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*Memory Lane Weddings*

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## A Unique Vintage Venue

Just an hour east of Halifax, our 1940s-era village is the perfect location for that special day. From ceremony to cocktails, dinner to dancing, everything you need for a memorable wedding is here - all in one place.

Hold your ceremony in our intimate historic church or outdoors under the spreading branches of the maple tree. Enjoy refreshments for young and old, inside or out, as the church bell rings out your love for each other. While your guests relax and tour the Village, your photographer will delight in the many unique indoor and outdoor settings. Oh, and did we mention kittens?

Our Cookhouse offers a warm ambiance for that special meal, a separate bar and multiple gender neutral washrooms. Our Clam Factory overlooks the Dufferin Pond with a variety of seating arrangements, a small stage, and many decorating options for an evening dance and reception.

## Our Package Includes

- Hosking Store: Entrance, gift drop-off, washrooms, guest registration
- 1894 Historic Church: Ceremony, seating, sound-system
- Village Green: Outdoor ceremony option, lawn games, cocktails
- Garage: Guestbook signing, bar, photo booth or donut station
- Schoolhouse: Pre-ceremony, wedding party waiting area
- Cookhouse: Food service, bar, washrooms, wood stove
- Bar Service: Permanent license includes grounds and buildings
- Clam Factory: Dance, reception, dessert buffet, stage
- 18 buildings: Open for tours and photos until 9 PM
- Vintage props: Barrels, crates, milk bottles, enamelware, chairs
- Tables, chairs and benches for seating
- Three event assistants for the duration of the rental
- Set-up and tear-down of all tables and chairs
- On-going consultation with our Event Planner
- Rehearsal night prior to ceremony
- Cleaning and SOCAN fees covered
- Up to 100 Guests

Full catering is available. Please inquire about other add-ons such as vintage donut-maker, evening campfire, drives in antique vehicles, etc.

\* Please inquire for current package price.

## Keep it Local

Located on Nova Scotia's scenic Eastern Shore, we are surrounded by many affordable accommodation options, including an 8-room motel right next door! There are multiple B&Bs, Inns and three beautiful campgrounds all within a 15 minute drive of Memory Lane. And, just 10km away the beautiful white sands of Clam Harbour Beach. Local taxi service is available by arrangement.



## The Perfect Blend of Old and New

Tradition is the stuff we're built on here at Memory Lane, so we love to see old traditions incorporated into wedding celebrations. We also understand that most couples want their wedding to be unique and fun. Pitch us your ideas and we'll work with you to realize your vision.







Make it one for the history books by hosting your next event at an award winning living history museum depicting coastal rural life in Nova Scotia during the 1940s.

With over 18 replica and restored buildings, antique gas pumps, an indoor event space with a stage, and thoughtful catering options we make sure you spend your time enjoying yourself, while we take care of the rest.

Memory Lane Heritage Village offers a unique backdrop for your wedding day. As a heritage venue, we pay special attention to ensuring that Village staff are involved in the wedding planning and actual day-of delivery.

*Photo Credits: Deedee Morris Photography (cover), Chelle Wootten (back banner) Tanya Reynolds, Geoff Creighton, Jacob Connell, Anita Davidson, Sydney MacLennan*



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## *Testimonials*

*Guests are still complementing the beauty and uniqueness of Memory Lane! With so much to see and space to use, it makes the perfect venue.*

~ Samantha & Cory (2021) ~

*We are so thrilled with how our day turned out and we owe so much of that to all of you.*

~ Jane & Bryden (2019) ~

*We wanted to take the time to say a heartfelt thank you to your wonderful staff. Every detail of the ceremony went smooth thanks to their devotion and professionalism. They brought warmth, took the time to say lovely compliments to our guests. Absolutely lovely. You can't buy this with a Mastercard.*

~ Stephanie & Mark (2019) ~

*We feel so fortunate that the staff of this wonderful venue was able to work with us to accommodate our changing ideas and plans as the date drew near. Our diverse wedding party also appreciated the gender neutral signage on toilets. We treasure the memories of this day. Thank you, Memory Lane.*

~ Shannon & Denise (2017) ~



# Rental Policy for Memory Lane Heritage Village 2024

Memory Lane Heritage Village offers you a unique backdrop for your wedding, without all the worry of trying to juggle everything yourself. Let us worry about the details so you can enjoy your special day.

