



## *Life Celebrations*

Commemorate your loved one at Falls Manor with one of our Life Celebration packages. Pricing starts at \$25.50 per person.

---

### *Included with every Package:*

Unlimited Soft Drinks & Iced tea (\$100 flat fee)

Coffee & Tea station

Private Ballroom with Crystal Chandeliers

Beautifully Decorated, Delicious Buffet

Choice of Black or Ivory Linens

Choice of 63 Napkin Colors

Lantern Centerpiece for each Guest Table

Ceiling Draping

Easels & Memory Table if needed

Event Coordinator & Serving Staff

1 Additional Hours to Decorate (if needed) | 1 Hour to Break Down

---

Guest Minimums:

Lounge Ballroom - 50 Guests

Jesse Ballroom - 75 Guests

**Life Celebration Events must end by 3:00pm**



## *Bronze Life Celebration Buffet*

---

### *S a l a d*

Garden Salad with Assorted Dressings  
Served with Fresh Dinner Rolls & Butter

### *E n t r e e s ( C h o o s e 2 )*

Chicken Francaise  
Chicken Parmesan  
Penne Vodka  
Baked Ziti  
Stuffed Shells  
Pasta Primavera  
Hot Roast Beef with Gravy  
Honey Baked Ham  
Sausage, Peppers, & Onions in Marinara Sauce

*Served with Herb Roasted Potatoes  
& Chef's Choice Vegetable*

### *D e s s e r t ( C h o o s e 1 )*

Vanilla Cheesecake OR Apple Pie

### *B e v e r a g e s*

Unlimited Soft Drinks, Iced tea, Water from the bar (\$100 Soda Attendant Fee)

---

## *P R I C I N G*

\$25.50/per person for a 2 Hour Event  
Please add 6% PA Sales Tax + 20% Gratuity  
4% Fee added for credit card payments



## *Silver Life Celebration Buffet*

---

### *S a l a d ( C h o o s e 1 )*

Garden Salad with Assorted Dressings OR Caesar Salad

*Served with Fresh Dinner Rolls & Butter*

### *E n t r e e s ( C h o o s e 2 )*

Chicken Francaise

Chicken Parmesan

Stuffed Shells

Hot Roast Beef with Gravy

Honey Baked Ham with Pineapple Glaze

Sausage, Peppers, & Onions in Marinara Sauce

### *S i d e s ( C h o o s e 2 )*

Roasted Potatoes

Rice Pilaf

Green Beans with Carrots

Broccoli with Compound Butter

Penne Marinara

Penne Alfredo

Penne Vodka

Baked Ziti

### *D e s s e r t T a b l e*

Cream Puffs, Eclairs, Brownies, & Cookies

### *B e v e r a g e s*

Unlimited Soft Drinks, Iced tea, Water from the bar (\$100 Soda Attendant Fee)

---

## *P R I C I N G*

\$39.50/per person for a 3 Hour Event

Please add 6% PA Sales Tax + 20% Gratuity

4% Fee added for credit card payments



# Bar Packages

---

*All Bar Packages subject to \$100 Bartender Fee*

## OPEN BAR

\$29.00 per person

*Beer, Wine, Spirits*

## TAB BAR

\$500 Minimum

*Client Covers Cost of Guest Beverages*

## CASH BAR

\$500 Minimum

*Guests Purchase their own drinks*

## Open Bar Menu

### PREMIUM SPIRITS

Tito's Vodka  
Smirnoff & Smirnoff Flavors  
Beefeater's Gin  
Bacardi Rum  
Captain Morgan  
Malibu  
Jose Quervo Gold & Silver  
Sloe Gin

Seagram's VO  
Jameson  
Jim Bean  
Jack Daniel's Dewars  
Southern Comfort  
Sweet & Dry Vermouth  
Christian Brother's Brandy

Peach Schnapps  
Apple Pucker  
Melon Liqueur  
Triple Sec  
Kahlua  
Irish Cream  
Amaretto  
Grenadine

### BEER (Choose 2)

Coors Light | Miller Lite | Yuengling | Heineken OR Corona

### WINE (Choose 3)

Merlot | Cabernet | Pinot Noir | Chardonnay | Pinot Grigio | Moscato | White Zinfandel

### TOP SHELF OPEN BAR UPGRADE (+ \$15/person)

Grey Goose | Crown Royal | Johnny Walker Black | Hennessy | Patron Gold | Tanqueray | Amaretto DiSaronno | Baileys

*Top Shelf Liquors are available with Tab & Cash Bars*

---

### Non-Alcoholic Beverages (included)

Unlimited Soft Drinks, Iced tea, Water from the bar (\$100 Soda Attendant fee)



