



Thank you for considering the New Orleans Pharmacy Museum as a venue for your private event! Built 200 years ago in the heart of the French Quarter, our venue is an ideal and unforgettable New Orleans setting for any special event. The Pharmacy Museum's primary event space is our lush 2200 sq. ft. courtyard.

Though the museum does not have an alternate indoor venue space, the first floor of the museum is open during private events for you and your guests to enjoy our exhibits and 19th century ambience. The second floor of the museum is closed during private events.

We can seat up to 130 guests with a center aisle for a wedding ceremony. We can accommodate up to 150 guests (maximum capacity) for a cocktail reception or 70 guests for a seated dinner. We have two restrooms located in the courtyard (non-ADA).

Here is our 2023–2024 pricing:

- **First Hour (one hour minimum): \$1500.00**
- **Each additional hour (four hour maximum): \$1000.00**

To officially book a date, we require a non-refundable deposit of \$500.00 and a signed rental contract. The balance is due no later than 30 days before your event.

The rental fees above include the venue space, one museum staff person to oversee the museum collection and one door person. Rental fees are tax-deductible as the Pharmacy Museum is a 501c3 non-profit organization.

Rentals must be one to four hours in hour length increments. The earliest start time for events is 5pm and the latest event end time is 10pm (French Quarter noise ordinance). All rentals include additional time for setup/decorating and cleanup/breakdown for no additional fee. The setup period begins two hours prior to the event's start time. All loadout and cleanup takes place during the one hour after the end of the event.

To see all dates available for booking events, please visit our website's venue availability calendar: www.pharmacymuseum.org/events-calendar

All catering and furniture rentals (chairs, tables, tents, etc.) need to be booked by the client. You may use any caterer/vendor of your choice, as long as they are licensed and insured in Louisiana. A licensed bartender must handle and serve all alcoholic beverages. There is not a kitchen onsite. The carriageway is used for catering prep and rental storage.

All first-time vendors must schedule a walkthrough with Tamme or Rose prior to the event. If you would like caterer/vendor recommendations, please don't hesitate to contact us at 504-565-8027 or pharmacymuseum@gmail.com.

A 30-minute self-directed ceremony rehearsal is included. Rehearsals can be scheduled 30 days prior to event and take place during open museum hours. Timing will depend on museum availability.

The museum does not have private parking though there are multiple paid parking lots in the area. There is valet parking available at the Omni Royal Orleans Hotel directly across the street and a large Premium Parking pay-lot two doors down.

There is no bridal suite on-site. Parties should arrive dressed and with their makeup/hair completed. The couple and wedding party may arrive during the setup period for photos and use the second floor of the museum as a hideaway during guest arrival. Guests may enter no earlier than 15 minutes before the event's start time.

Policies and Restrictions

- Clients need to designate one person to act as their event planner and provide the museum with their contact information. The onsite museum staff does not serve as an event planner for the client.
- We do not allow glitter, confetti, rice, feathers, or artificial flower petals.
- No open flames. Candles are permitted in the courtyard but must be in glass containers with solid bottoms. Only LED candles are permitted inside the museum, inside the bathrooms, on the staircase, and in the trees.
- Sparklers may not be lit on the premises, including the courtyard. They may be lit on the sidewalk outside the museum as long as all burnt sparklers are disposed of properly.
- Children under 12 must be accompanied by an adult at all times.
- Animals are permitted during wedding ceremonies (not receptions), but they must be pre-approved by the Pharmacy Museum and kept in the courtyard with a handler at all times. No exceptions.
- Smoking and vaping are not permitted anywhere on the premises, including in the courtyard. Those smoking/vaping must exit to the street and reenter afterwards.

Tamme and Rose are available for site visits by appointment only, Tuesday through Friday between 10am and 4pm. To schedule, please contact us at 504-565-8027 or pharmacymuseum@gmail.com.