## Wedding Package Price      \$3,500

The Wedding Package allows for a turn-key event. Once your guests set foot on the grounds they will not have to leave until the night is over. Please see page 2 for a detailed list of what this package includes.

### Rental Period

The rental period is from 4:00 PM to Midnight (8 hours) with possible exceptions made for an earlier start time when the Village is not open to the public. Ceremonies must start no earlier than 4:30 PM to allow for Village visitors to exit the Village. A longer rental period may be negotiated. During the event, should function organizers wish to extend the hours of a scheduled event they must secure the agreement of the Event Manager or Bar Manager in advance of the scheduled end time.

### Rental of Memory Lane Church for Weddings

The church at Memory Lane can be booked for ceremony only at the discretion of the Executive Director. Since this rental may impact the booking of a full service wedding at Memory Lane, bookings for the church only will be taken once full-service wedding capacity at Memory Lane has been achieved (approx. 6 weddings per year).

Church rental (after 4:00 PM unless otherwise negotiated) is \$700 and includes entrance through the Hosking Store, washroom facilities, use of church and grounds (for mingling and picture taking) and two event assistants (one to direct parking and one to direct guests at entry point). Rental duration is for 2 hours. Additional hours are \$100 per hour. Please note that no other buildings will be open during this time. Minimal decorating of the church is allowed earlier in the day, but please note that visitors to the Heritage Village will be coming and going in that building during visitor hours.

Use of the interiors of the Memory Lane buildings for photography is available for an additional \$100.

### Seating Capacity

*Seating capacity is subject to change according to public health requirements at the time of the event.*

**Church:** pew seating on the floor (see attached floor plan)

If 5 people per pew (very spacious) then 76 on the main floor and 15 in the balcony

If 6 people per pew (still comfortable) then 91 on the floor and 15 in the balcony

**Cookhouse:** various configurations yield different seating opportunities

Preferred seating is 90. (66 in main room and 24 in alcove) Depending on size of guests, it is possible, but not preferable to increase seating up to 100.

**Clam Factory:** various configurations of seating and dance floor are available

60 – 70 people at small round tables (cabaret style) with dance floor

80 – 96 people at angled rectangle tables, no dance floor

## **Furnishings**

Rental of the Clam Factory includes the use of 150 green plastic chairs and / or 32 metal chairs, eleven plastic eight foot resin tables (96"(L) x 30"(W) x 29¼"(H)) tables, eight plastic six foot resin tables (72"(L) x 30"(W) x 29" (H)); 10 small round tables with 36" diameters and 5 large with 48" diameters.

Rental of the Cookhouse includes 21 benches, 10 wooden chairs, and 10 folding tables (78" x 30.5") covered with vinyl tablecloth printed with 1940s advertisements (may be completely covered with white linens which are available for rent) and 3 large wooden tables (96" x 38").

Several antique small wooden tables are available for use as lemonade stand, gifts, favours, DJ, etc. They are rustic in look. Similarly, two large apple barrels, a tea crate, and 3 smaller barrels as well as some wooden crates are available for use.

## **Event Assistance**

Due to the heritage nature of the Memory Lane site, all rentals must be supervised by an Event Manager and at least two *Event Assistants*. The Heritage Society reserves the right to require more Event Assistants for groups of 80 or more guests. The Event Manager and Assistants are on-hand to make the event run smoothly and can do the following things: greeting and parking; ringing of church bell; directing visitors; reviewing guest list; receiving cards and gifts (and locking up when reception starts); serving cocktails, lemonade, or drinks; lighting candles; moving flowers; opening and closing buildings; set up / dismantle games provided by you; any behind the scenes details; serving food and assisting with meal; washroom maintenance; gathering glasses, etc.; gathering up decorations; assisting where needed.

