



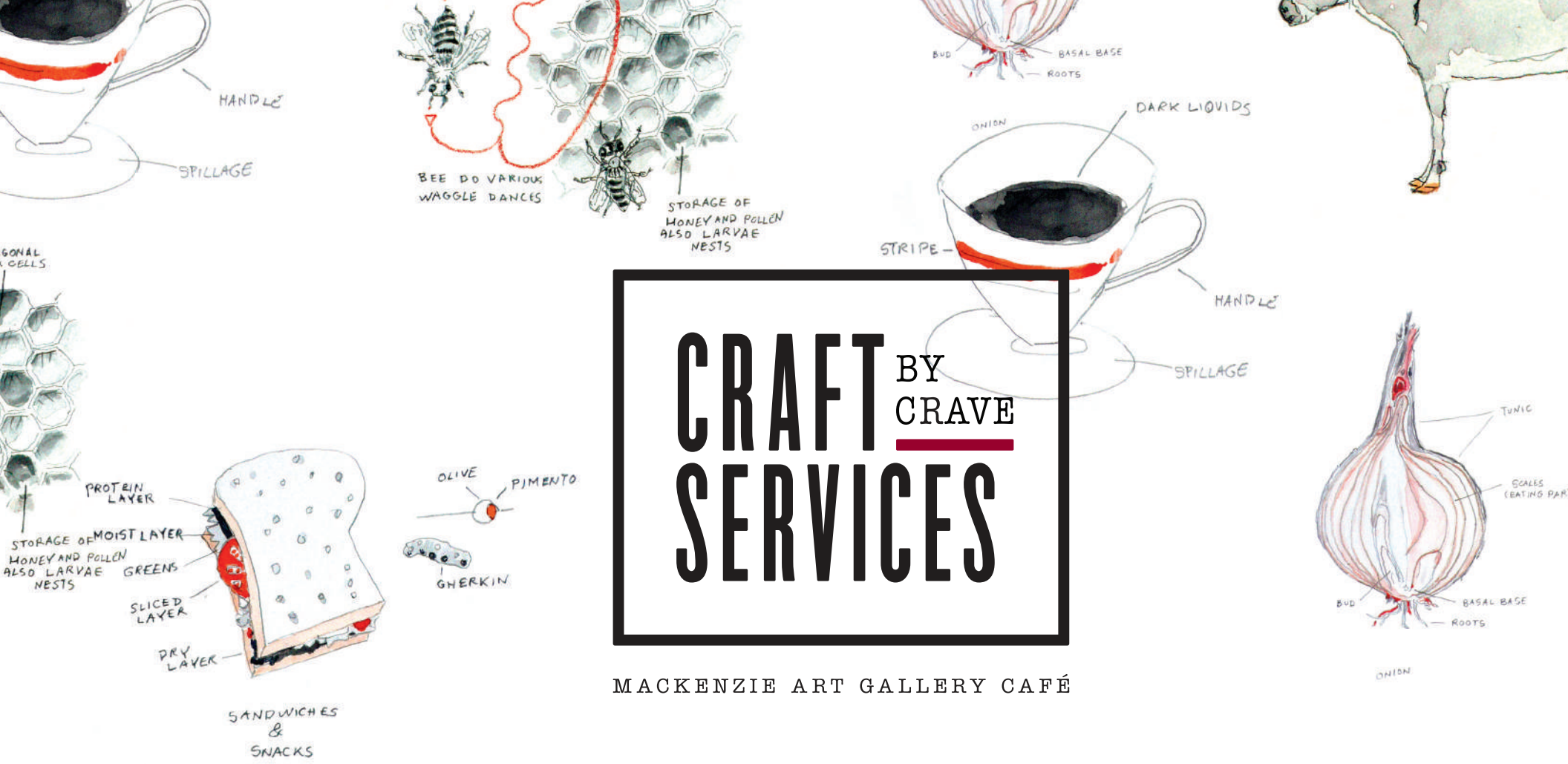
MACKENZIE ART GALLERY CAFÉ

## WEDDINGS

with **Craft Services by Crave**  
at the **MacKenzie Art Gallery**

**LET CRAFT SERVICES BY CRAVE MAKE YOUR WEDDING AT THE  
MACKENZIE ART GALLERY A WORK OF ART.**





MACKENZIE ART GALLERY CAFÉ

The MacKenzie Art Gallery is delighted to partner with Crave Kitchen + Wine Bar—the new vendor for Craft Services Café! Opening Tuesday, September 21, visitors are welcome to enjoy Crave’s elegantly prepared, decadent food and drink selection—an unforgettable art and culinary experience awaits!

