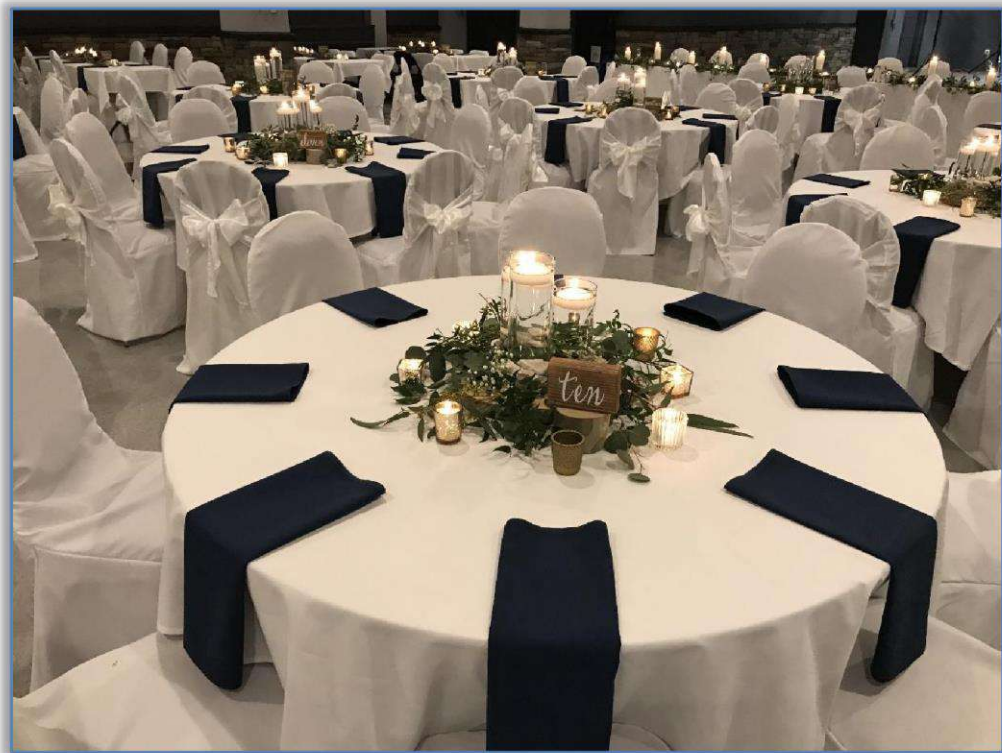




# Murphy Hall Event Center

Saint Agnes Parish Hall

## Pricing for Events



As of June 1, 2023

# Murphy Hall Event Center

## Event Services and Product Pricing

June 1, 2023

### Tier 1

**Event Rental (Up to 350 People)** **\$1,200.00** (Non-Parishioner)\* **\$900.00** (Parishioner)\*  
Four Hour Event Overtime: \$300.00 per hour Overtime: \$225.00 per hour

### Tier 2

[Not for Wedding Receptions or Formal Events]

Examples: Birthday Parties, Wedding Anniversaries, Graduation, Family Events

**Event Rental (Up to 150 People)** **\$900.00** (Non-Parishioner)\* **\$675.00** (Parishioner)\*  
Four Hour Event Overtime: \$225.00 per hour Overtime: \$168.75 per Hour

**\*Available if Event Date is Open within 3 months**

### Tier 3

[Not for Wedding Receptions or Formal Events]

Examples: Birthday Parties, Wedding Anniversaries, Graduation, Family Events

**Event Rental (Up to 75 People)** **\$500.00** (Non-Parishioner)\* **\$400.00** (Parishioner)\*  
Four Hour Event Overtime: \$125.00 per hour Overtime: \$100.00 per Hour

**\*Available if Event Date is Open within 3 months**

### Kentucky Sales Tax

As of January 1, 2023, Kentucky Sales Tax equal to 6% of rental fee will be charged.

**Decorating Hall for 4-Hour Event:** Two Hours included for Decorating / Setup as part of the Rental Fee\*

\*Includes to Decorate Hall (Centerpieces), Catering, Florist, Cake Setup, DJ/Band Setup.

**Cleanup after Event Time:** One Hour included as part of the Rental Fee\*\*

\*\*Additional Decorating/Setup Time Available or Cleanup after Event will be charged at \$50.00 per Hour

### Product Pricing

**Fountain Soft Drinks, Coffee & Tea** (Coca-Cola, Diet Coke, Sprite, Root Beer, Orange, Lemonade, Water)

**\$2.00 per Person** \*Includes 12oz Cups, Ice for Drink Beverages, Soft Drink Product, Coffee, Creamer, Tea Bags, Sweeteners. No need for bottled water.

## Additional Services Upon Request

**Centerpieces (Cylinders, mirrors) - \$25.00 rental, renter provides colored rocks, candles, or flowers**

**Chair covers - \$2.00 rental per chair (Lawson Enterprises)**

**Rope Lights - \$25.00 rental per event (Lawson Enterprises)**

**Beer\*/Wine/Spirits Management Fee: (Covers Refrigeration / Storage / Ice / Cups) \$50.00**  
**\*Aluminum Cans & Aluminum Bottles Only**

**Table Covers**

Paper / Plastic Table Covers **\$3.75 per Table**

**Typical Cloth Linen Dressing of Hall: \$450 to \$600 for Formal Event\***

\*Total Linen Package to be determined by event requirements to cover all banquet tables, buffet tables, dessert tables, gift tables, entry tables, and others as required by Murphy Hall and Renter.

**Bartenders (Up to Four Hour Event)**

**First Required Bartender @ \$100.00 (\$25.00 Overtime per Hour Fee)**

Over 75 People 2<sup>nd</sup> Bartender Required @ **\$100.00** (\$25.00 Overtime per Hour Fee)

Over 150 People 3<sup>rd</sup> Bartender Required @ **\$100.00** (\$25.00 Overtime per Hour Fee)

Over 250 People 4<sup>th</sup> Bartender Required @ **\$100.00** (\$25.00 Overtime per Hour Fee)

**For Events serving Mixed Drinks: Additional Bartender(s) May Be Required**

\*Menu of drinks to be approved prior to event. Renter responsible for any mixers and garnishes.

**Event Manager:** Required for all four-hour events (from one hour before to one hour after event) Interact with guests, greeting as they arrive. Coordinate event with vendors and Hall Manager, assist banquet/caterer service. Work with Table Attendants to maintain cleanliness of banquet hall, and assure alcohol policies are maintained. Coordinate clean-up with renter. **\$200.00** (\$50.00 Overtime per Hour Fee)

**Table Attendants:** Required for Catered Events @ \$10/hour per Table Attendant

Typical time for Table Attendants is four hours per four hour event. \$10/hr Overtime over four hours

Up to 100 people: One Table Attendant

Up to 250 people: Two Table Attendants

Up to 350 people: Three Table Attendants

\*Number of Attendants to be adjusted based on needs of event, i.e. China, etc.

**Catering Food Service Items** (Paper Plates, Plastic Forks, Spoons, Knives, Serving Spoons etc.)

(Available Upon Request) Additional Charges Will Apply

(Only licensed caterers or professionally prepared food allowed)



**Murphy Hall Event Center**  
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**RON E. LAWSON**  
Hall Manager

**Additional Services Upon Request**

As of June 1, 2023

All Prices Subject To Change