## **Catering**

Catering can be provided by Memory Lane. Meals and food service catered by Memory Lane include all crockery, glass ware (except champagne flutes), cutlery and kitchen utensils. See attached menu.

## **Kitchen Rental**

If an outside caterer is hired, a kitchen rental fee of \$600 applies. Please see the attached Kitchen Rental Policy.

## **Decorating**

During the operating season (typically June 1 to September 30) the Heritage Village receives guests on a daily basis to all buildings, from 10 AM to 4 PM. Therefore the authentic look of the Village must be maintained during these times in all publicly accessible buildings. The Clam Factory, however, is not a generally accessible building and can be made available 1 day before the wedding date for decorating. The Cookhouse can be made available for decorating at 3:00 PM on the day of the wedding, with the possible exception of hanging bunting the night before. Decorations for the Cookhouse should be kept to a minimum (table dressings, flowers, some signs) so that Heritage Village event assistants can assist with Cookhouse decorations. The Church may have pew markers placed the night before, but the renter should understand that all decorations placed in the open will be visible and potentially handled by the public.

Materials and decorations for the other buildings may be stored in the Clam Factory. Due to limited garbage pick-up and storage, all garbage and recycling generated from decorating must be taken home by the wedding party.

## Overtime Charges

The rental and event assistance charges quoted above are for an eight hour period. Longer rental periods may be negotiated. During the event, should function organizers wish to extend the hours of a scheduled event they must secure the agreement of the Event Manager and the Bar Manager in advance of the scheduled end time. Overtime charges will be \$30.00 for each 15 minute period beyond the scheduled closing time.

## Crockery, Utensils, Linens

Use of all Heritage Village crockery and utensils are included in the Catering Fee or the Kitchen Rental Fee. Below is a list of available crockery and enamelware. Tablecloths, champagne flutes, antique china and cut glass punch glasses may be rented from the Heritage Village. A replacement fee of cost plus 10% will be charged for any broken item. The Heritage Society has an environmental policy on site that prohibits the use of disposable cutlery and plates, unless assured that all items are compostable and recyclable.

<b>Ceramic Dinnerware</b>	<b>Quantity</b>	<b>Enamelware</b>	<b>Quantity</b>	
10" Dinner plates	150+	10" dinner plates	100	
6" Soup bowls	150+	9" dinner plates	80	
7" Dessert or side plate	150+	8" desert plates	50	
8 oz mug	150+	6" soup bowls	50	
		7" dessert bowls	50	
		8 oz mugs	100	
<b>Glassware</b>	<b>Quantity</b>	<b>Other</b>	<b>Quantity</b>	<b>Rental Fee</b>
Wine glasses 8oz.	100	White Tablecloths	15	\$15.00 each
Wine Carafes	35	Navy Blue Tablecloths	15	\$14.00 each
Mason Jars 16 oz.	80+	Cream Round	36	\$9.00 each
Mason Jars 8 oz.	80+	White Lace Napkins	80+	\$1.00 each
		Champagne flutes 5.5 oz.	100	\$9 per dozen
		Punch Glasses	70\$	9 per dozen
		Fancy Tea Cups	70	\$9 per dozen

## Bar Usage

The Memory Lane Heritage Village holds a permanent special premises liquor license. A cash bar is included in Memory Lane Catering Services. In all other cases, a \$100 deposit is required at the beginning of the event. The cost of the license and bartender is covered by the bar revenues. However, labour charges will apply if total bar sales are under \$200. All alcohol served on site must be supplied by Memory Lane, no additional alcohol may be brought on the premises. Alcohol must remain within the Village, between the Cookhouse and Clam Factory and the playing field / Church area.

The liquor license always prohibits the serving of alcohol in the presence of minors, with the following exceptions:

- during the consumption of a sit-down meal
- during a family or special occasion celebrations such as a wedding, birthday party, or anniversary

If minors are present during the event, their names must be “signed in” with the bartender. This is required by the liquor licensing authorities.

