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BEMIDJI,  
MN

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# 2024 WEDDING GUIDE



THE  
**Bluebelle**

EVENT VENUE

# ALL-INCLUSIVE WEDDINGS

12 Hour Rental



## **CEREMONY**

2 ceremony sites available:

*Merry Meadows | Outdoors {Occupancy: 300}*

*Sunset Suite | Indoors {Occupancy: 200}*

## **SOCIAL HOUR AREA**

*Lulaheim Landing*

Covered porch area

Outdoor bar

Portable speaker

## **RECEPTION**

*The Bellerroom*

*{Occupancy: 300 people}*

Reception Room Set Up & Tear Down

Floor length table linens in ivory, black  
& champagne

Projector & Screen

Various Reception Decor  
{Included decor options displayed at  
your Decor Day}

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## **INCLUDED IN YOUR RENTAL:**

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Day Of Coordinator

Bridal Suite

Groom's Room

Grand Bar + Liquor Hosting & Bartenders

Late Night Shuttle Service

Air Conditioned & Heated Building



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# EXQUISITE VENUES

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## MERRY MEADOWS

Exchange your vows under a stunning wooden arbor in our charming tree-lined ceremony site!



## SUNSET SUITE

Start your new beginning surrounded by loved ones in our rustic chic Sunset Suite, filled with natural light and a little sparkle!



## THE BELLEROOM

Celebrate the night in our spacious and romantic "Belleroom", equipped with a custom bar and unique fixtures!



## LULAHEIM LANDING

Relax, socialize and enjoy the sunshine on our covered porch adorned with fresh flowers and outdoor cornhole boards/bags!

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# EVENT SPACE PRICING

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## JUNE - OCTOBER

\$6,200 - Friday

\$7,200 - Saturday

\$5,500 - Reception Only

{Offered Fridays Only, 4PM-11PM}

## NOVEMBER - MAY

\$4,800 - Friday

\$5,500 - Saturday

\$4,000 - Reception only



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# DEPOSITS & PAYMENTS

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We require a \$1,000 damage deposit for both full day and reception only rentals along with a signed contract to reserve your date. {Damage deposit does not go towards your balance, but will be returned to you upon completion of a damage-free event}.

After your deposit, here is the following payment schedule:

9 months prior to event - \$1,000

6 months prior to event - \$1,000

90 days prior to event - 1/2 of expected balance

14 days prior to event - Final balance remaining

## CANCELLATIONS

Cancellations must be submitted to your Personal Wedding Coordinator in writing. In the event of cancellation your damage deposit is nonrefundable. The following charges will also be due to The Bluebelle Event Venue:

More than 180 days before - \$1,500

179-90 days before - \$2,000

89-30 days before - 50% of balance

29-14 days before - 75% of balance

Less than 14 days before - 100% of balance





# WEDDING DAY GUIDELINES

## VENUE RENTAL

Wedding Day rental time is **11AM-11PM** OR **12PM-12AM** for all rentals. Reception only rental time is 4PM-11PM. Alcohol service will end 15 minutes prior to end of event. All guests, vendors and personal items must be cleared out 30 minutes after end of rental time. Decorating takes place the morning of your event by the Bluebelle Event Venue and decor pickup will begin 2 hours prior to end of event.

## REHEARSAL

1 hour of rehearsal time is included in your rental. Rehearsal will be held: Thursdays at 4:00PM or Friday at 10:00AM.

## WEATHER

Weather is something the Bluebelle Event Venue can't control. We offer an inside ceremony & social hour space if needed. We are not responsible for inclement weather or any outside disruptions caused by any animals or insects outside or inside. We have the right to move ceremonies/social hours inside if weather dictates. Weather related changes need to be requested at least 3 hours in advance.

## 2 WEEKS BEFORE

Final guest count, hosted alcohol & final payment are due 2 weeks prior to your event day. Final guest count should include all guests, children and vendors.

## WHAT TO EXPECT

Your Bluebelle experience includes Decor Day, 3-Month Meeting and Rehearsal along with your Wedding day. Additional Bluebelle tours and private meetings are \$100/hr - 1 hr minimum.

## TAX & SERVICE CHARGE

A 9.875% (or current MN sales tax) sales tax is applied to alcohol charges. A 10% service charge is applied to all rental fees. There is no service charge on beverages.

## ALCOHOL SERVICE

Your wedding package includes 2 bottles of champagne for mimosas and 12 bottles of beer for wedding party day-time beverages. Daytime alcohol service will stop 1 hour prior to ceremony start time and will resume when your scheduled social hour begins. Cash and card are accepted at bar.

## INSURANCE REQUIRED

We require all couples to purchase a separate special event insurance policy. This must be presented to the Bluebelle staff at least 3 weeks before your wedding day. The policy must have the following:

- \$1,000,000/occurrence & \$1,000,000 general aggregate
- The Bluebelle Event Venue listed as additionally insured
- Hosted Liquor Liability

We recommend [wedsure.com](http://wedsure.com) for your coverage.

## DATE HOLDS

We will currently hold your date for one week free of charge. To book your date, we require a \$1,000.00 damage deposit payment and a signed event contract by the couple. If you do not provide these before your one-week hold is up, we will release your date with a notification email.

## CATERING

We work alongside our catering partner, MN Nice Café and Catering, to provide your reception meal. Your meal is fully customizable, and our caterer loves working with you to get it just right! Wedding meal tasting is included in your Planning Day at the Bluebelle! (Planning Day includes DécorDay/Tasting and is hosted the winter before your wedding date.)

- Appetizer and Dessert is NOT required by MN Nice Café.
- Caterer buy-out option available for \$500.00 add-on fee.





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# AVAILABLE ADD-ONS

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- *CUSTOM FLORAL ARBOR*

- *ADDED SHUTTLE BEFORE CEREMONY*

- *KEGS/ WINE CASES/ SIGNATURE BATCH COCKTAILS*

- *EXTRA RENTAL HOURS*

- *ASK US FOR PRICING DETAILS!* -



Email [events@bluebelleevents.com](mailto:events@bluebelleevents.com) for more information and to book your date!

