



Doubletree Norwalk Social Package

DoubleTree by Hilton Norwalk

13111 Sycamore Drive | Norwalk, CA 90650 | Matthew.Olivas@hilton.com | D 562 482-2705



• **DoubleTree LA Norwalk Receptions**

Lunch Events are Allotted (5) Hours and are Held From 11:00AM to 4:00PM

Dinner Events are Allotted (6) Hours and are Held From 6:00PM to 12:00AM or 7:00PM to 1:00AM

Set Up Times are Based Upon Availability and Will be Confirmed at Time of Contract

• **DoubleTree LA Norwalk Ceremonies**

Ceremonies are allotted up to (1) hour for the service with up to (2) hours prior for set and décor. At your request, we can provide a list of preferred vendors for all your Event needs.

Patio Ceremony (accommodates up to 50 guests maximum)

Our Ceremony package includes

Spa Infused water station

(1) Wired Microphone and Sound system

\$1,500

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Bliss Package


- Butler-passed Hors D'oeuvres or Appetizer Displays during your Cocktail Reception
- Infused Spa Water Station during your Cocktail Reception
- Champagne or Sparkling Cider Toast
- Two Course Meal Entrée (s) or Buffet
- Tablecloths (White, Ivory or Black)
- Elegant Spandex Chair Covers (White, Ivory or Black) with your choice of Sash or Band Color
- Napkins (Variety of Colors offered)
- Complimentary Cake Cutting and Service
- Custom Menu Tasting for Two
- Complimentary Rehearsal Dance prior to Event (Based upon availability)
- Custom Ballroom Set Up with Diagram of Seating Arrangements
- Complimentary Suite on the day of your event (Based upon availability)
- Complimentary Parking & Wi-Fi
- Dedicated Banquet Captain and Professional Service Staff
- Special Room Rates for Family and Attendees (Minimum Commitment of 10 Rooms)

Enchanted Package (All inclusions of the Bliss Package plus)

- Custom Overlays
- Satin Napkins (Choice of Colors)
- Your Choice of colored Tablecloths
- Chiavari Chairs (Gold, Silver or Mahogany with Standard Cushion (White, Ivory, Black)

Standard Hotel Equipment as Follows

- Sweetheart Table or Head Table | Round Tables Seating 8-10 Guests | Tall & Short Cocktail Tables | Cake, Gift & Guestbook Tables | White China, Silver Flatware and Clear Glassware | Table Number & Stands | (1) Round Mirror Tile & Up to (4) Votive Candles per Table | Band Staging or Riser (6'x8'x16" sections) | Dance Floor (4'x4' sections)



Special Event Hors D'Oeuvres
Selection of Two Items included with Event Package

Fruit Display

Fresh Seasonal Sliced Fruit

Ceviche Shots

Shrimp with Mango Cilantro Salsa

Caprese Skewers

Mozzarella Cheese, Cherry Tomato & Basil

Ahi Tostada

Seared Tuna, Mango Salsa Chives & Soy Sauce

Pulled Pork Sliders

Whisky BBQ Spread on a Hawaiian Buns

Sesame Chicken Skewer with Teriyaki Dipping

Beef Satay Skewers with Thai Peanut Dipping Sauce

Vegetable Spring Rolls with Sweet Chili Dipping Sauce

Coconut Jumbo Shrimp with Cilantro Lime Mango Chutney Dipping Sauce

International Cheese Display

Selection of Imported & Domestic Cheeses, Berries, Nuts and American Classic Crackers

All items are subject to a 24% service fee and applicable 10.25% sales tax and may change without notice



Dinner Salad Choices

Entrees includes your choice of Salad, Starch, Chef's Selection of Seasonal Vegetables
Fresh Rolls & Butter, Freshly Brewed Regular Coffee, Decaffeinated and Iced Tea or Lemonade

Please select (1) from the following

Vineyard Salad

Mixed Greens, Strawberries, Candied Walnuts, Blue Cheese Crumbles with Raspberry Vinaigrette

House Salad

Mixed Greens with Almonds, Carrots Cucumbers, Cherry Tomatoes with Ranch Dressing

Classic Caesar Salad

Fresh Romaine Lettuce topped with Parmesan Cheese, House Made Croutons, & Traditional Caesar Dressing

Summer Salad

Baby Spinach, Spring Mixed Greens, Dried Cranberries, Feta Cheese, Candied Walnuts with Champagne Dressing

Consuming raw or uncooked meat, seafood, and eggs may increase your risk of food borne illness

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Dinner Entrée Choices

Entrees Includes your choice of Salad, Starch, Chef's Selection of Seasonal Vegetables
Fresh Rolls & Butter, Freshly Brewed Regular Coffee, Decaffeinated and Iced Tea or Lemonade
Limited to (2) Maximum along with (1) Vegetarian Entrée. Place cards with Entrée Denotations are Required for Each Guest.