Your party may request a special wine to be served during the dinner portion of the event. If so, the wine will be purchased by the Bar and charged to you at 100% markup of the cost designated by the NSLC. Due to liquor licensing laws, we are unable to serve homemade wine. For calculating wine per table, use the following assumption: tables seat approximately 6 people each. Assumption is 1 carafe (1 litre) equals 6 moderate servings (smaller than the regular bar serving). House wine is sold in 4L increments and costs (subject to change) \$11.50/Litre + \$8.50/Litre corkage fee. 12 Litres yields 72 servings. *Example above is subject to change, due to NSLC pricing changes.*

Specialty wines, beers and other hard liquor can be procured at your request, however there will be a 20% restocking fee applied to all alcohol returned after the occasion that is not on the regular bar menu.

Last call for the bar is typically 11:30 PM, to allow visitors to be done by midnight (the end of a typical 8 hour rental period.) The Bar can be open later than 11:30 PM by special arrangement. An extension of the bar service is available after midnight by mutual consent. The charge for this extension is \$30 for each 15 minute period beyond the scheduled closing time.

Please Note: No liquor from other sources may be consumed on Heritage Village property nor may liquor purchased at the bar be taken off Heritage Village property.

## Reservations & Damage Deposit

A non-refundable administrative fee of \$500 is required to reserve a date for rental. The fee is forfeited if the date is cancelled, and is applied to the final amount owing if the event goes ahead. A down payment of \$500 is required three months in advance of the wedding date. 75% of the total rental fee (including catering if applicable) is required 2 weeks in advance of the occasion. Payment in full is required one week after the day of the rental. We require that a credit card be left on file in case of damages. If this is not possible, a damage deposit of \$250 is required 30 days before the occasion and this will be held (in the form of a cheque) until the outstanding bill has been paid, and any damages have been assessed.

## Cancellation Notice

Cancellation of an event can be made up to 3 months before the date without any charges (not including \$100 administrative fee which is non-refundable). If an event is cancelled after 3 months the \$500 down payment will be forfeited. If the event is cancelled within 5 days of the occasion, then any out-of-pockets expenses will be billed and paid before the damage deposit is returned.

## **Music**

A sound system is owned by the Heritage Village and can be rented for a fee (please inquire). All SOCAN fees are included in the wedding package rental fee.

## **Guests**

A comprehensive guest list should be provided to the Heritage Village before the day of the event. This list must be in alphabetical order by last name. An Excel format is preferred, especially if the list has a seating plan associated with it. The customer should also designate a person responsible for guests and their behavior if inappropriate behavior should occur (i.e. due to alcohol) and that person should be introduced to the Event Coordinator at the beginning of the event. All minors attending an event where alcohol is served should be signed in at the bar.

## **Smoking**

Smoking is only permitted in the designated smoking locations on the Memory Lane Heritage Village grounds. Smoking is also allowed in the Heritage Village parking lot. Butt buckets will be provided in these designated smoking areas.

## **Member Discounts**

A 10% discount on the total building rental is available to Lake Charlotte Area Heritage Society members (must have been a member of the Society for at least one year before the time of booking).

## **Clean Up**

It is expected that all buildings rented are left in the condition they were found. This means all decorations removed, any large objects, storage items, materials taken away. All buildings except the Clam Factory must be visitor-ready the next day during the regular visitor season (June 1-Sept. 30). Items from the field, Cookhouse, Store, etc., can be stored in the Clam Factory overnight. The wedding party has until noon the next day to pick up their items, however, pick-up times can be negotiated. Please remember to take any garbage related to decorating with you, as the Village has limited garbage storage facilities.

## **Insurance**

The Memory Lane insurance policy does not cover any rental equipment or personal belongings brought on to the Memory Lane site during an event. **We advise the renter to obtain personal liability coverage should they have concerns for their personal property or the property of others attending the event.**



# 2023-24 Kitchen Rental Policy

## for Memory Lane Heritage Village

Commercial kitchen rental is included in the catering fees if Memory Lane is providing catering services. The kitchen in the Cookhouse is available for events that are **not** being catered by the Heritage Village for \$600 for an 8 hour rental period. All events with food require kitchen rental unless otherwise negotiated.

