



Go - Dutch Solutions
Anchor Room Rental Agreement

ANCHOR ROOM RENTAL

Name: _____

Address: _____

Phone #: _____ Email: _____

Date of Event: _____ Time (From): _____ (To) _____

Time needed for decorations: Date & Time _____

Type of Event: _____ # of Attending: _____

Rental Charge: Banquet Room \$ _____

(\$100 for 2-4 hours OR \$150 4-8 hours)

Kitchenette attached to room included N/C

Screen and projector needed YES/NO

Linens (Ivory or Black) for each table set up in room circle a color..... N/C

Flat Wear, Silverware, and glasses for <50 people \$ _____

(\$40 to use Go-Dutch Kitchen flat wear, silverware and glasses - You are responsible to clean them up)

Refundable Security Deposit \$100.00

Total Rental Charge (Small Conference Room + Other/Misc.).... \$ _____

Rental Deposit due on signing (Security Deposit)..... \$ _____

Balance due 14 days prior to event \$ _____

Refundable security deposit (Refunded within seven business days after event)

Cancellation Policy:

If you cancel 60 days prior to event we will refund the deposit less a \$50 cancellation fee.

Circle type of payment: Cash Check Credit Card (3.5% fee added)

Go-Dutch Solutions agrees to the above quote.

GDS Representative: _____ Date: _____

We accept the terms and conditions as herein quoted.

Accepted Lessee: _____ Date: _____

Printed Name: _____

Check list for FULL refund of security deposit.

1. **PROPERTY DAMAGE/THEFT:** All property of Go-Dutch Solutions is on premises, un-broken, missing, or lost.
 2. **GARBAGE:** Excess garbage is picked up and placed in property reciprocals. Please don't over fill garbage. If garbage is full please notify staff for new garbage bag. *If staff is unavailable, keep garbage in a manageable state.
 3. **KITCHEN:** If you use the kitchen, please leave it clean. Counters wiped clean, sinks rinsed out, stove cleaned All items brought by you are to be removed from the refrigerator and/or freezer. An inventory of items in this fridge will be taken prior to rental and after the event. There will be an automatic deduction from your Cleaning/Security deposit for reimbursement of any missing items. The freezer and refrigerator in the Anchor Room side front room of the hall is for "RENTER" use
 4. **SMOKING:** Renter agrees to comply with no smoking inside Go-Dutch Solutions. Smoking is permitted under the awning to the West of the entrance on Gateway. There is **NO SMOKING ALLOWED INSIDE**. We can supply cigarette cans outside for you. **PLEASE DO NOT LEAVE CIGARETTE BUTTS ON THE PREMISES.**
 5. **MUSIC:** Your music must be turned off at 10:00 pm.
 6. **OUTSIDE:** Please walk the outside area and pick up ALL trash and cigarette butts
 7. **FIREPLACE:** If you or your party turned on the fireplace, it is YOUR responsibility to turn OFF the fireplace/s.
 8. **CLEANABILITY:** The Renter agrees to keep mess and unnecessary messes to a minimum.
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OTHER HELPFUL INFORMATION

9. **ITEMS LEFT:** Go-Dutch Solutions is not responsible for items left in our banquet facility.
10. **LIABILITY:** Customers assume responsibility for any damages caused by them or any of their guests, invitees or other persons attending, in any part of Go-Dutch Solutions (including commercial kitchen, offices, outside equipment, etc.)
11. **FIRE:** In case of fire, call 911. There are 3 plainly marked fire extinguishers in throughout the hall. Anchor room fire extinguisher is under sink in kitchenette.