Citrus Chicken (GF)

Citrus Herb Roasted Chicken Breast served with Cilantro Jalapeño Chimichurri Sauce, served with Rice Pilaf, Baby Carrots & Asparagus

Bliss Package \$62

Enchanted Package \$72

Chicken Marsala (GF)

Chicken Breast, Herb Roasted Red Potatoes, Carrots & Asparagus served over a Marsala Mushroom Sauce

Bliss Package \$62

Enchanted Package \$72

Creamy Roasted Garlic Chicken (GF)

Herb Roasted Chicken Breast with a Creamy Roasted Garlic Sauce
Garlic Mashed Potatoes, served with Seasonal Vegetables

Bliss Package \$62

Enchanted Package \$72

Garden Risotto (V) (VG)

Roasted Seasonal Vegetables with Truffle Cream Risotto

Blush Package \$62

Enchanted Package \$72

Seared Salmon (GF)

Seared Salmon with Yuzu Beurre Blanc Sauce, served with Wild Rice, Carrots & Asparagus

Bliss Package \$72

Enchanted Package \$82

6oz. Flank Iron Steak (GF)

Flank Iron Steak with Garlic Mashed Potatoes, Baby Carrots & Asparagus served with Marsala Demi Glaze or Chimichurri Sauce

Bliss Package \$72

Enchanted Package \$82

Filet Mignon (GF)

Seasoned and Seared to Perfection a 6oz Filet served with Garlic Fingerling Potatoes, Baby Carrots, Asparagus with a Demi Glaze

Bliss Package \$82

Enchanted Package \$92

Custom Duet Chicken & Short Ribs

4oz. Chicken Breast, 4oz Short Ribs braised in Red Demi sauce served with Roasted Red Potatoes, Baby Carrots & Asparagus

Bliss Package \$82

Enchanted Package \$92

G=Gluten Free VG=Vegan V=Vegetarian *=Contains Nuts

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Children's Menus

For children 3-10 years old. Entrée's Include French Fries & Apple Juice

Chicken Tenders

\$32

Two Beef Sliders

\$32

Custom Menus

These menus are just a sampling of what we can offer for your Special Day. Our Executive Chef and Catering Manager would be happy to consult with you on creating a Custom Menu for your Wedding Celebration!

Special Menus & Special Dietary Requirements

Kosher, Gluten-Free and Vegan menus are available with 72-hour advanced notice. We kindly request that you give us 72 hours notice for your catering orders, to ensure that we have all the ingredients necessary to make your food Vegetarian meals do not require advance notice.

Vendors Meal

Chef's Selection of Chicken Entrée with Starch and Fresh Seasonal Vegetables

Birthday Cake by Amazing Cake Creations

Tiered Cake Selection can be added at \$5.00++ per person

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	Hosted	Cash Bar
House Selections	\$10	\$12
New Amsterdam Vodka, New Amsterdam Gin, Jim Bean Bourbon, Cruzan Rum, Altos Plata Tequila, Grant's Blended Scotch, E & J Brandy, Cruzan Rum & Midori		

Call “Exceptional”	\$11	\$13
Absolut Vodka, Tanqueray Gin, Jack Daniel’s Bourbon, Sauza Hornitos Reposado, Chivas Regal Scotch, E & J Brandy & Bacardi Superior		

Premium “Extraordinary”	\$13	\$14
Grey Goose Vodka, Bombay Sapphire Gin, Maker’s Mark Bourbon, Patron Silver Tequila, Johnnie Walker Black Scotch Hennessy VS Brandy, Disaronno & Kahlua		

Domestic Beer	\$9	\$10
Budweiser, Bud Light, Coors Light and Miller Light		

Imported & Premium Beer	\$10	\$11
Heineken, Corona, Modelo, Stella, Lagunitas IPA, Samuel Adams, Dos XX and Pacifico		

Silver Gate House Wines	\$9	\$10
White Zinfandel, Chardonnay, Pinot Grigio, Sauvignon Blanc, Pinot Noir, Merlot and Cabernet		

Hosted Soft Bar
 Beer, House Wine & Soft Drinks
 \$20 per hour, for the first 1 Hour & \$16 per additional hour

House Hosted Bar	Call Hosted “Exceptional”	Premium Hosted “Extraordinary”
\$20 per hour, for the first 1 Hour	\$22 per hour, for the first 1 Hour	\$24 per hour, for the first 1 Hour
\$18 per additional hour	\$20 per additional hour	\$22 per additional hour

\$250.00 will applied for all Bars, if minimum of \$500 in Beverage is not met.