# Terms & Conditions

- We do not serve alcohol to the vendors.
- Event time varies based on availability.
- Falls Manor hosts multiple events at a time, the entire facility is not guaranteed for any event.
- \$500 non-refundable retainer required to reserve the date.
- Credit cards are accepted for the initial \$500 payment without fees (cash or check preferred). Interim payments using credit cards will incur 4% surcharge. Interim payments can also be made by cash, check, Venmo or PayPal.
- After the initial retainer has been paid, the payment schedule is as follows:
  - 50% deposit of the estimated total is half way between the date booked and the event date.
  - Final balance is due 2 weeks prior to the event in the form of cash or certified check only.
  - Other payments may be made in the interim. There is 4% surcharge to pay with credit or debit card.
- A \$200 Refundable Damage Deposit is required with the final payment and will be shredded after your event pending any repairs resulting from the said event or to cover any missing or broken items.
- All deposits and interim payments are non-refundable and non-transferable to another event or person.

Available Dates: \_\_\_\_\_

Price Per Person \$\_\_\_\_\_ x 1.26 (6% Sales Tax and 20% Gratuity) = Total Price Per Person \$\_\_\_\_\_

Total Price Per Person \_\_\_\_\_ x # of Guests \_\_\_\_\_ = \$ \_\_\_\_\_

Add-On: \_\_\_\_\_ Price: \_\_\_\_\_

Add-On: \_\_\_\_\_ Price: \_\_\_\_\_

Add-On: \_\_\_\_\_ Price: \_\_\_\_\_

Add-On: \_\_\_\_\_ Price: \_\_\_\_\_

Outside Vendor Fees: # of Vendors: \_\_\_\_\_ X \$100 each Price: \_\_\_\_\_

Total Add-Ons \$\_\_\_\_\_ + 6% Tax on Add-ons = \_\_\_\_\_

Grand Total: \$\_\_\_\_\_

Deposit of \$500 on \_\_\_\_\_ Mid-payment \_\_\_\_\_ on \_\_\_\_\_ Final Payment \_\_\_\_\_ on \_\_\_\_\_

Price Guaranteed until: \_\_\_\_\_



## *Outside Vendors, Liability Insurance & Vendor Meals*

---

### 1. Vendor Requirements:

- a. The following outside vendors will incur a \$100 Vendor Fee each: DJ, Photographer, Videographer and Photobooth.
- b. All outside vendors including but not limited to DJ's, Bands, MC's, Photographers, Videographers, Decorators, Planners, Event Stylists, Florists, Bakeries, Sweet/candy table providers, Balloon Arch companies, etc. must be pre-approved by Falls Manor PRIOR to the client contracting for their services. You must submit the list of potential vendors at least 6 months prior to the wedding via email to [info@fallsmanorcatering.com](mailto:info@fallsmanorcatering.com) Vendors are not guaranteed to be approved by Falls Manor.
- c. ALL outside Vendors must be a legitimate registered business AND have a website or social media page with reviews or be one of the paid vendors on The Knot or The Wedding Wire with reviews.
- d. Any outside Vendor is solely responsible for their own labor and set up of any items or services they are contracted for by the client. Falls Manor will not provide any of its own staff to assist any outside vendors.
- e. Outside Vendors have a maximum of 1.5 hours for any set up and 1 hour for any break down. A fee of \$25 for every 15 increments will be assessed to the client for any additional break down time. Addition time may not be added to the set up.
- f. Outside Vendors may not use any of Falls Manor property and Falls Manor will not provide any items that the vendor might need to perform their services.
- g. Vendors may not consume any alcohol while performing services at Falls Manor and must abide by all rules and regulations set forth by Falls Manor. DJs may not play music above 90 db.

### 2. Liability Insurance:

- a. ALL outside vendors must carry Liability Insurance with at least \$1,000,000 in coverage.
- b. ALL outside vendors must add Falls Manor as an additional insured to their Liability Insurance and submit Certificate of Insurance to Falls Manor at least 30 days prior to your event.
- c. If a vendor without prior approval comes to Falls Manor, "The Day of" management will refuse entry to said vendor and vendor's services will not be allowed to be performed.
- d. In the event an approved vendor has not submitted their Certificate of Liability Insurance or has submitted one WITHOUT adding Falls Manor as an additional insured, that vendor will not be allowed to perform any services at the venue and "The Day of" management will refuse entry to said vendor.

### 3. Vendor Meals:

- a. The following IN HOUSE vendors must be provided with a meal: Photographers, DJs, Photobooth attendant and Videographers. Vendor meals are paid for by the client and are always half price. 2 vendor meals count as 1 person towards the guest minimum.
- b. Providing vendor meals to the outside vendors is at the discretion of the client. If provided, these vendor meals must be paid for by the client. If the vendor meals are not paid for, outside vendors will not be provided with a meal by Falls Manor.