

## Schedule 'A' – Coldstream Community Hall Rental Schedule

	Full Day (16 hours)	Half Day (6 hours)	Short Rental (2 hours)	Damage Deposit	Tables & Chairs	Kitchen
<b>Coldstream Community Hall Rental Rates</b>						
<b>Friday to Sunday</b>						
Coldstream (F,S,S) - Main Hall – Community Use	\$ 1,130	\$ 600	\$ 220	\$ 500	Included	\$ 50 extra
Coldstream (F,S,S) - Main Hall – Commercial	\$ 1,340	\$ 720	\$ 264	\$ 500	Included	\$ 50 extra
Coldstream (F,S,S) - Meeting Room – Community Use	\$ 250	\$ 140	\$ 60	\$ 200	Included	\$ 50 extra
Coldstream (F,S,S) - Meeting Room - Commercial	\$ 325	\$ 182	\$ 78	\$ 200	Included	\$ 50 extra
<b>Monday to Thursday</b>						
Coldstream (M-R) - Main Hall – Community Use	\$ 905	\$ 480	\$ 175	\$ 500	Included	\$ 50 extra
Coldstream (M-R) - Main Hall – Commercial	\$ 1,072	\$ 576	\$ 211	\$ 500	Included	\$ 50 extra
Coldstream (M-R) - Meeting Room – Community Use	\$ 175	\$ 98	\$ 42	\$ 200	Included	\$ 50 extra
Coldstream (M-R) - Meeting Room - Commercial	\$ 228	\$ 127	\$ 55	\$ 200	Included	\$ 50 extra

**NOTE:**

1. Additional rental time added to the half-day or short rental (2-hour) shall be hourly at 50% of the short rental (2-hour) rate
2. Full day is up to 16 hours from 8:00am until 12:00am
3. SOCAN (Society of Composers, Authors and Music Publishers of Canada) music license fees, if applicable, charged at cost
4. All rates are before applicable tax and exclude user insurance.

**Rate Use Category:**

- A. Community use:
  - Adult
    - Local community benefit activities, Winter Carnival events, community concerts, Okanagan Symphony, wedding receptions, “closed” functions, religious events. This category applies to all local groups, clubs, etc. whose event is closed to their members only.
  - Youth
    - This category applies to any youth group where 80% of the participants are 18 years of age and under.
- B. Commercial use:
  - Resident and Non-Resident Business
    - Advertising, sales or promotions by local or non-resident businesses. Must have a business license for the event.

**Kitchen**

The Kitchen fee noted in the District of Coldstream Community Hall Rental Schedule provides access to the kitchen and cutlery (cups, plates, flatware, etc.) to organize food that has been previously cooked, make coffee using District provided coffee making equipment, or prepare food that does not require cooking beyond microwave use such as assembling salad or deli sandwiches. Use of kitchen appliances for cooking food can only be done by a preapproved third-party catering company. The District will provide a list of these companies. Any catering charge is not included in the rental or kitchen fee paid but instead represents a separate arrangement between the third-party catering company and the Community Hall renter.

**Blackout Period for 2-Hour Rentals of the Main Hall**

During the months of May through August (4 months) there will be no 2-hour rentals permitted of the main hall. The District's CAO or designate may waive this rental exemption at their discretion.

**Insurance**

Facility users require proof of minimum \$2,000,000 insurance naming the District of Coldstream as an additional insured, plus any other insured or waivers as deemed necessary by the District's Community Facilities Manager, Chief Administrative Officer or designate.

**Cleaning**

Additional cleaning will be at the Districts' discretion and charged at cost plus 25% or \$50 per hour, whichever is greater. Minimum ½ hour chargeable increments. Charges for damage or lost property will be at replacement cost (for similar property) plus 15%. Any charges will first be deducted from the rental deposit held by the District.