The kitchen rental fee includes:

- Kitchen Coordinator (see roles & responsibilities below)
- Use of the kitchen sink and commercial dishwasher, soap, clean-up supplies, towels, cloths, etc.
- Supervised use of the gas range and commercial convection oven
- Supervised use of the warming tables in the serving area
- Refrigerator & freezer space, made available by noon on the day of the wedding
- Supervised use of microwaves, coffee maker and hot water maker for tea
- Electric urns for tea & coffee (30 cups and 60 cup models)
- Use of kitchen utensils, pots, cookie sheets and serving pans
- Use of glass sugar dispensers, salt & pepper shakers
- Chafing dish holders & dishes (please bring burners)
- Crockery and cutlery, glassware (except champagne flutes)
- Serving utensils, platters, etc.

The rental of the kitchen does not cover the following:

- Use of the kitchen provisions and consumables such as tea, coffee, sugar, oil, condiments, plastic wrap, tinfoil, etc.

The role of the Kitchen Coordinator is to:

- Assist the caterer in the safe and proper use the kitchen equipment
- Assist the caterer with ensuring equipment & utensils are put away correctly
- Ensure that the caterer leaves the kitchen in the manner in which it was found

The caterer shall provide the following in a letter or email:

- a list of all staff or helpers who will be onsite by name & their roles (i.e. dish washer)
- the business name, telephone and address of the caterer
- proof that Workers Compensation is handled by the caterer
- proof that the Caterer has a valid food safety certification and is a licensed establishment

The caterer shall also:

- Give clear instructions at least one week before the event of what duties the caterer is going to perform (i.e table setting, plating, clearing, cake cutting) and what duties the Heritage Village will perform (this is normally written into the final contract with the wedding party)
- Give clear instructions on what Memory Lane event assistants can assist with (related to food) and what the caterer would prefer to do alone (i.e. passing of hors d'oeuvres)
- Ensure that the kitchen is returned to the state in which it was found

If the event is being self catered by the family, the Heritage Society will require a letter stating that the wedding party takes full responsibility for the preparation and safety of the food being served. The Heritage Society may provide additional labour to the caterer or wedding party upon request.

**If the caterer does not comply with the terms above, or if the labour listed as being present by the caterer is not honoured, the Heritage Society reserves the right to charge the wedding party the additional labour charges incurred to return the kitchen facility to its pre-event state and / or forfeit the damage deposit.**

# 2023/24 Memory Lane Cookhouse Catering Menus

“Wholesome, home-cooked, traditional meals served in a rustic, nostalgic, 1940s atmosphere.”

\*Prices are per person unless otherwise stated and are subject to change. Please inquire for a custom quote.

## Entrée Options

(minimum of 30 servings must be ordered, priced per person)

### **Nova Scotia Comfort Meal** **\$45**

First course: Mini Salt Cod Fishcakes with a side of Baked Beans.

Second Course: Bowl of Seafood Chowder (lobster, haddock & scallops) served with a Herb Biscuit.

Dessert: Warm Heritage Gingerbread drizzled with Lemon Sauce.

### **Crispy Baked Quarter Chicken** **\$30**

Rustic Mashed Potatoes, Roasted Vegetables & Gravy, & Fresh Herbed Round Loaves on the table

### **Bacon Wrapped Chicken Breast** **\$30**

Served with a Maple Balsamic Drizzle, Rustic Mashed Potatoes & Roasted Vegetables

### **Savoury Cookhouse Breadcrumb Baked Haddock** **\$28**

served with a Lemon Dill Cream Sauce, Rustic Mashed Potatoes & Roasted Seasonal Vegetables

### **Aged Cheddar & Apple Stuffed Breaded Chicken Breast** **\$28**

drizzled with Heritage Cream Sauce, served with Rustic Mashed Potatoes & Roasted Seasonal Vegetables

### **Herb Roasted Pork Tenderloin** **\$28**

with Creamy Mushroom Sauce, Rustic Mashed Potatoes & Roasted Seasonal Vegetables

### **Cookhouse Meatloaf** **\$28**

served with Rustic Mashed Potatoes, a Tangy BBQ Sauce & Roasted Seasonal Vegetables

