

LEIGH & CO.

events

2024



ABOUT

Congratulations, you're engaged! We are so honored to work with couples from all walks of life to create a day that is uniquely you. On your wedding day, you'll have a team to advocate for you, be by your side and help you pull off a celebration that's one to remember.

Our customizable services include everything you need for your big day. No matter what, we'll be by your side from day one. When it comes to working with us, the possibilities are endless. We'd love to hear from you!



OUR APPROACH

With our personalized approach to every single couple, we work together to tell your story with personal touches that make for an unforgettable celebration. Our understanding of your personalities, tastes and styles allows us to craft a thoughtfully designed wedding that is full of classic, romantic details.

It starts with you. From the very beginning at our initial call, we'll work together to explore your budget and needs. Our custom packages are made specifically for you. No matter which package fits you, we'll be there throughout the entire process. Our expertise and experience allow you to save time and energy! We focus on relieving the stress, while you can enjoy the fun of planning. Our team of experienced wedding planners help you pull together the most perfect celebration that is uniquely you. And, on the big day, we'll allow you to be present by taking care of all day-of initiatives.

Our customizable services include everything you need for your big day. No matter what, we'll be by your side from day one. When it comes to working with us, the possibilities are endless. We'd love to hear from you!





WEDDING DAY MANAGEMENT

MEETINGS | initial call & final details call to discuss vision and full timeline

CHECKLIST | a monthly checklist to stay on track of all the details

VENDORS | exclusive access to our preferred vendor website

TIMELINE | construction of your wedding day timeline which includes: vendor timeline, wedding party timeline and photographer timeline

REHEARSAL | walk through of your wedding ceremony

COORDINATION | up to 10 hours with lead planner and assistant

VENDORS | management and coordination on your wedding day

DELIVERIES | accept deliveries and ensure correct orders on your wedding day

COMMUNICATION | with all vendors and all guests during your wedding day

SET UP | oversee ceremony and reception set up, set out seating cards, menu cards, table numbers, favors, guest book and other personal decor

FLOW | coordinate the ceremony and reception to ensure everything flows smoothly

CLEAN UP | ensure all personal items and personal decor are placed into bins/containers at the end of the evening

EMERGENCY KIT | access to our wedding emergency kit, which includes many items that may be useful for your day

starting at \$1550

PARTIAL PLANNING

MEETINGS | initial call & final details call to discuss vision and full timeline

CHECKLIST | a monthly checklist to stay on track of all the details

VENDORS | exclusive access to our preferred vendor website

LICENSE | provide information on how to obtain marriage license

TIMELINE | construction of your wedding day timeline which includes: vendor timeline, wedding party timeline and photographer timeline

PHOTOS | photographer and videographer shot list with details on wedding photos

FINAL DETAILS | confirmation of vendor orders and rentals, send catering final numbers of guests

FLOOR PLAN | diagram of ceremony, cocktail hour and reception floor plans

REHEARSAL | walk through of your wedding ceremony

COORDINATION | up to 10 hours with lead planner and assistant

VENDORS | management and coordination on your wedding day

DELIVERIES | accept deliveries and ensure correct orders on your wedding day

COMMUNICATION | with all vendors and all guests during your wedding day

SET UP | oversee ceremony and reception set up, set out seating cards, menu cards, table numbers, favors, guest book and other personal decor

FLOW | coordinate the ceremony and reception to ensure everything flows smoothly

CLEAN UP | ensure all personal items and personal decor are placed into bins/containers at the end of the evening

EMERGENCY KIT | access to our wedding emergency kit, which includes many items that may be useful for your day

starting at \$2550

DESIGN & DECOR

MEETINGS | total of five zoom calls to discuss wedding details

CHECKLIST | a monthly checklist to stay on track of all the details

VENDORS | exclusive access to our preferred vendor website

DESIGN | creative concept, style and design of wedding, creation of inspiration boards, creative presentation of all events

BUDGET | full wedding budgeting including custom spreadsheet, ongoing support and management

HOTELS | research accommodations for out of town guests

REFERRALS | customized referrals of all vendors to match style and budget

LICENSE | provide information on how to obtain marriage license

TIMELINE | construction of your wedding day timeline which includes: vendor timeline, wedding party timeline and photographer timeline

