

Best Western Plus  
Dutch Haus Inn & Suites

# Event Policies and Pricing



MEET in one of our three event spaces for your next corporate training, weekend retreat or family gathering. Customize your event with your own caterer or restaurant delivery.

STAY at our award winning hotel when you come to Columbiana to enjoy the shopping, festivals and entertainment. Reserve by phone for special rates (military, AAA, etc): 866-482-5050.

ENTERTAIN your group at one of our dinner theaters, professionally performed by national entertainment acts. 866-482-5050 ext. 408

Contact the Events office for availability:  
866-482-5050 ext. 425 | [callie@dasdutchvillage.com](mailto:callie@dasdutchvillage.com)



150 East State Route 14  
Columbiana, Ohio 44408

866-482-5050

[www.dasdutchvillage.com](http://www.dasdutchvillage.com)

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# Event Spaces



## Legacy Room, 3rd Fl.

5 – hour rental fee Friday & Saturday \$300  
5 – hour rental fee Sunday-Thursday \$200  
Each additional hour \$75  
*Third floor room with vaulted ceilings and sunbeam windows for up to 56 Guests  
770 Sq. Ft.*



## Heritage Room, 2nd Fl.

5 – hour rental fee Friday & Saturday \$300  
5 – hour rental fee Sunday-Thursday \$200  
Each additional hour \$75  
*Cozy second floor room with adjacent fire-place in sitting area for up to 48 Guests  
770 Sq. Ft.*



## Banquet Hall

5 – hour rental fee Friday & Saturday \$1200  
5 – hour rental fee Sunday-Thursday \$900  
Half Hall only Sunday-Thursday \$400  
Each additional hour \$200  
*Versatile event space featuring custom woodwork and outdoor patio for up to 220 guests or 200 with a dance floor  
3,500 Sq. Ft. \*Optional dividing wall for split events*



## Gazebo, East Lawn

2 - hour rental fee \$150  
220 Guest Capacity, standing room only  
*\*Vendor recommendations available for chair & tent rentals*



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# Catering Contacts



## Preferred Caterers

Full-service, professionally-trained chefs with more than 20 years experience; we're confident in their quality of service for your event.

Catering by Chef Christopher  
330-330-7923

Julian Gray's Catering  
Chef Billy Prest  
330-506-9982

## Local Restaurants & Caterers

Lariccias Italian Marketplace  
(330) 729 0222  
[www.laricciasitalianmarketplace.com](http://www.laricciasitalianmarketplace.com)

Sweet Melissa's  
330-892-0420  
[sweetmelissasgoodeats.com](http://sweetmelissasgoodeats.com)

Chrystal's Catering  
330-743-8062  
[www.jeffreychrystalcatering.com](http://www.jeffreychrystalcatering.com)

A La Carte Catering  
330-533-0363  
[www.alacartcateringcanfield.com](http://www.alacartcateringcanfield.com)

Panera Bread  
330-726-1082  
[www.catering.panerabread.com](http://www.catering.panerabread.com)



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# Event Rentals



## Linen & Tableware

Complete your event with crisp white linens, ivory stoneware dishes and stainless steel flatware.

Round Tablecloths | \$10.00 per cloth  
*84" round cloths for guest tables*

Rectangular Tablecloths | \$15.00 per cloth  
*90x156 floor length for side and rectangular tables*



Place Setting Package | \$5.40 per person

*Flatware (dinner fork, dessert fork, knife, spoon)  
White cloth napkins  
Dinner plate (10 1/2in.)  
Dessert plate (7 1/8in.)  
Coffee cups & saucers  
Goblets 11.5 oz.*

## Audio & Visual

Cordless Microphone | \$20.00  
Lapel Microphone | \$25.00  
Whiteboard & Markers | \$15.00  
Flip Chart & Markers | \$20.00  
Computer Projector | \$50.00  
Screen/ AV Cart | \$25.00  
Podium | No Charge  
Easels | No Charge



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## Wedding Package | \$400

- Access to hall at 9:00am
- Special group hotel rates
- Complimentary standard overnight room (suites 50% off). *Booked in advanced, based on availability.*
- Dancefloor setup
- Head table or sweetheart table

# Food & Beverage



## Self Serve Coffee Station

Regular and Decaf Coffee, Hot Tea, Ice Water.

