annual hosted events, and more. Rental requests for the Theater require a written proposal submission and will begin accepting dates in 2025.



THE WRIGHT

06

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THE WRIGHT
Preferred Caterers List

FORTE BELANGER
remarkable events™

Forte Belanger

1100 Coolidge Highway
Troy, MI 48084
Phone (248) 288-3300
www.fortebelanger.com

Michigan's special events and catering leader, Forte Belanger has been designing one-of-a-kind experiences for more than three decades and pushing the boundaries of what clients think possible. Whether an intimate gathering or a weekend-long wedding, we bring the same attention to detail, precision service, innovative solutions, and creative cuisine to ensure your unique vision comes to life. Over the years, Forte Belanger has been locally named Best Caterer, honored nationally by Leading Caterers of America, and recognized internationally with a prestigious CATIE Award among other accolades. Discover the Forte Belanger difference.



Touch of Class Catering

10612 W. Nine Mile Rd.
Oak Park, MI 48237
Phone: (248) 996-3659

Owners: Chef Lorenzo Spratling and Chef Mandell Crawford

Touch of Class Catering is a full spectrum foodservice company, providing services throughout metropolitan Detroit.

Our goal is to always exceed your expectations. Excellent service, quality cuisine, taste and presentation are our focal points. Our culinary team will gladly assist you in creating an especially memorable event. Whether a corporate or private event, we can facilitate your needs. We bring the exclusive touch of class to your event needs.

Menus are available at www.toccatering.com



THE WRIGHT
Preferred Caterers List



The Kitchen by Cooking with Que

6529 Woodward Ave, Suite A

Detroit, MI 48202

Phone: (313) 462-4184

info@cookingwithque.com

www.thekitchenbycwq.com

The goal of Quiana “Que” Broden, owner and creator of Cooking with Que, was to create a place where vegans and meat eaters could coexist. Our Catering Menu is designed to elevate your dining experience and at the same time leave a lasting impression on your guests. Check out our Catering on our Website, and our Full Catering Menu for Vegans, Meat eaters, & Pescatarians.



Jackson's Five Star Catering Inc.

1111 E. Nine Mile Rd

Ferndale, MI 48220

Phone: (248) 629-1676

www.jacksonfivestarcatering.com

Jackson's Five Star Catering boasts of a client list beyond compare. We have the privilege of serving the Detroit community and its surrounding areas, and many varied ethnic cultures. With our vast array of menus and entrees, we can accommodate any type and size of event. We provide you with any special requests or amenities that will add something special to ensure your event will be one to remember. Hopefully, we look forward to the opportunity of serving you, your friends, and guests; and hopefully will be welcoming you to our family of satisfied customers.



THE WRIGHT
Preferred Caterers List

CASS

Catering | Events | Experiences

Cass Catering

248.789.7250

cass@casscatering.com

www.casscatering.com

Taste. Quality. Dependability.

These are the main ingredients for an extraordinary caterer. You can depend on Cass to provide quality food that tastes amazing every time. From drop-off party trays to attended buffets to elaborate food displays, Cass offers a unique range of menu selections and service formats to best fit your needs. My passion is catering and creating memorable experiences. I love being personally involved every step of the way. From the first contact to the planning process to catering for the day of the event, I want to be there.



Two Unique Caterers & Event Planners

4303 Delemere Court

Royal Oak, MI 48073

Phone (248) 549-5242

www.twounique.com

2Unique Caterers & Event Planners: BE PREPARED; to sit back, relax, and enjoy your special event! Let our team of professional culinary experts at 2Unique Caterers & Event Planners surpass your every expectation! For over 19 years we have been successfully providing corporate and private full-service catering. 2Unique Caterers was founded on the very premise that every custom menu and event is a reflection of our client's personality, theme, and atmosphere. We listen carefully and are always focused on creating a celebration that is uniquely yours. We take pride in knowing the five points for success. As a team, we have over 50 years of experience.



THE WRIGHT
Preferred Caterers List



KRISTINA'S CATERING

46727 Van Dyke Ave

Shelby Twp, MI 48317

Phone: 248.755.0733

www.kristinascatering.com

Businesswoman & Chef, de Cuisine

Kristina Montalto's secret weapon is her Italian and Greek heritage. Entertainment, hospitality, and creativity are in her blood and her kitchen. The latest in a line of gourmets, Kristina leads her own business in doing what she does best. Kristina supports women-owned businesses and was recently certified by the Women's Business Enterprise National Council. Kristina's Catering has been serving Metro Detroit since 2010. Specializing in formal banquets, casual gatherings, and everything in between, our expert team understands exactly what it takes to create an outstanding event on-site or in your home.



Chowhound Gourmet Catering

John Breeland

Owner/Chef Chowhound Gourmet

734-837-3668

www.chowhoundgourmet.com

Chef Breeland started his culinary career at The Whitney, one of Detroit's most iconic restaurants. From there, John went on to join the award-winning and talented culinary team at the Golden Mushroom in Southfield, MI. Today, Chef Breeland and his team at Chowhound Gourmet Catering excel at providing each guest at every event with flawlessly prepared and presented restaurant-quality cuisine.

