

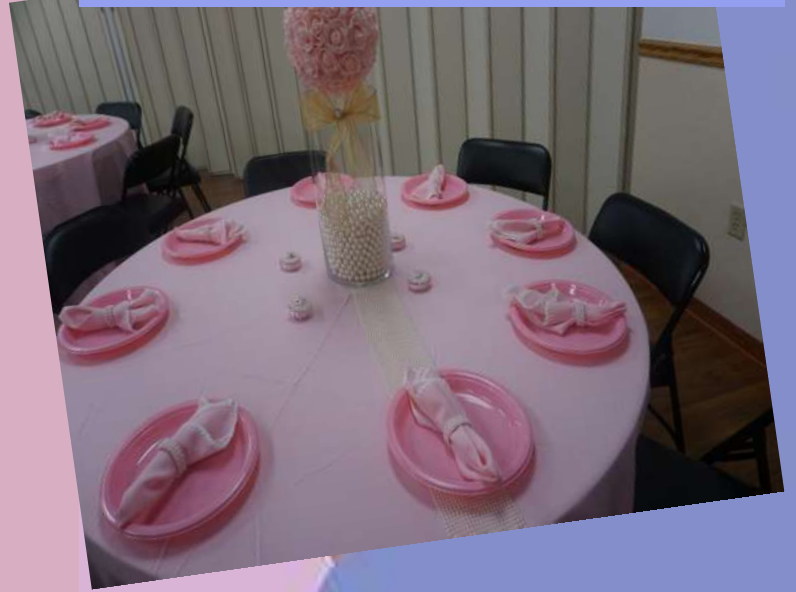
Lake Kennedy Center

Facility Rentals



Host your next event at
Lake Kennedy Center!

Wedding Shower
Rehearsal Dinner
Wedding
Baby Shower
Anniversary Celebration
Family Reunion
Sweet 16
Quinceanera
Daycare Graduation
Sports Banquet
Meeting
Training



- Friday Evening
- Saturday & Sunday Full Day
- Weekday available upon request



400 Santa Barbara Blvd.
Cape Coral, FL. 33991
239.242.3972



Ballroom

PRICES INCLUDE: Table & chair rental and use of the kitchen

AFTER HOURS FEE - Your event may go as late as 11:00pm with your rental ending at 12:00am to allow time for clean-up.

- | | |
|---|----------|
| A) Ballroom Deposit \$200 (refundable) | \$ _____ |
| B) Ballroom \$ 700 for 7 hrs | \$ _____ |
| C) Each additional hour over 7 hrs = \$65 | \$ _____ |
| C) Ballroom \$595 for 5 hrs | \$ _____ |
| D) Additional room option \$150 (Terrace or Veranda) | \$ _____ |
| D) 6.5% sales tax | \$ _____ |
| E) Liability Insurance (non-refundable) = \$105 (w/food) & alcohol) | \$ _____ |
| F) Liability Insurance (non-refundable) = \$85 (No food & alcohol) | \$ _____ |
| G) Other Rental Items : _____ | \$ _____ |
| H) Total Due | \$ _____ |

Capacity for sit down (160)

* Initial _____

Veranda or Terrace

PRICES INCLUDE: Table & chair rental

Other Fees:

AFTER HOURS FEE - Your event may go as late as 11:00pm with your rental ending at 12:00am to allow time for clean-up.

- | | |
|---|----------|
| A) Veranda or Terrace Deposit \$100(refundable) | \$ _____ |
| B) Veranda or Terrace \$350 for 4 hrs | \$ _____ |
| C) Each additional hour over 4 hrs = \$50 | \$ _____ |
| D) 6.5% sales tax | \$ _____ |
| E) Liability Insurance (non-refundable) \$105 (w/food) & alcohol) | \$ _____ |
| F) Liability Insurance (non-refundable) \$85 (No food & alcohol) | \$ _____ |
| G) Other Rental Items: _____ | \$ _____ |
| G) Total Due | \$ _____ |

Capacity for sit down (35); Capacity for meeting (50)

* Initial _____

Optional Features

Your day is important to us and in an effort to help meet your planning needs we have a variety of items available to rent. Please feel free to contact us for additional information and available items.



This elegant Premier Portable Pipe and Drape Backdrop is perfect to highlight

\$20.00 _____



This sleek portable bar set-up is perfect for every occasion. 80" long, 16" wide and 40" tall.

\$50.00 _____



Our 2.5 gallon glass drink dispenser is perfect for your special occasion beverage.

\$20.00 _____

Two available.



Polished Stainless Steel Beverage Tub with Stand. This large capacity beverage tub holds over 35 of bottled soda, beer, water or up to 19 wine/champagne bottles.

\$20.00 _____

ITEMS ADDED TO RENTAL AGREEMENT

TOTAL COST: _____

Rental Agreement



Today's Date _____ Date of Event _____

Responsible Organization or Individual _____

Phone # _____ Work # _____ Other # _____

Address _____

Time: (BEGIN) _____ (END) _____ Decorating Date/Time _____

1. In consideration of our patrons and staff, we are a smoke-free property.
2. Do not drag tables, chairs, or any equipment/items that may damage the floor.
3. Renter is responsible for set up of tables, chairs, and any décor.
4. All areas must be left in original order/condition except for the breakdown of tables and chairs. Floors must be swept (mopping is unnecessary). Trash must be removed from building and taken to dumpster outside kitchen.
5. Do not hang any items from the ceiling, fans, sprinklers, or mirrors. REMOVEABLE STRIPS (COMMAND, 3M, ETC MAY BE USED TO HANG ITEMS FROM THE WALLS. NO NAILS ALLOWED. Tape cannot be used on the floor or mirrors
6. No birdseed, rice, confetti, hay bales, bubbles, mist machines, fog machines, glitter or any other (what kind of material are these) material inside or outside of facility. Candle decorations must be floating candles or in glass container. **Open flames are prohibited.**
7. To prevent slips and falls, we don't not permit wet containers on the ballroom floor. (This includes anything containing ice, ice coolers, or any moisture producing item/material).
8. We do not permit beer kegs, cash bars, or underage drinking. No beverages are allowed outside.
9. CHAIRS MUST REMAIN INDOORS. OUTDOOR CHAIRS ARE NOT SUPPLIED.

Deposit will be returned within three (3) weeks following your event provided the facility is left in satisfactory condition and there is no damage, upon inspection by staff. FEES ARE SUBJECT TO CHANGE.

In consideration of the use of the Lake Kennedy Center, located at 400 Santa Barbara Boulevard, I _____ agree to indemnify and hold harmless the City of Cape Coral from and against all claims, suits, damages, costs, losses, and expenses in any manner resulting from, arising out of, or connected with their event, to be held on the above date. Any litigation arising out of this rental agreement, the prevailing party shall be entitled to reasonable attorney' fees.

Name of Representative _____ Date _____

Phone # _____ Email _____

-For LKSC Staff Use Only-