Accompanying the *Bill Burns: Bird Radio & the Eames Chair Lounge*, Craft Services Café is an innovative engine for the creative industries, where every facet of the creative space intermingles to create a transformative experience. Working with fresh, quality ingredients, Crave Kitchen + Wine Bar is known for creating dishes that highlight Saskatchewan and Canadian products using classic culinary techniques with a modern approach—coming together to produce something inspired. We are thrilled to have them filling this space in Craft Services Café as the new exclusive provider of food services and facility bookings at the MacKenzie!

OPEN TUESDAY – SUNDAY & LATE ON THURSDAYS!

[mackenzie.art](http://mackenzie.art)

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## FOR MORE INFORMATION CONTACT

**E** [events@mackenzie.art](mailto:events@mackenzie.art)

**T** 306-526-3070

**mackenzie.art**

MacKenzie Art Gallery

3475 Albert Street

Regina, SK

S4S 6X6 Canada

## GALLERY HOURS

Monday Closed

Tues, Wed, Fri  
10 AM - 5:30 PM

Thursday 10 AM - 9 PM

Sat & Sun 11 - 5:30 PM

## CRAFT SERVICES CAFÉ HOURS

Monday Closed

Tues, Wed, Fri  
8 AM - 4 PM

Thursday 8 AM - 9 PM

Sat & Sun 11 AM - 4 PM



## ABOUT THE MACKENZIE ART GALLERY

The MacKenzie Art Gallery is Saskatchewan's original public art gallery: an immersive centre for engaging people through transformative experiences of the world through art, with an ongoing focus on Indigenous culture and diversity. The MacKenzie is located in Regina's Wascana Park, Canada's largest urban park and home to the Provincial Capital Commission. It is located within Treaty Four territory, the traditional territory of the Cree, Saulteaux, Lakota, Dakota, and Nakota people, and the homeland of the Métis Nation. The permanent collection, which includes the University of Regina's extensive collection as well as the Kampelmacher Collection of Indigenous Art, contains over 5,000 works of art spanning 5,000 years of art history.

**5,000 WORKS SPANNING 5,000 YEARS — YOU MIGHT NEED TO LOOK AGAIN.**



## **WEDDINGS AT THE MACKENZIE ART GALLERY**

The MacKenzie Art Gallery provides a beautiful and unique setting for wedding ceremonies and receptions. Renowned not only for its unparalleled collections, but also for its grand physical space. Located in the T.C. Douglas Building, the MacKenzie offers incomparable settings with unique facilities and views of the beautifully landscaped Wascana Park. This prime locale maintains a close proximity to Regina's vibrant downtown core, offering access to walking trails and bike paths.

Book your wedding reception in one of our beautiful spaces. The Mackenzie offers private event rentals for the purpose of generating additional operating funds to support the Gallery's exhibitions and programs.





## CEREMONY, DINING & DANCING

Package features use of the Shumiatcher Theatre for your ceremony and the Agra Torchinsky Salon for dining and dancing.

### PACKAGE INCLUDES

- Rental space on the day prior to event from 1 to 5:30 PM
- PA system with amplifier, two speakers and mixing board
- Podium with integrated microphone
- Wired or wireless microphone (1)
- Up to 4 plinths for your decorating needs
- Up to 6 risers for your head table
- Tables for Gifts & Guestbook
- 2 portable bars
- After-hours security from Gallery close until 2:00 am
- Set-up and breakdown services for tables, chairs and Gallery provided equipment (6 hours maximum)
- Dance floor not included

### EVENT BOOKING RATES

\$3,000

\* All prices are subject to change.