The team has earned countless five-star Google reviews with comments that speak to our passion and dedication. Chef John and his team have also won numerous best-of awards from Wedding Wire and The Knot. For weddings, private, or corporate events large or small, let Chowhound Gourmet Catering provide you and your guests with a memorable meal.



WINE AND SPIRITS MENU

FULL SERVICE HOSTED BAR SERVICES

Hosted bar prices are based on a two-drink minimum for a four-hour event. Hosted bars can be customized to fit your specific needs. Contact your Special Event Coordinator for more information and fees.

Standard Bar

Standard brands of:

- Vodka – Titos & Absolute
- Gin –Tanqueray & Beefeater
- Tequila – 1800 & Jose Cuervo
- Whiskey – Jack Daniels & Seagram 7
- Bourbon – Jim Beam & Makers Mark
- Rum - Bacardi Silver & Captain Morgan
- Cognac – Courvoisier & Martel
- Scotch – Dewars & Glenfiddich
- Cordials – *Amare o, Bailey's, Kahlua, Peach Schnapps, Sour Apple Pucker, Southern Comfort*
- Domestic beer, select Red & White wines, assorted soft drinks, juices and water.

\$35 per person (\$8 per person for each additional hour)

Premium Bar

Premium brands of:

- Vodka – Ketel One & Grey Goose
- Gin –Bombay Sapphire & Hendrick
- Tequila – Patron & Casamigos
- Whiskey – Crown Royal & Jameson
- Bourbon -Woodford Reserve & Basil Hayden
- Rum – Journeyman Roads & New Holland Freshwater
- Cognac - Hennessy & Remy VSOP
- Scotch – Johnnie Walker Black & Macallan
- Cordials – *Amare o, Bailey's, Kahlua, Peach Schnapps, Sour Apple Pucker, Southern Comfort*
- Domestic & Imported beer, select Red, White & Blended wines, assorted soft drinks, juices, and water.

\$40 per person (\$9 per person for each additional hour)



THE WRIGHT

Ultra-Lux Bar

Luxury brands of:

- Vodka – Belvedere & Chopin
- Gin – Monkey 47 & Gin Bothy Gunshot
- Tequila – Don Julio 1942 & Clase Azul
- Bourbon – Blantons & Bookers
- Whiskey – Uncle Nearest 1856 & Angels Envy Rye
- Rum – Kirk & Sweeney 18 Reserva & Appleton Estate 21 year
- Cognac – Hennessy XO & Remy 1738
- Scotch – Jonnie Walker Blue & Macallan 15 year.
- Cordials – Amaretto, Bailey's, Kahlua, Peach Schnapps, Sour Apple Pucker, Southern Comfort
- Domestic, Imported & Craft beer, select Red, White, Blended & Sparkling wines, assorted soft drinks, juices, and water.

\$60 per person (\$10 per person for each additional hour)

Beer & Wine Bar

- Domestic & Imported beer – Bud, Bud Light, Corona, Heineken, Heineken Light, Heineken Zero (100% Non-Alcoholic), Amstel Light, Stella Artois, Red Stripe, Blue Moon and More.
- Red, White & Blended wines – Chardonnay, Pinot Grigio, Riesling, Cabernet, Pinot Noir & more options.
- Assorted soft drinks, juices, and water.

\$30 per person (\$7 per person each additional hour)

Soft Drinks Bar

Sprite, Coca-Cola, Diet Coke, Ginger Ale, Lemonade, and Water

\$6 per person

Additional Special-Order Add-On:

- Non-Alcoholic Sparkling Cider - \$13 per bottle
- Sparkling Wines - \$45 per bottle
- Champagne "Yellow Label" Veuve Clicquot - \$100 per bottle
- Champagne Moet Rose - \$100 per Bottle
- Champagne Armand De Brignac Ace of Spade - \$500 per bottle
- Suntory Whiskey Hibiki - \$200 per bottle
- Macallan 18 year - \$300



CASH BAR SERVICES

Cash Bars require one cashier per bar, per 100 people, at the rate of \$150 per bar, for 4-hours or less charged by The Wright Museum. An additional \$25 per hour, per cashier will be charged for each hour over the four hours.

A fee of \$150 per bartender will be charged for Hosted and Cash Bars for 4-hours or less (Bartenders can also be obtained through caterers.) An additional \$50 per hour, per bartender will be charged for each hour over four hours.

One bartender is needed for every 75 guests.

Soft Drinks/Water	\$2
Domestic Beer	\$5
Imported Beer	\$8
Wine	\$8
Mixed Drinks (Standard)	\$8
Mixed Drinks (Premium)	\$12
Marinis	\$12
Cognac & Cordials	\$15

**PRICES ARE SUBJECT TO CHANGE WITHOUT PRIOR NOTIFICATION*



FREQUENTLY ASKED QUESTIONS

Do I need to be a member to rent space at the museum?