*Includes creamers, sugars, stir sticks and cups.*

Serve up to 25 | \$30

Serve up to 50 | \$55

Serve up to 100 | \$85

Serve up to 200 | \$125

\*Add ice tea & lemonade for an additional \$45 per 50 person serving

## Full Hot Breakfast

Available on the Banquet Level from 6:30am – 9:30am, extended hours upon request

Waffles, Eggs, Meat, Fruit, Cereal, Oatmeal, Breads, Bagels, and Yogurt. Coffee, Tea, Juice, Water  
\$11.75

## Snack & Break Selections

Homemade cookies | \$9.95 per doz.  
Dutch Haus Donuts | \$15.95 per doz.  
Assorted Muffins | \$14.95 per doz.  
Fresh Whole Fruit | 2.25 pp



## Alcohol Allowance

Enjoy the savings and flexibility that comes with supplying your own personal selection of beer, wine and spirits! We supply beverage ice, wine glasses, 9oz. & 16 oz. disposable cups.

Heritage/Legacy Room Self Serve | \$85.00

North/South Banquet Hall Self Serve | \$165.00

Banquet Hall—Bartender & Security Required | \$300.00

\*Contact The Wine Connection for delivery and buy back options 330-482-9069



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# Event Policies

## Event Room Rental

All event reservations must be booked in advance. A prospective date may be held with no obligation for 2 weeks, a signed contract and deposit equal to the rental fee plus tax will guarantee the event booking. Room rates include 5-hour access to the room, each additional hour must be prearranged and will be charged at a per hour rate. Each space has a guest capacity; accommodations for guest counts exceeding this limit cannot be guaranteed. 2 weeks prior to the event date all rentals and prices will be finalized with an invoice paid in full.

## Event Times

Access to the event space begins at the event start time listed on the contract. All outside items must be brought in and then removed within the rental time agreed upon. Wedding receptions in the Banquet Hall are guaranteed access 9:00am day-of for setup and vendor access with purchase of the Wedding Package. Set-up access for the Banquet Lobby will be after 10:30am day of due to the Hotel Breakfast.

## Catering

Outside food and beverage are permitted in all event spaces. Best Western Plus reserves the right to request proof of the caterers license and insurance. Contact the Events Office for caterer and restaurant delivery recommendations. A full service caterer is required for all events in the Banquet Hall.

## Alcohol

The client is permitted to bring in his/her own alcohol and will be subject to an alcohol allowance fee. Beverage ice and refrigeration will be provided during the hours of the event. Alcohol may not be stored outside of event hours. Banquet Hall events with alcohol will require a security guard and a bartender. The Inn will schedule the security guard to be paid by the client at the time the final invoice is paid.

## Cancellation

Event space rentals are non-refundable. Any cancellation will result in a forfeiture of the full rental fee paid upon signing the contract. If for any reason Best Western Plus would need to cancel your event due to our staff or facility not being able to fulfill the service, you may choose to rebook a future date at no further cost or receive a full refund for your event.

## Guest Setup and Decorations

Open flames, confetti, glitter, rice or any like items are prohibited. Flames must be contained in a vessel with the flame at least five inches below the top of the vessel. The Inn reserves the right to prohibit lighting of hazardous candles. The client is responsible for any loss or damages incurred to the Inn by their guests during the event. All items must be removed immediately following the event. The Inn is not responsible for any items left on-site after the event. All items brought in by the guest must also be removed at the end of the event. Trash receptacles are available in each space and guests may place any unwanted items in them to be disposed of by Best Western Plus staff after the event.

## Table & Chair Setup

Each event space has standard setup options included with the rental price. Custom setups may incur an additional \$10.00 expense per table.