### CAPACITY

Ceremony	150
Seated Banquet Dinner	150



## DINING & DANCING

Package features use of the Agra Torchinsky Salon for dining and dancing.

### PACKAGE INCLUDES

- Rental space on the day prior to event from 1 to 5:30 PM
- PA system with amplifier, two speakers and mixing board
- Wired or wireless microphone (1)
- Up to 4 plinths for your decorating needs
- Up to 6 risers for your head table
- Tables for Gifts & Guestbook
- 2 portable bars
- After-hours security from Gallery close until 2:00 am
- Set-up and breakdown services for tables, chairs and Gallery provided equipment (6 hours maximum)
- Dance floor not included

### EVENT BOOKING RATES

\$2,700

\* All prices are subject to change.

### CAPACITY

Seated Banquet Dinner 150



## CEREMONY & COCKTAILS

Package features use of the Agra Torchinsky Salon for your ceremony and cocktail reception.

### PACKAGE INCLUDES

- Rental space on the day prior to event from 1 to 5:30 PM
- PA system with amplifier, two speakers and mixing board
- Wired or wireless microphone (1)
- Up to 4 plinths for your decorating needs
- Up to 6 risers for your ceremony
- Tables for Gifts & Guestbook
- 2 portable bars
- After-hours security from Gallery close until 2:00 am
- Set-up and breakdown services for tables, chairs and Gallery provided equipment (6 hours maximum)
- Dance floor not included

### EVENT BOOKING RATES

\$1,900

\* All prices are subject to change.

### CAPACITY

Ceremony with cocktail reception 150





## CEREMONY

Package features use of the Agra Torchinsky Salon for your ceremony.

### PACKAGE INCLUDES

- Rental space on the day prior to event from 1 to 5:30 PM
- PA system with amplifier, two speakers and mixing board
- Wired or wireless microphone (1)
- Up to 4 plinths for your decorating needs
- Up to 6 risers
- Tables for Gifts & Guestbook
- Set-up and breakdown services for tables, chairs and Gallery provided equipment (6 hours maximum)

