

Morgan Arts Complex Payment Details

- 50% deposit at time of contract, balance 120 days in advance of the event. IF the contract is signed within that period payment in full is due at signing
- Balance due is to be paid 120 days in advance of the event, failure to pay the balance due may result in forfeiture of the dates and forfeiture of the deposit at the discretion of Morgan Events
- The balance will include any charges for cleaning, security, parking, AV, tables and chairs that are added part of your contract
- For a contract signed in advance of 120 days a full refund may be obtained by cancelling outside of the 120 days
- If your event is cancelled within the 120 days the deposit is nonrefundable
- Payment may be made by check, wire transfer or ACH, credit cards are not accepted
- We require a cancellation notice in writing
- You may use our vendors from our preferred vendors list or use your own. Either way, they must be licensed and insured to meet our standards within our agreement

Call

<https://calendly.com/morganartscomplexchicago/30min>

Tour

<https://calendly.com/morganartscomplexchicago/tour-the-morgan-arts-complex>

Amazing Edibles

<https://www.cateramazing.com>

Kuma's Corner Catering,

<https://kumascatering.com>

Harry Caray's

<https://www.harrycarays.com>

Elegante Cuisine

<https://www.elegante.net>

Fabulous Freddie's

<https://freddieson31st.com/menu/>

Questions?

630.803.4715

www.morganartscomplex.com

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