



Falls Manor

— CATERING & SPECIAL EVENTS —



ALL-INCLUSIVE WEDDINGS



Our experience was amazing! I am soooo happy we decided to have our wedding at Falls Manor! If you are still looking, STOP right here!
- Aisha A. (Falls Manor Bride, July 2023)

TO HAVE A GORGEOUS, STRESS-FREE WEDDING
CALL/TEXT 215-943-7070 OR EMAIL INFO@FALLSMANORCATERING.COM



FALLS MANOR'S WEDDING PACKAGE

Wedding Reception with Premium Open Bar

*Spirits, Wine, Bottled Beer, Soft Drinks + 2 Signature Cocktails with Custom Sign
Champagne Toast for your Guests*

Cocktail Hour in our Gorgeous Lobby

10 Butlered Hors-D'oeuvres + 2 Displays

(1 hour Cocktail Hour included as part of 5 hour reception | 45 min Cocktail "Hour" included as part of 4 hour reception)

Traditional Sit Down, Duet Plate, or Buffet Style Dinner

Fine China, Glassware, & Flatware included

3 Tier Buttercream Wedding Cake + 1 Additional Dessert Display

Freshly Brewed Coffee & Tea Bar

Linens in Classic Ivory or Black

Napkins in Variety of Colors

Centerpieces Included:

Tall Glass Vase with White Silk Flowers & Votive Candles

Additional Amenities:

2 Bridal Party Suites with Welcome Water & Champagne (1 hour arrival prior to wedding)

Event Uplighting & Ceiling Draping with Fairy Lights

Front Lawn, Gazebo, Secret Garden and Light Wall for amazing Wedding Photos

Onsite FREE Parking for up to 300 vehicles

Professional Maitre D' | Personal Bridal Attendants | 1 Bartender | Seasonal Coat Check

WEDDING PRICING LIST

All package prices and enhancements are subject to 6% PA Sales Tax and 4% Gratuity

Pricing Valid through 2025 Wedding Dates. Please add \$4/person for each year beyond 2025.

<p>Saturday Eve</p> <hr/> <p>\$135/PERSON</p> <p>140 Guest Minimum 5 Hours 5:30 PM - 11:00 PM</p>	<p>Friday</p> <hr/> <p>\$135/PERSON</p> <p>110 Guest Minimum 5 Hours Timing Flexible</p>	<p>Sunday</p> <hr/> <p>\$128/PERSON</p> <p>100 Guest Minimum 5 Hours Start after 3:30PM</p>	<p>Thursday</p> <hr/> <p>\$125/PERSON</p> <p>60 Guest Minimum 4 Hours 6:00PM - 10:00 PM</p>	<p>Sat Brunch</p> <hr/> <p>\$125/PERSON</p> <p>60 Guest Minimum 4 Hours 11:00 AM - 3:00 PM</p>
--	---	--	--	---

For information on planning your perfect day, Call/Text 215-943-7070 or email info@fallsmanorcatering.com



All optional enhancements are subject to 6% PA Sales Tax

"WEDDING-IN-A-BOX" ADD-ON \$4,700

7 Hours of Photography, Personal Consultation, Online High-Resolution Gallery
www.ProPhotoByMK.com

Reception DJ www.LebtronProductions.com

Open Air Photobooth www.LebtronProductions.com



FALLS MANOR'S "TREASURE CHEST" \$600

Choice of 40 Different Centerpieces, Specialty Linens & Seating for Sweetheart & Cake Table, Cake Stands & Cake Servers, Champagne Flutes, Table Numbers in Variety of Themes, Table Runners (Gold, Silver, or Rose Gold), Charger Plates (Gold, Silver, or Rose Gold) Ceremony Backdrops, Decor, Lanterns, & Signs + Flower Girl Baskets & Ring Bearer Accessories Welcome Signs & Seating Charts, Gifts & Guest Book Signs, Variety of Card Boxes, Memorial Remembrance Signs & Decor, Easels upon request.



ONSITE CEREMONY \$1200

30 Minutes | Choice of Indoor/Outdoor Ceremony

CEREMONY REHEARSAL \$210

Thursdays before 3pm only

PRIVATE FOOD TASTING

Thursday afternoons only - \$105/person

ADDITIONAL ENHANCEMENTS A LA CARTE:

- Custom Ice Sculpture* \$415
- Cloud Dance for First Dance* \$465
- Cold Indoor Sparklers (4 sparklers during First Dance)* \$935
- Couple's Floor Monogram* \$360

**Above items must be contracted from Falls Manor and are not allowed from any outside vendor, absolutely no exceptions. Outside Vendors are permitted for the items below. Outside DJ, Photographer, and Videographer subject to a \$100 vendor fee for each.*

- Open Air Photobooth (4 hours) - \$830
- 360 Photobooth (3 hours) - \$935
- In House Photographer (7 hours) - \$3,135
- In House Videographer (9 hours) - \$3,435
- In House Reception DJ (5 hours) \$1,455
- In House DJ - Ceremony music \$315
- Keyboard/Guitarist Duo for Cocktail hour - \$620
- Additional Bartender - \$200/each
- Welcome Champagne Wall - \$465
- Rolling Bar during Dinner Service - \$415
- Extra Hour with Open Bar - \$21/pp