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What Reception Ballroom options are available?

Our Ballroom can accommodate up to 380 guests and has an adjoining Pre-Function area that can be used for your Cocktail reception. Total capacities will be based on actual set up requirements inside the Ballroom

What are the hours of a Reception?

Lunch events times are from 11:00am to 4:00pm and Dinner events times are from 6:00pm to 12:00am or 7:00pm to 1:00am. Additional hours may be purchased for \$750 each hour.

When can we Decorate the Ballroom?

Within your contract the DoubleTree LA Norwalk allots a two hour time frame before your event for decorations at no additional charge. If you require more than three hours we will offer you an hourly rate that will be applied to your account.

Do you provide any Centerpieces or Decorations?

We will provide Votive Candle Vases and Round Mirrors for your own centerpieces. Any other decorations that you would like to have for your event will be at an extra charge such as, Centerpieces, Chair Covers and Sashes, Flowers, Specialty Linens.

Can I provide My Own Alcohol?

Our clients or your guests may not bring any type of alcoholic beverages. You must be 21 years old and older to consume any alcoholic beverages. Our staff will check Identification Cards to verify your age before any Alcoholic beverages are served. If any questions should arise, feel free to contact ABC's Bureau of Law Enforcement or Regional Offices.

Hosted Bar or Cash Bar?

Hosted Bar the host issues vouchers/tickets for a limited number of free drinks or allocates a dollar amount towards his/her budget, then turn the bar into a cash bar. Cash Bar attendees pay for their own drinks and the host is only responsible for the bartender fee.

Can the Menus be Customized?

Absolutely! The menus provided are suggestions, but our talented Executive Chef and our Catering Manager will work with you to create a menu of your choice for your Special day.

Can we arrange a Menu tasting?

The quality and presentation of your event food is extremely important to us. We are pleased to provide complimentary menu tasting here at the DoubleTree LA Norwalk once a signed agreement and deposit are received for you and one guest. Should you like additional guests to join your menu tasting, each guest is at the additional cost of \$35.

What outside vendors can I use?



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We can provide you with a preferred vendor list which includes reputable vendors that have provided Excellent service in the past. You are also welcome to hire vendors not listed on our preferred vendor list at your own discretion. The Hotel is not responsible for services provided by outside vendors.

Banquet and Meeting Rooms

The hotel reserves the right to assign another room for your function in the event the room originally designated for your function shall be unavailable or inappropriate, in the hotel's sole opinion.

Food and Beverage Service

The hotel is the only licensee authorized to sell, serve or distribute any food or beverages on property. No food or beverages of any kind will be permitted to be brought into the hotel by any guest. In the event a group is permitted to bring in their own wine, a corkage fee of \$25.00 per bottle will be assessed.

Cancellation Policy

Should it be necessary to cancel a meal function after you have signed the contract, the hotel will be entitled to liquidated damages based upon the contracted scale.

Payment

Payment of total anticipated charges is required as outlined in your contract. Payment is to be made in Cash, Credit Card or Cashier's Check. An arrangement for the extension of Credit, which includes Company or direct billing, is subject to Credit Approval.

Decorations

All displays and/or decorations proposed by group will be subject to the prior written approval of hotel in each instance. Signs and banners are not allowed in public areas. Signs in meeting space must be professionally printed and placement and posting approved by the hotel. Nothing may be posted, attached or stuck to walls without permission.

Audio/Visual

Hotel's onsite audio-visual company offers state of the art equipment and technical support staff for all conference needs. Use of any audio-visual companies other than hotel is prohibited without consent.

Security

If required, at the sole judgment of hotel, in order to maintain adequate security measures in light of the size and nature of the event, group shall provide, at its expense, security personnel for the event supplied by a reputable licensed guard or security agency doing business in the city or county in which the hotel is located, which agency shall be subject to the prior approval of the hotel.