### EVENT BOOKING RATES

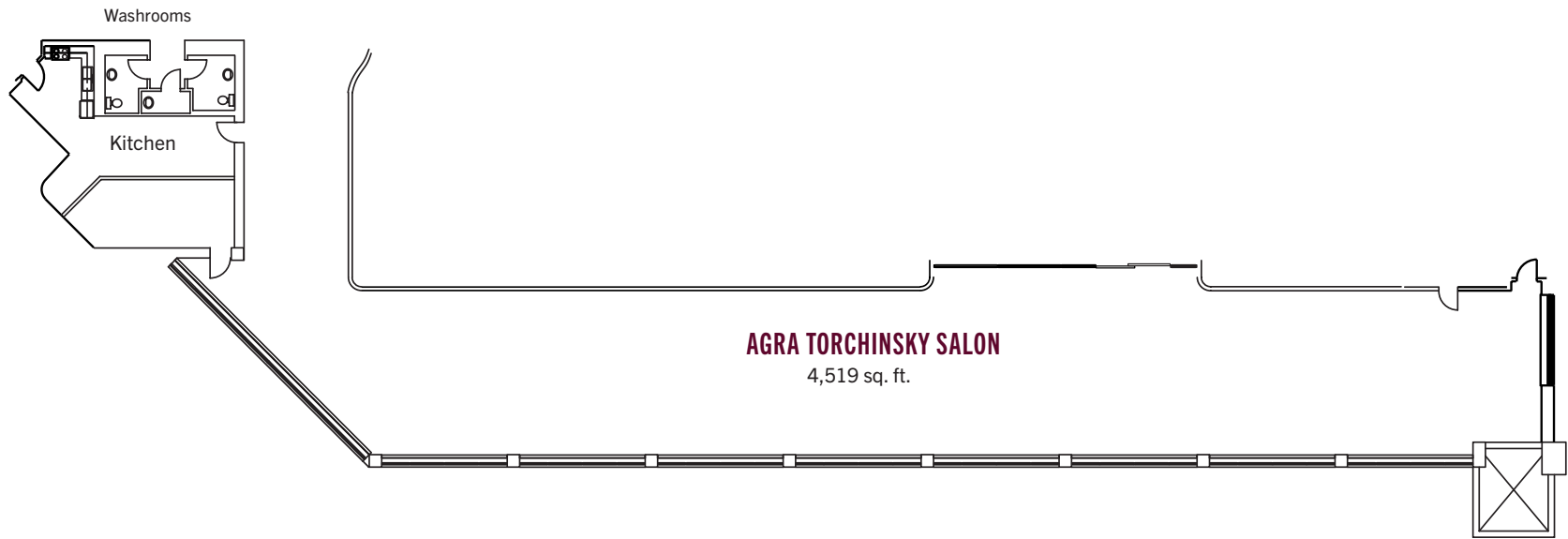
\$1,200

\* All prices are subject to change.

### CAPACITY

Ceremony 200

## AGRA TORCHINSKY SALON



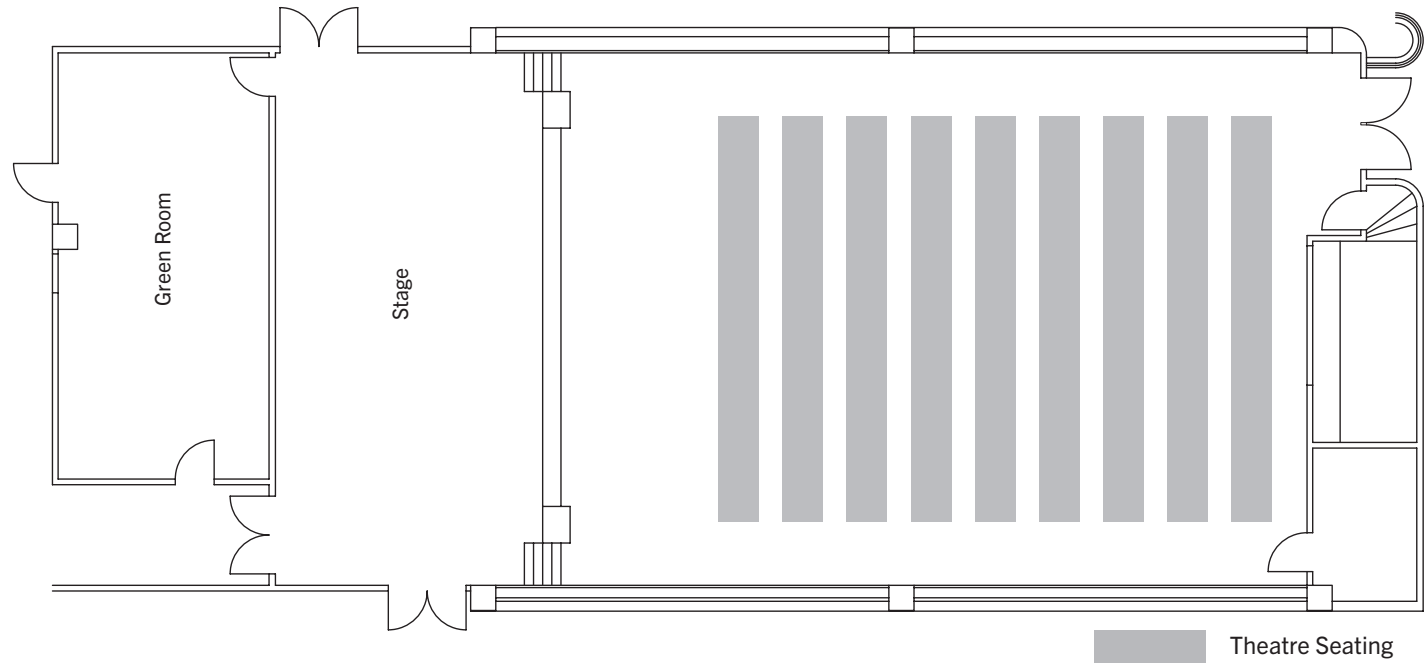
Space	Sq. Ft.	Boardroom	Classroom	Hollow Square	U-shape	Theatre	Banquet	Cocktail
AGRA TORCHINSKY SALON	4,519	30	80	n/a	24	200	150	300

