



Regal Lounge  
1217 Bull Street  
Columbia, SC 29201  
RegalLounge.com

## PRIVATE EVENTS AT REGAL LOUNGE

If you are looking for a unique space with one of kind amenities, then look no further. The possibilities are only limited by your imagination. Birthday Party, Groomsmen Party, Corporate Event, whatever the occasion, we have you covered at the Regal Lounge.

Blow your guests away at your next function by offering Express Back Massages and Manicures from our team of talented service professionals. Or book a complete Royal Retreat for your group at discounted rates. Let us create a package that's right for you.

### AMENITIES

- Seven wall-mounted high-definition televisions throughout facility.
- Bar services available upon request.
- Billiards table and Game table with Chess, Checkers, and Playing Cards.
- High-speed Internet available throughout facility.
- High-end Surround Sound System with Dolby Atmos in Lounge area.
- Ample parking and two ADA compliant unisex restrooms.





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## **Regal Lounge Facility Agreement**

**Name:** \_\_\_\_\_ **Organization (Optional):** \_\_\_\_\_  
(Must be present during function.)

**Address:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Function Date:** \_\_\_\_\_ **Number of People:** \_\_\_\_\_

**Start Time of Function:** \_\_\_\_\_ **End Time of Function:** \_\_\_\_\_

(One hour of set-up time prior to the Start Time of Function is free. Any additional time needed for set-up and/or clean-up must be included in the requested rental.)

### **RATES**

**During Operations** – Rates Vary. Email [info@regallounge.com](mailto:info@regallounge.com) for a Customized Quote.  
Hours of operation are Tuesday thru Friday from 9:00am to 7:00pm and Saturday from 9:00am to 5:00pm.

**After Hours** – \$135.00/hour (Does NOT include service providers or use of service equipment.)

All private functions are required to lease the space for a minimum of two hours and pay a \$50.00 Sanitation Fee to cover cleaning the premises after any functions.

### **AGREEMENT and INSTRUCTIONS**

This agreement is for the use of the common areas of the Regal Lounge facility and premises located at 1217 Bull Street, Columbia, SC 29201. This agreement does NOT include the use of or access to the private service rooms. The individual and/or organization whose name appears on this contract must adhere to the following rules:

The individual whose name appears on this contract must be present during the time of function and is responsible for all set up for the function and cleaning the space after the function to include ensuring all trash and debris has been properly disposed of, and if necessary, returning any furniture to its original placement. Food and drink are not allowed on or near any audio-visual equipment, service equipment, or the pool table.

Use of the Regal Lounge logo is strictly prohibited for advertising unless prior authorization is given. All advertising must use individual and/or organization contact information and not the contact information for Regal Lounge.



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**SECURITY DEPOSIT:** This contract includes a Clean Up / Damage Deposit of Two Hundred Dollars (\$200). The individual and/or organization whose name appears on this contract is responsible for any damage to the property of Regal Lounge, LLC caused by anyone attending the function. At the conclusion of the function, a Regal Lounge representative will complete a walkthrough of the premises. If no Clean Up or Damage is deemed necessary, the Clean Up / Damage Deposit will be returned to the individual and/or organization whose name appears on this contract. If Clean Up is deemed necessary or Damages are found, all or part of the Clean Up / Damage Deposit may be retained by Regal Lounge, LLC. If Clean Up or Damages exceed \$200, the individual and/or organization whose name appears on this contract will be billed for any additional costs incurred by Regal Lounge, LLC. Additional costs must be paid within 30 days of notice. Failure to pay additional costs billed for Clean Up / Damages may result in legal action.

**ASSIGNMENT & SUBLETTING:** No portion of the premises or this agreement may be assigned or sublet to any person's or parties not listed on this agreement without prior written consent of a legal representative of Regal Lounge, LLC.

**CANCELLATION:** If the function assigned to this agreement is canceled less than thirty (30) days prior to the date of the function as outlined in this agreement, the function deposit will NOT be refunded, but any security deposit that has already been paid will be returned to the individual and/or organization whose name appears on this contract. If the function assigned to this agreement is canceled more than thirty (30) days prior to the date of the function as outlined in this agreement, then any function and/or security deposit that has already been paid will be returned to the individual and/or organization whose name appears on this contract. If the function assigned to this agreement is canceled for any reason less than fourteen (14) days prior to the date of the function as outlined in this agreement, the individual and/or organization whose name appears on this contract will only be entitled to a refund of their security deposit. If the function assigned to this agreement has to be canceled at any time as a result of a governmental order such as those imposed to slow the spread of COVID-19, then any function and/or security deposit that has already been paid will be returned to the individual and/or organization whose name appears on this contract.

**INDEMINIFICATION:** The individual and organization whose name appears on this contract agrees to defend and indemnify Regal Lounge, LLC and, if applicable, its owners, employees, representatives, and facilities, and hold them harmless against any and all legal claims and demands, including reasonable attorney's fees, which may arise from or relate to the use or misuse of the Regal Lounge facility located at 1217 Bull Street, Columbia, SC 29201 in accordance with this agreement. Regal Lounge shall be able to select its own legal counsel and may participate in its own defense, if desired.

**LIMITATION OF LIABILITY:** IN NO EVENT SHALL REGAL LOUNGE, LLC BE LIABLE TO ANY INDIVIDUAL OR ORGANIZATION OR ANY THIRD PARTY FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES WHATSOEVER, OR ANY OTHER DAMAGES OR LOSSES ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE PERFORMANCE OR BREACH THEREOF, REGARDLESS OF THE THEORY OF LIABILITY (CONTRACT, TORT OR OTHERWISE), EVEN IF REGAL LOUNGE, LLC HAS BEEN ADVISED OF THE POSSIBILITY THEREOF. REGAL LOUNGE, LLC' ENTIRE LIABILITY FOR ANY MATTER ARISING FROM OR RELATED TO THIS AGREEMENT SHALL BE LIMITED TO THE AMOUNTS PAID UNDER THIS AGREEMENT.



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**PRICE & PAYMENT:** The individual and/or organization whose name appears on this contract agrees to pay a total of \_\_\_\_\_ by \_\_\_\_\_ or at least two weeks prior to the date of the function as outlined in this agreement. The breakdown of this price is as follows:

\$ \_\_\_\_\_ – \_\_\_\_\_ hours Operations at \_\_\_\_\_ /hour  
 \$ \_\_\_\_\_ – Service Package (Detailed Below)  
 \$50.00 – Sanitation Fee  
 \$200.00 – Security Deposit (Refundable)  
 \$ \_\_\_\_\_ – **Total**

**SERVICE PACKAGE:**

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A 25% Function Deposit of \_\_\_\_\_ is due upon signing of this agreement. The balance of \_\_\_\_\_ is due by \_\_\_\_\_ or at least two weeks prior to the date of the function as outlined in this agreement. Please make checks payable to Regal Lounge.

**ENTIRE AGREEMENT:** The individual and/or organization whose name appears on this agreement expressly acknowledges that this Agreement constitutes the entire agreement between the parties and that no promises, representations or guarantees, whether written or oral, other than the terms of this Agreement, have been made and that this Agreement supersedes any and all other agreements, whether oral or written, regarding the subject matter hereof. This Agreement can only be modified by a written agreement duly signed by the individual and/or organization and an authorized representative of Regal Lounge, LLC, and variances from or additions to the terms and conditions of this Agreement will be of no force or effect.

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date