

Day of Event Pricing

Event Room - \$595

- Minimum deposit is \$300 (comes out of \$595)
- Capacity of 40 people depending on seating arrangement

Gallery - \$695

- Minimum deposit is \$300 (comes out of \$695)
- Capacity of 80 people about 10 tables
- Warming Kitchen if needed

Ballroom - \$1500

- Minimum deposit is \$500 (comes out of 1500)
- Capacity of 216 about 27 tables with dance floor 200 people (dance floor 15X15)
- Warming Kitchen if needed

Entrance Patio - \$725

- Minimum Deposit is \$300 (comes out of the \$725)
- Capacity of 80 people about 10 tables
- Warming Kitchen if needed

Sybil B. Harrington Terrace - \$400

- Minimum Deposit \$200 (comes out of the \$400)
- Capacity 64 people 8 tables
- Warming Kitchen if needed

Conservatory Atrium - \$500

- Minimum Deposit \$250 (comes out of the \$500)
- Capacity 64 people about 8 tables

Wedding Lawn - \$1,000

- Minimum deposit \$500 (comes out of 1,000)
- Capacity of 200 people (25, 120" round tables)
stadium seating about 300 people

Amphitheater - \$1500

- Minimum deposit is \$500 (comes out of 1500)
- Capacity of 320 people at tables (40 120" rounds) No
table seating 600 people

Japanese Tea House - \$395

- Minimum Deposit \$190 (comes out of the \$395)
- Capacity 20 people Banquet style 4 6ft tables

Pavillion - \$495

- Minimum Deposit \$200 (comes out of the \$495)
- Capacity 32 people 4 tables of 8

Conservatory lawn - \$895

- Minimum Deposit \$450 (comes out of \$895)
- Capacity 96 people (depending on event type) 12 tables of 8

****All outdoor spaces are offered with an Inside backup incase of weather conflicts if indoor spaces are available****

Tablecloths Pricing Per Cloth

- Round (60 inch) - \$16 per table
- 6ft -\$19 per table
- 8ft -\$22 per table
- Black or white color options

Tables in stock

- 120" inch Round - 32
- 6ft rectangular - 25
- 8ft rectangular - 9

Booking Details

Terms and Policies:

1. Minimum nonrefundable deposit is required at the signing of the contract.
2. Balance Due – total balance of rental is due 30 days prior to the event date. Failure to meet the payment and/or any other paperwork deadline renders this rental contract null and void and the room space will not be available to Renter and no monies will be refunded.
3. Cancellations / Refunds / Rescheduling / Returned checks – Notice of any event cancellation or rescheduling MUST BE IN WRITING.
 - If rescheduling, the deposit is transferable to the new date, if available, when written notice is received no less than 60 days prior to the original reserved date. When canceling, the deposit is non-refundable.
 - The room deposit is non-refundable or transferable if there is insufficient notice.
 - No refunds are given for spaces not used due to weather issues. Renter is allowed to use an indoor space instead without any additional fees or credits.
 - Checks returned due to insufficient funds will result in an additional \$50 fee to be paid by Renter.

Amarillo Botanical Gardens will not hold a date or venue location without a minimum deposit payment before the event date. All prices listed on this document are for events after normal business hours. Venue prices during business hours will vary depending on location.