### FEATURES

Kitchen

Access to second-floor Gallery spaces is complimentary for all rentals during Gallery hours

## SHUMIATCHER THEATRE



Space	Sq. Ft.	Boardroom	Classroom	Hollow Square	U-shape	Theatre	Banquet	Cocktail
SHUMIATCHER THEATRE	2,798	n/a	n/a	n/a	n/a	150	n/a	n/a

### FEATURES

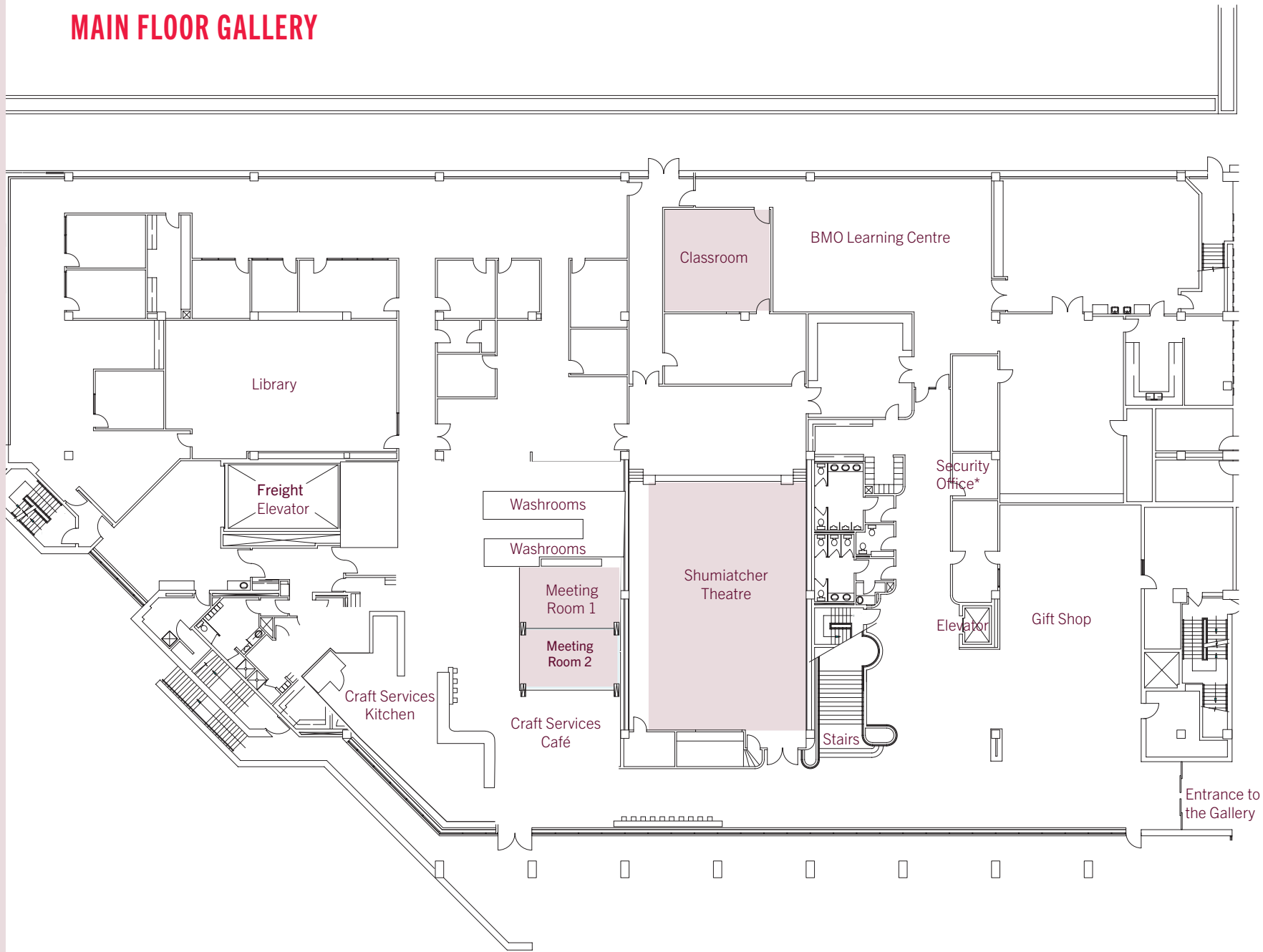
19' x 38' stage

14' Projection screen

Sound system & theatre lighting

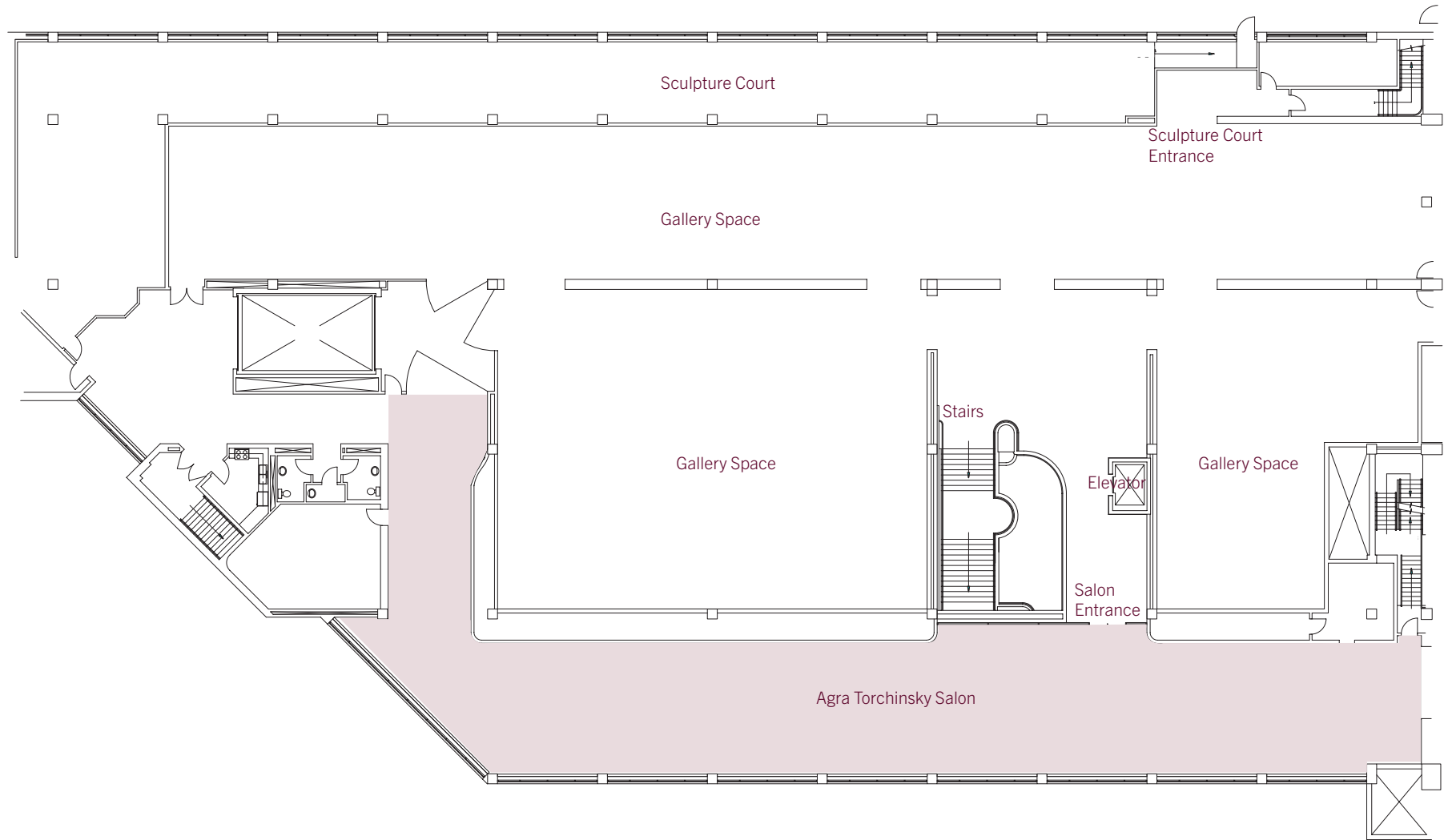
Access to second-floor Gallery spaces is complimentary for all rentals during Gallery hours

