



General Info

Facility Fee \$11,000

A Saturday or holiday weekend function incurs a non-refundable \$11,000 facility fee and all other functions incur a fee dependent on size and scope of event.

- use of the resort accommodations and resort amenities (excluding use of sail boats)
- year-round venue coordinator
- premium accommodation for the couple on their wedding weekend
- the use of in-house tables and chairs, white linens, flatware, china, and stemware for reception
- the use of red and white checkered gingham tablecloths, picnic tables and benches for the rehearsal dinner
- the use of the West Lodge space from 9:00 – 11:00pm after an on-site rehearsal dinner, and after the reception from 10:00pm – midnight
- set-up, takedown and equipment for on-site rehearsal dinner, ceremony, cocktail hour, reception, and after-party
- all staff required to set up, deliver, and clean up for all events

Accommodations

We have a wide variety of accommodations here on property, so there's plenty of room for all your guests to stay here together and enjoy your wedding weekend celebration! During a Saturday wedding weekend, the couple guarantees that their guests will book a total of 80 room nights over two nights totaling \$34,000 in room revenue. During a holiday wedding weekend, client guarantees a total of 120 room nights over three nights totaling \$48,000 in room revenue. A simple way to view this is as though you were inviting 80 guests (40 couples) and they rented 40 accommodations on the Friday and Saturday nights. Breakfast is included in all room rates, and if there are any event guests not staying at the resort, they may join you for breakfast at a rate of \$21++ per person. *The ++ refers to state tax and service charge.

Catering

Rehearsal Dinner

You may choose a traditional Lobster Picnic, Seaside Barbeque, or Windjammer Feast at \$70++/person (minimum of 50 guests). Details are included in the Wedding Planner. A *S'mores Under the Stars* reception by the bonfire after your rehearsal dinner is a wonderful way to kick off the weekend celebration! If you choose not to host your rehearsal dinner at the resort, Linekin Bay Resort reserves the right to host another event in the time and space.

Wedding

Month	Catering Fee Minimum	# of Guests Included in Minimum Catering Fee*
May (excluding the holiday weekend)	\$11,600	80
June – October	\$19,575	135

* Guests are \$145++/person – this includes a stationary fruit & cheese display, 4 passed appetizers, a sparkling Prosecco toast, & wedding dinner. Please review the Wedding Planner for a list of food choices, and feel free to inquire about specialty items that you do not find listed.

Alcohol

We will work with you to structure the bar payment according to your budget. You have options ranging from a fully open bar, switching to a cash bar at a certain time, or having an open bar for beer/wine and cash for liquor. Your venue coordinator will help you determine what works best for you! For an open bar, all beverage charges are based on guests' consumption. Specifically, liquor beverages are charged per drink; wine is charged per bottle uncorked; beer is charged per bottle/can or keg tapped. Client will be charged for the full quantity of any *special* (not listed in the Bar Packages) items ordered.

Other Charges

A 20% service charge on the food and beverage bill helps cover the costs of operating and doing business: office staff, utilities, insurance, office supplies, advertising, tastings, etc. So, while an event contract may show a breakdown of the event elements and their costs, the service charge helps cover the cost of the hours and resources needed to prep and execute the event. The 20% service charge is *not* a gratuity.

A 12% gratuity on the food and beverage subtotal (before tax and service charge) will be distributed to staff members who deliver, coordinate, and contribute to the execution of the event.

The food and beverage bill and the service charge are also subject to 8% Maine State Sales Tax.

Sample Estimate

The below estimate is based on a Saturday weekend wedding with 135 guest minimum.

*Please note that open bar prices are only estimates based on a formula of what the potential cost may be – we have generally found these estimates to be high in terms of what guests end up consuming. Final bar costs are TBD and based on consumption.

Quantity	Description	Unit Price	Total
135	*Cocktail Hour Open Bar	\$21.00	\$2,835.00
135	Reception Dinner Service	\$145.00	\$19,575.00
135	*Reception Open Bar	\$56.00	\$7,560.00
Food & Beverage Total			\$29,970.00
20% Service Charge			\$5,994.00
8% Maine State Sales Tax			\$2,877.12
	12% Gratuity		\$3,596.40
Facility Fee			\$11,000.00
Estimated Event Total			\$53,437.52