



## Private Event Rentals

The GAI “Haus” at 301 Summit Avenue is on the National Register of Historic Places. It is available on a limited basis to rent for private events.

### Haus Rental Overview

#### *Entire Haus*

The cost to rent the entire Haus for up to 4 hours is \$1,800. Every hour beyond that will be charged at \$200 per hour. There is an additional one-time fee of \$300 if the event is held on a Friday, Saturday or Sunday. The rental covers use of all public areas of the mansion including the main floor dining rooms, third floor Ballroom, Ratskeller, restrooms and parking lot. Standard tables and chairs are included in the rental fee.

#### *Main Floor Only*

The cost to rent the main floor dining rooms for up to 4 hours is \$800. Every hour beyond that will be charged at \$100 per hour. There is an additional one-time fee of \$300 if the event is held on a Friday, Saturday or Sunday. The rental fee covers use of the large and small dining rooms and buffet room on the main floor, first and second floor restrooms, and parking lot. Standard tables and chairs are included in the rental fee.

#### *Ratskeller (Basement) Only*

The cost to rent the Ratskeller basement for up to 4 hours is \$600. Every hour beyond that will be charged at \$100 per hour. There is an additional one-time fee of \$300 if the event is held on a Friday, Saturday or Sunday. The rental fee covers use of the three seating areas and bar area in the Ratskeller, first and second floor restrooms, and parking lot. Standard tables and chairs are included in the rental fee. Please note there are no restrooms on the Ratskeller level.

#### *Third Floor Ballroom Only*

The cost to rent the third floor Ballroom for up to 4 hours is \$600. Every hour beyond that will be charged at \$100 per hour. There is an additional one-time fee of \$300 if the event is held on a Friday, Saturday or Sunday. The rental fee covers use of the ballroom and third floor bar area, first and second floor restrooms, and parking lot. Standard tables and chairs are included in the rental fee.

### Haus Capacity

*Main floor* – Combined seating capacity of the three dining rooms is 75.

*Ratskeller* – Combined seating capacity of three rooms is 100.

*Ballroom* – Total seating capacity is 100

### Catering

The GAI does not offer in-house catering. Instead, we partner with local catering companies who have experience executing both seated and buffet style dinners in our space and kitchen. Our preferred catering partners are Lake Elmo Inn, Chowgirls, Kane’s Catering, and Black Forest Inn. If the rental party wishes to use a different caterer, the caterer must be fully licensed and provide proof of insurance in addition to completing our verification process. Please note that all food served at the event must be commercially prepared. The caterer is also responsible for providing all linens.

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### **Alcohol and Bar Service**

The rental party provides their own alcoholic beverages which must be brought to the GAI in advance of the event. The GAI provides compostable drinkware as part of the bar setup fee. Bartending services must either be coordinated through the caterer or through Minnesota School of Bartending. Glassware rental inquiries should be directed to the caterer, the GAI does not rent out glassware.

### **Outside Ceremony**

The rental party may choose to have an outdoor ceremony on the patio or other location on the grounds. The fee is \$500 for a stand-alone outdoor event or \$300 if adding onto an existing indoor rental. The rental fee includes the lawn area as well as access to bathrooms inside the Haus. The renter is responsible for securing their own tables and chairs and setting them up. The GAI does not rent out their Biergarten tables or any other patio tables and chairs.

### **Music and Dancing**

The GAI has an internal sound system that may be used free of charge which a device may be connected to via aux port to play music. If the rental party wishes to have a dance in the ballroom, they may bring in their own sound system or hire a DJ. A live performing group or DJ must be approved by the GAI prior to making arrangements. Due to the historic building and residential neighborhood, the GAI cannot allow highly amplified sound.

### **Security and Liability**

For larger events that include alcohol service, the GAI may require a security officer to be onsite. The fee for security is \$150. The renter is responsible for all liability caused by consumption of alcoholic beverages, and is required to obtain a liquor liability insurance policy.

### **Deposit and Contract**

The GAI requires a deposit and written contract to secure a date for an event. If the event needs to be canceled, the renter would need to provide a written request. Deposits are not transferable or refundable.

### **Other**

Decorations are the responsibility of the rental party and must be cleared in advance by GAI. Nothing may be adhered to the walls or woodwork.

### **Parking**

Event guests may park in the parking lot behind the Haus. The lot has capacity for approximately 40 cars. There is usually ample street parking along Summit Avenue and side streets.

*Updated 8/29/2023*