# MAIN FLOOR GALLERY



\*Please check into Security upon arrival

## SECOND FLOOR GALLERY



## **BOOKING GUIDELINES**

The function contract supersedes all policies and procedures.

### **COMPLIMENTARY SERVICES/INCLUSIONS**

1. Set-up and take-down of rental space requirements
2. Available furnishings, i.e. tables, chairs
3. Audio-visual and equipment (see page 14)

### **ADDITIONAL CHARGES (IF APPLICABLE)**

1. Additional security
2. Event technician
3. SOCAN and Re: Sound legislated music fee

### **SECURITY**

1. Security is mandatory for events taking place outside of MacKenzie hours at a rate of \$85/hour for main floor events and \$110/hour for second floor events (security fees double on statutory holidays).  
Taxes additional.

### **MACKENZIE ART GALLERY HOURS OF OPERATION**

Administration hours

8:30 AM to 4:30 PM; Monday – Friday

	<b>Gallery</b>	<b>Craft Services Café by Crave</b>
Mon	Closed	Closed
Tue	10:00 AM – 5:30 PM	8:00 AM – 4:00 PM
Wed	10:00 AM – 5:30 PM	8:00 AM – 4:00 PM
Thu	10:00 AM – 9:00 PM	8:00 AM – 9:00 PM
Fri	10:00 AM – 5:30 PM	8:00 AM – 4:00 PM
Sat	11:00 AM – 5:30 PM	11:00 AM – 4:00 PM
Sun	11:00 PM – 5:30 PM	11:00 PM – 4:00 PM

### **PARKING**

1. Parking is available in the TC Douglas Building Parking Lot 1 for weekday rentals up to a maximum of 50 parking spots.
2. Weekend, holiday and evening parking is unrestricted and available in the TC Douglas Building Parking Lot 1 and Lot 2.

### **AUDIO VISUAL & EQUIPMENT**

1. Please see page 14 for available audio visual/equipment.
2. A MacKenzie Event Technician is required for rentals that include the following: adapting lights package; Loading Dock use; Shumiatcher Theatre audio-visual beyond a single microphone. The hiring of a MacKenzie Event Technician can be coordinated a minimum of two weeks prior to the booking date with the Catering & Events Coordinator.

### **ENTANDUM FEES**

1. Entandem fees, previously SOCAN and Re-Sound, are applicable to all functions where live or reproduced music is played.
2. The fee amount will be determined based on the venue capacity.
3. For more information about these tariffs please visit [www.socan.ca](http://www.socan.ca) and [www.cb-cda.gc.ca](http://www.cb-cda.gc.ca).

## **BOOKING GUIDELINES**

### **DÉCOR**

1. The MacKenzie does not provide linens, silverware or tableware.
2. Please be aware that the use of the following items is strictly prohibited: placement of nails, hooks, tacks, screws, or other fasteners into any part of the MacKenzie facilities; confetti, rice, bird seed, rose petals, glitter, fake snow, bubbles, sparklers and candles; special permission must be obtained when using fur, skin, hair, quills, feathers, grasses, hay, wood and/or materials that have been stored outside or in a garage as these all have the potential to harbor insect types which can be harmful to the artwork; aerosol products (i.e. hairspray, spray glue, spray glitter, smoke, fog or hazer machines).

