

# Private Venue Rental

## Nikka Yuko Japanese Garden

### **BUNKA CENTER VENUE ROOM RENTAL**

#### **SMALL MEETING ROOM - MAX 25 PEOPLE**

SMALL ROOM RENTAL ONLY (4 HOURS) - \$150

SMALL ROOM RENTAL ONLY (8 HOURS) - \$300

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#### **LARGE VENUE ROOM - MAX 80 PEOPLE**

(VENUE CLOSES AT 10 PM)

LARGE ROOM RENTAL ONLY (4 HOURS) - \$300

LARGE ROOM RENTAL ONLY (8 HOURS) - \$500

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### **PLEASE NOTE:**

- ◆ Included: Wi-Fi, projector, tables and chairs set up, coffee/tea/water service, general cleaning.
- ◆ Please note that the garden does not have the facilities for cooking or preparing food. You're welcome to hire a catering vendor from our approved vendor list or bring in your own food (homemade/store-bought) and other soft beverages. please ensure you bring everything you need for the food and drink servings.
- ◆ If you are serving your own alcohol, please ensure to supply us a Special Event License (SEL) as required by the Alberta Gaming and Liquor Commission (AGLC) regulations. A copy of your SEL will be required for our files on the day of your booking.
- ◆ Bartender(s) can be arranged for \$25/hr/bartender (min 3hrs required), one bartender required up to 40 guest and two bartenders required for over 40 guests.



# Enhancements

## Enhance your day

### OPTIONAL ADD-ONS

#### **BARTENDER - \$25/hour**

Minimum of 3hrs + 1 hour for the bar setup and cleaning. The hours of reception reflects the the hours of the bartender. Bartender will conduct the general cleaning during and after the reception and pack up the belonging to be picked up by the wedding group next day prior to 12pm. The bartender ensures that monitors minors and intoxicated guests are not served any liquor.

#### **KARAOKE EXPERIENCE - \$50/hour Sun - Wed, \$75/hour Thu - Sat**

Can be booked alone or as an add-on experience to your venue rental. For add-on hourly rate, please consult with booking coordinator.

#### **ADDITIONAL ROOM - \$75/4hr rental, \$150/8hr rental**

Book an additional room for the catering vendor to prepare/assemble meals and storing equipment.

#### **HALL WAY RECEPTION - \$1500 (Based on the venue availability)**

**The hallway reception provides you extra space for your reception including additional room for catering vendor.**

If you require the Bunka Centre hallway for buffet and the catering vendor require the additional room to prepare/ assemble/store the meal, Bunka Centre Hall way can be also blocked off in addition to the reception room during the day time for your catering vendor to set up. Please note that that café, public washroom, gift-shop, ticket office , exhibit room located in the same building remains opened for the public access. This special requests can be only approved based on the venue availability. Please note that evening private access to the Bunka Centre is NOT available during the month of Dec, Jan, Feb during the winter light festival period.