PHOTOS | photographer and videographer shot list with details on wedding photos

FINAL DETAILS | confirmation of vendor orders and rentals, send catering final numbers of guests

FLOOR PLAN | diagram of ceremony, cocktail hour and reception floor plans

REHEARSAL | walk through of your wedding ceremony

COORDINATION | up to 10 hours with lead planner and assistant

VENDORS | management and coordination on your wedding day

DELIVERIES | accept deliveries and ensure correct orders on your wedding day

COMMUNICATION | with all vendors and all guests during your wedding day

SET UP | oversee ceremony and reception set up, set out seating cards, menu cards, table numbers, favors, guest book and other personal decor

FLOW | coordinate the ceremony and reception to ensure everything flows smoothly

CLEAN UP | ensure all personal items and personal decor are placed into bins/containers at the end of the evening

EMERGENCY KIT | access to our wedding emergency kit, which includes many items that may be useful for your day

starting at \$7000

FULL SERVICE

MEETINGS | ongoing monthly meetings to discuss wedding details

CHECKLIST | a monthly checklist to stay on track of all the details

VENDORS | exclusive access to our preferred vendor website

DESIGN | creative concept, style and design of wedding, creation of inspiration boards, creative presentation of all events

BUDGET | full wedding budgeting including custom spreadsheet, ongoing support and management

HOTELS | research accommodations for out of town guests

REFERRALS | customized referrals of all vendors to match style and budget, booking of all vendors

VENDOR MANAGEMENT | full management and communication with all vendors throughout the process

RENTALS | research and find rentals for each part of vision board

LICENSE | provide information on how to obtain marriage license

TIMELINE | construction of your wedding day timeline which includes: vendor timeline, wedding party timeline and photographer timeline

PHOTOS | photographer and videographer shot list with details on wedding photos

FINAL DETAILS | confirmation of vendor orders and rentals, send catering final numbers of guests

FLOOR PLAN | diagram of ceremony, cocktail hour and reception floor plans

REHEARSAL | walk through of your wedding ceremony

COORDINATION | up to 10 hours with lead planner and assistant

VENDORS | management and coordination on your wedding day

DELIVERIES | accept deliveries and ensure correct orders on your wedding day

COMMUNICATION | with all vendors and all guests during your wedding day

SET UP | oversee ceremony and reception set up, set out seating cards, menu cards, table numbers, favors, guest book and other personal decor

FLOW | coordinate the ceremony and reception to ensure everything flows smoothly

CLEAN UP | ensure all personal items and personal decor are placed into bins/containers at the end of the evening

EMERGENCY KIT | access to our wedding emergency kit, which includes many items that may be useful for your day

starting at \$12000



DESIGN ADD-ON

CONSULTATION | three hour-long video calls with the owner, Brianne to discuss overall vision and design

\$750

CONSULTATION | three hour-long video calls with the owner, Brianne to discuss overall vision and design

VISION | a full, customized vision board that details each design piece of your wedding

\$1250

CONSULTATION | three hour-long video calls with the owner, Brianne to discuss overall vision and design

VISION | a full, customized vision board that details each design piece of your wedding

DECOR | custom spreadsheet that maps out all rental items and decor purchases

RENTALS | booking of all rentals with our preferred vendors

\$2050

REHEARSAL DINNER

COORDINATION | on-site coordination from the beginning of the event until the end of the event

SET UP & CLEAN UP | full set up and clean up of the event

PLANNER | lead planner onsite for entire event

\$550

VENDORS | referrals of all vendors

DESIGN | assistance with design and decor for event

COORDINATION | on-site coordination from the beginning of the event until the end of the event

SET UP & CLEAN UP | full set up and clean up of the event

PLANNER | lead planner onsite for entire event

\$850

VENUE | source and book venue

VENDORS | referrals of all vendors

DESIGN | assistance with design and decor for event

COORDINATION | on-site coordination from the beginning of the event until the end of the event

SET UP & CLEAN UP | full set up and clean up of the event

PLANNER | lead planner onsite for entire event

\$1050



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