No, anyone can rent space at the museum.

What are the rental costs?

» » The costs for renting event spaces vary by space and length of event. An event concierge can help you scope out your event.

What is included in the rental cost?

» » The rental cost includes the event space, table and chair setup and breakdown. Rentals are 4 hour event time, 2 hours prior to set up and 1 hour after for clean up

How do I rent space at the museum?

» » Contact the Event Rentals Department to discuss event space and availability. A Letter of Intent must be completed to place a temporary hold on the space and date. The Letter of Intent holds the space for ten business days, and a 50% deposit is then required to confirm the event date. The balance of the rental costs are due two weeks prior to the event date. We accept cash, check, money orders and credit cards.

How far in advance can I book my event?

» » Spaces can be confirmed one year in advance.

When can I visit the museum to see the event spaces?

» » Clients are asked to make an appointment in advance. The Museum is open to the Public from Tuesday - Sunday 9 am - 5 pm with extended hours on Thursdays until 7 pm (We are closed on Mondays except for February.) You are welcome to visit the museum during public hours to see the Ford Freedom Rotunda, but if you would like to see any additional spaces or have questions, please contact the Event Rentals Department to make an appointment. We are not always available to see clients without prior notice.

Where is there available parking for the museum?

» » There is metered parking available surrounding the Museum (Warren, Farnsworth and Brush). There is parking available at the DIA Parking Lot, the rate is \$7 and the entrance is on John R. Wayne State University have several parking garages available, their rate is \$9. Our rental team can arrange valet options per your request.

Are there any restrictions when renting event space at the museum?

» » The following items are prohibited in the museum: helium balloons, glitter, open flame candles, confetti or dancing on the Ring of Genealogy without a dance floor. (Additional rental term will be provided)

Am I allowed to bring in outside catering?

All catering must be provided by our approved catering companies.

Can alcohol be served during our event?

» » Yes, the Museum has a liquor license and is the sole provider of alcohol on the premises. Absolutely no outside alcohol can be brought into the Museum. Rental clients are responsible for ensuring their guest are 21 years of age who will partake in any alcoholic beverages. *A violation of this policy and law may result in discontinuing service of the event with no refund.



EVENT RENTALS ADDITIONAL SERVICES REQUEST

Valet Service

First Class Valet specializes in serving residential, commercial and business parking needs. They offer uniformed, courteous valet parking attendants for special events. Contact your Event Concierge for pricing and reservations.

Security

The Wright Museum reserves the right to require additional security based on event needs. Additional fees will apply. Client is able to hire their own security for large events. Contact your Event Concierge for more information.

Restrictions

Artwork and exhibits throughout the museum may not be removed for any reason. All equipment must be set up at least 3 ft. away from artwork. No helium balloons, confetti or glitter are allowed in the facility at any time. Nothing may be adhered to the walls or building surfaces.

Exhibition Galleries Open

By special request in advance notice, your Event Concierge can arrange for you to have our most current exhibitions to be open for your event. An exclusive rate for this service is available to rental guest.

Equipment

We customize your additional equipment rentals. to your specific event needs. Including but not limited to TV Monitors, Audio/Visual equipment and technicians, staging, risers, drapery and much more. Contact your Event Concierge for pricing



THE WRIGHT

LETTER OF INTENT

By completing the following Letter of Intent, it is understood that you have read all materials provided within the Facilities Rental Guide. Please complete this form and return to the Facility Rental Office. Your event will only be reserved with a completed Letter of Intent. This Letter of Intent will expire after 10 business days if a deposit has not been made within that time frame. A Rental Agreement will immediately follow your submission. To confirm your event, an executed Rental Agreement and Security Deposit must be received by the due date. Failure to return the Rental Agreement and Security Deposit will result in the loss of your date.

Event Name: _____

Event Date: _____ Event Time: _____

Space Requested: _____

Purpose/Description of Event: _____

We are expecting approximately _____ guests. Is this event a fund raising event? Yes No

Contact Person _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone #1 _____ Phone #2 (cell) _____ Fax _____

Email Address _____

*****I fully understand that all monies given to the Museum of African American History as a deposit or full payment is non-refundable.***

Client Signature _____

**DEPOSIT MUST BE RECEIVED WITHIN 10 BUSINESS DAYS
IN ORDER TO HOLD THE ROOM INDEFINITELY.**

HOW WILL YOU SECURE YOUR RENTAL? Payments can be made Tuesday-Friday, 9a-5p at the information desk. Please contact your coordinator.

CREDIT CARD (You will receive a link to make your deposit, payments or in full by Credit Card)

CHECK (Please make checks payable to the Museum of African American History)

CASH – Must be paid in person (With a scheduled appointment)

MAILING A PAYMENT?

Put your event title in the memo and send to:
Charles H. Wright Museum, Attn: Facility Rentals
315 E. Warren Ave., Detroit, MI 48201