- 4 Foot LOVE Marquis - \$265
- Custom Menu Cards - \$1.50 pp
- Custom Love Story Sign - \$83
- Custom Wooden Guest Book - \$83
- Names Displayed on Outdoor LED Sign - \$105
- Sparkler Send Off - \$2.50/pp
- Wedding Dance Lesson - \$125
- Projector & Screen - \$105 each
- Bathroom Baskets - \$52 per basket
- Extra Hour in Wedding Suites - \$155/hour, per suite, up to 2 hours, if available

For information on planning your perfect day, Call/Text 215-943-7070 or email info@fallsmanorcatering.com



Terms & Conditions

- Children ages 0-10 and vendor meals (DJ, Photographer, Videographer, etc.) are counted as half price once the guest minimum is reached. We do not serve alcohol to the vendors. Wedding couple must be included in the total guest count.
- Event time on Thursday, Friday and Sunday is any time after 3:30 pm. Saturday evening starts at 5:30 pm. Saturday afternoon weddings are 11 am - 3:30 pm.
- Falls Manor may host up to 2 weddings per day, however only one wedding at a time (one in the day time, one in the evening). There may be a non-wedding event taking place starting at least 2-3 hours after the start of your wedding. Building exclusivity with 225 contracted guests, if available. Building exclusivity must be secured at the time of contract signing.
- \$1,500 non-refundable retainer required to reserve the date.
- Acceptable forms of payment: Cash, Check, or **Credit Card/Debit Card (4% Surcharge)**
- Payment Schedule Option 1:
 - 25% deposit of the estimated total is due 3 months after booking
 - 25% deposit of the estimated total is due 6 months after booking
 - Final Balance is due 2 weeks prior to the event date.
 - This schedule will be adjusted for weddings booked less than 7 months in advance.*
- Payment Schedule Option 2:
 - Equal Monthly Payments automatically billed to a credit or debit card each month, with the wedding paid in full 30 days prior to the event date. **4% Surcharge will apply.**
- A \$200 Refundable Damage Deposit is required with the final payment and will be shredded after your event pending any repairs resulting from the said event or to cover any missing or broken items.
- All deposits and interim payments are non-refundable and non-transferable to another event or person.

Available Dates: _____
 Add-On: _____ Price: _____
 Add-On: _____ Price: _____
 Add-On: _____ Price: _____
 Outside Vendor Fees: # of Vendors: _____ X \$100 each Price: _____
 Total Add-Ons \$ _____

Date _____
 How Many Guests? _____ x Price per person _____ = Total: \$ _____
 Total Add-ons: \$ _____
 Grand Total \$ _____
 4 % Gratuity: _____
 6% PA Sales Tax: _____
FINAL TOTAL \$ _____



Outside Vendors, Liability Insurance, & Vendor Meals

1. Vendor Requirements:

- a. The following outside vendors will incur a \$100 Vendor Fee each: DJ, Photographer, Videographer, Photobooth
- b. All outside vendors including but not limited to DJ's, Bands, MC's, Photographers, Videographers, Decorators, Planners, Event Stylists, Florists, Bakeries, Sweet/candy table providers, Balloon Arch companies, etc. must be pre-approved by Falls Manor PRIOR to the client contracting for their services. You must submit the list of potential vendors at least 6 months prior to the wedding via email to info@fallsmanorcatering.com. Vendors are not guaranteed to be approved by Falls Manor.
- c. ALL outside Vendors must be a legitimate registered business with Google reviews AND have a website or social media page with reviews or be one of the vendors on The Knot or Wedding Wire with reviews.
- d. Any outside Vendor is solely responsible for their own labor and set up of any items or services they are contracted for by the client. Falls Manor will not provide any of its own staff to assist any outside vendors.
- e. Outside Vendors have a maximum of 2 hours for any set up and 1 hour for any break down. A fee of \$25 for every 15 increments will be assessed to the client for any additional break down time. Addition time may not be added to the set up.
- f. Outside Vendors may not use any of Falls Manor equipment or décor, and Falls Manor will not provide any items that the vendor might need to perform their services, with exception of a table for the DJ and electrical outlets, if needed.
- g. Vendors may not consume any alcohol while performing services at Falls Manor and must abide by all rules and regulations set forth by Falls Manor. DJs may not play music above 90 db.

2. Liability Insurance:

- a. ALL outside vendors must carry Liability Insurance with at least \$1,000,000 in coverage.
- b. ALL outside vendors must add Falls Manor as an additional insured to their Liability Insurance and submit Certificate of Insurance to Falls Manor at least 30 days prior to your event.
- c. If a vendor without prior approval comes to Falls Manor, "The Day of" management will refuse entry to said vendor and vendor's services will not be allowed to be performed.
- d. In the event an approved vendor has not submitted their Certificate of Liability Insurance or has submitted one WITHOUT adding Falls Manor as an additional insured, that vendor will not be allowed to perform any services at the venue and "The Day of" management will refuse entry to said vendor.

3. Vendor Meals:

- a. The following IN HOUSE vendors must be provided with a meal: Photographers, DJs, Photobooth Attendant and Videographers. Vendor meals are paid for by the client and are half price once the guest minimum is reached.
- b. Providing vendor meals to the outside vendors is at the discretion of the client. If provided, these vendor meals must be paid for by the client. If the vendor meals are not paid for, outside vendors will not be provided with a meal by Falls Manor.