### **DELIVERIES**

1. A formal appointment must be made at minimum 5 business days prior to the rental date with the Catering & Events Coordinator for any deliveries.
2. Under special circumstances and dependent on availability, use of the MacKenzie Loading Dock can be arranged a minimum of two weeks prior to the rental date. A Loading Dock technician fee of \$35.00/hr would apply (minimum 3 hours).
3. Please note that access will be denied if appropriate arrangements have not been made.

### **PHOTOGRAPHY**

1. Photography is permitted in the rental spaces. Use of the TC Douglas Building Atrium for group photographs is on a first-come, first-served basis and cannot be booked. The exhibition galleries may not be used for photo sessions.

### **PERMITS AND CERTIFICATES**

1. Renter must provide a certificate of liability insurance for events where alcohol will be served. 2. A Saskatchewan Liquor and Gaming Authority event liquor permit must be coordinated and secured by the Renter with Craft Services/Caterer.

### **PAYMENTS & DAMAGE DEPOSIT**

1. A damage deposit of 50% of the rental rate is required at the time of contract signing. If unplanned fees are not incurred, the damage deposit will be returned to the client.
2. The full rental fee and additional charges is due a minimum of 2 business days prior to the rental date.

### **CANCELLATION POLICY**

1. If either party cancels this Contract more than thirty (30) days before the commencement of the Rental Period, the Deposit will be returned to the Renter less a \$50 administration fee.
2. If the Renter cancels this contract thirty (30) days or less prior to the commencement of the Rental Period, the MacKenzie will retain the Damage Deposit.

## AV EQUIPMENT & LABOUR

### TECHNICAL EQUIPMENT

- Podium with microphone
- Podium without microphone
- Wired microphone with stand
- Wireless microphone
- Laptop
- Projector
- Projector cart with skirt and AC
- Tripod projector screen
- Wireless presentation remote
- Two speaker sound package
- Self-powered speaker on stand
- Wireless wifi
- Wired internet
- Power bar/extension cord

### TECHNICAL EQUIPMENT FOR MEETING ROOMS ONLY

- Projector & Screen (Room 1 only)
- Panel Screen
- Video Conferencing (Room 1 only)

### EVENT SUPPORT ITEMS

- Easel
- Flipchart & markers
- Riser (6 max)

### LABOUR

Event Technician per hour                      \$35 (min 3 hour)

### TERMS AND CONDITIONS

Holiday Labour pay at double the above rate.



## CRAFT SERVICES BY CRAVE CATERING

Craft Services by Crave is the on-site provider of all food and beverage items for catered events at the MacKenzie. Rental reductions based on food and beverage purchase are not available.

[Download the catering menu](#)

### CONTACT

E [events@mackenzie.art](mailto:events@mackenzie.art) P 306-526-3070



## CURATE YOUR DAY

Please note that all prices are subject to change.

**EXHIBITION TOUR** (maximum 25 people)

**30 minute tour for \$80**

Take full advantage of the MacKenzie's facilities and resources by taking a private guided tour of our current exhibitions.

**EXHIBITION ACCESS** (maximum 25 people)

**Hourly for \$50**

Keep the current exhibitions open to your guests for their viewing pleasure.

### CONTACT

E [events@mackenzie.art](mailto:events@mackenzie.art)

T 306-526-3070



sun shines the river flows and the grass grows

MacKenzie Art Gal

8475

ART GALLERY





# THE MOST INTERESTING THINGS IN GALLERIES ARE THE PEOPLE.

BORIS GROYS

## FOR MORE INFORMATION CONTACT

E [events@mackenzie.art](mailto:events@mackenzie.art)

T 306-526-3070

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3475 Albert Street  
Regina, SK  
S4S 6X6 Canada

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## CRAFT SERVICES CAFÉ HOURS

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## CORE FUNDERS



Canada Council  
for the Arts

Conseil des Arts  
du Canada



City of Regina