### **Heritage Vegetable Bowl** **\$24**

Portobello mushroom stuffed with Pea, Lentil & Chickpea Orzo, Roasted Seasonal Vegetables, Drizzled with a Savoury Tahini Lemon Sauce, and served on a bed of Mixed Greens (GF,V)

### **More Options for Main Dishes:**

Roasted Potatoes, Roasted Herb Baby Potatoes, parsley-buttered baby potatoes

A Vegan/Vegetarian option -Portobello mushroom can be substituted where animal protein is listed above



## Appetizers

<b>Famous Memory Lane Brown Bread</b>	<b>\$9 per loaf</b>
\$9 per loaf or \$1.50 per person (includes butter for table)	
<b>Mixed Greens with Apple &amp; Chive Dressing</b>	<b>\$6</b>
<b>Carrot Ginger Soup</b>	<b>\$6</b>
<b>Old Fashioned Creamy Tomato &amp; Caramelized Onion Soup</b>	<b>\$6</b>
<b>Traditional Hodgepodge</b>	<b>\$7</b>
<b>Haddock Chowder</b>	<b>\$8</b>

## Desserts

<b>Heritage Carrot Cake with Warm Rum Sauce</b>	<b>\$8</b>
<b>Apple Blueberry Crisp with Warm Butterscotch Sauce</b>	<b>\$8</b>
<b>Warm Heritage Gingerbread with Lemon Sauce</b>	<b>\$6</b>
<b>Flourless Chocolate Brownie with Warm Butterscotch Sauce</b>	<b>\$6</b>

## Drinks

<b>Tea &amp; Coffee</b>	<b>\$1</b>
<b>Homemade Lemonade</b>	<b>\$2</b>
<b>Homemade Ice Tea</b>	<b>\$2</b>
<b>Handcrafted Mojito</b>	<b>\$9 (A crowd favorite!)</b>

A refreshingly beautiful addition to any reception! Locally-grown mint, white rum, lime, mint simple syrup, ice & soda served in a traditional mason jar.

# Reception Platters

(average serving size is for 25 people, which allows for 2-3 pieces per person)

## **Heritage Platter**

**\$80**

Greek Pita, Carrot Sticks, Celery Sticks, Sweet Peppers

Choice of two (2) dips:

Smoky Cheddar, Spinach Artichoke, Roasted Red Pepper, Ranch, Roasted Beet Hummus or Lemon Pepper Hummus

(all dips can be made vegan except for Smoky Cheddar and Spinach & Artichoke)

## **Gourmet Cheese and Cracker Platter**

**\$80**

Assortment of cheeses and crackers (GF crackers available upon request)

## **Seasonal Veggie Platter**

**\$60**

Assortment of fresh veggies with a house made Ranch Dip

## **Seasonal Fruit Platter**

**\$70**

## **Bruschetta on Fresh Baguettes**

**\$70**

## **Heritage Cookie Platter**

**\$60**

In house assortment of Heritage Homemade Cookies

## **Assorted Squares & Heritage Fudge**

**\$75**

In house assortment of Homemade Squares & Fudge

## Terms & Conditions:

- All meals are plated and served by Memory Lane catering staff.
- A non-refundable deposit of \$100 is required when a meal is booked.
- Cancellations made 30 days before the function will not be charged a further cancellation fee.
- Cancellations received after 30 days will be subject to a cancellation fee determined by the Heritage Society, based on incurred expenses in preparation for the function.
- A guarantee of minimum numbers must be received in writing (email) 5 days in advance of the meal. The meals will be prepared for that guaranteed minimum number. Should additional guests be served over your guaranteed number, these will be added to your final bill.
- Unused food left over from the event (i.e. guests who did not show) may be sent home. Please provide sealable containers for this purpose.
- Vegetarian and special dietary options are available after consultation with the Cook. No extra charges apply.
- If a group consists of more than 30 people, it is possible to provide an additional choice of main course. For each additional 20 people (i.e. a total of 50 guests) an extra main course option can be provided.