

Ceremony Package

Waterfront Ceremony Lawn

White Resin Garden Chairs

Classic White Wooden Arbor

Two-Speaker Sound System

Wired Mic with Stand

Fruit-infused Water Station

Gift and Guestbook Tables

150 guests or below \$2,500++

23% Service Charge and 7.85% Tax

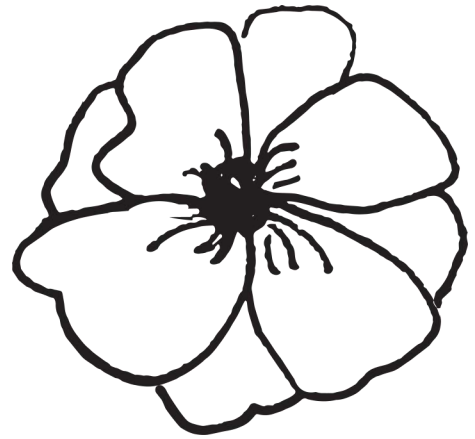


Courtyard Marriott - Liberty Station

619-358-1352 | Erica.Barton@hmg-hotels.com

Weddings

RESOURCES PAGE



SERVICE CHARGE & TAX

All food, beverage and room rental prices are subject to 23% service charge and 7.85% state tax.

DEPOSIT & PAYMENT

A deposit of 20% will be required at the time your contract is signed. Your final payment and guarantees are due (5) days prior to your wedding date.

PARKING

Self-Parking is \$19.00 for overnight guests. Complimentary parking for all wedding guests, for those not staying overnight.

WEDDING COORDINATOR AND REHEARSAL COORDINATION

In order to ensure a seamless event, a Professional Wedding Coordinator is required and is the responsibility of the couple. We require hiring at minimum a day-of-coordinator to assist you at your rehearsal .

EVENT SET-UP TIME

As a hotel standard, we allot at least a two-hour window for set-up prior to the start time.

RESTRICTIONS

We do not allow balloons outdoors.

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Wedding Coordination

COURTYARD MARRIOTT | VENUE COORDINATOR

- Act as your primary venue contact, available to answer questions and provide suggestions along the way, creating an estimate of charges for the resort outlining your financial commitments and deposit schedule.
- Order outlining the event specifics.
- Oversee the setup of the ceremony and other venue operations and act as the on-site liaison between your Wedding Coordinator and the banquet staff.
- Ensure a seamless transition to the venue's Banquet Captain on the day of your event.
- Review your banquet checks for accuracy prior to the completion of your final bill.

PROFESSIONAL WEDDING COORDINATOR

- Assist with etiquette and protocol for invitations, family matters, ceremony, and toasts, create a timeline for your wedding day, including the ceremony and reception.
- Organize and coordinate your ceremony rehearsal and all pertinent details on the wedding day. Confirm details with all vendors several days prior to the wedding.
- Be the liaison with your family, bridal party, band/DJ, florist, photographer and other vendors.
- Ensure the women have their corsages and bouquets, and assist the gentleman with pinning of the boutonnières.
- Deliver and arrange ceremony programs, favors, and any personal items.
- Coordinate your actual ceremony by arranging the bridal party, assisting bride with dress, cue in music, etc. Coordinate the grand entrance, first dance, toast, cake cutting, and other operations for the reception.
- Coordinate with vendors and the Banquet Captain to ensure timeliness of your event.
- Collect and/or store personal items you may have brought at the conclusion of the reception. Count and collect all wedding gifts and deliver them to appropriate location at the conclusion of the event.
- Assist you with full service coordination from engagement to your honeymoon.

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Vendors

WEDDING COORDINATION

Amanda McPhail: Creative Affairs Inc.
619-993-0710 creativeaffairsinc.com

Stephanie VandenBerg: Events Inspired
619-840-4206 | eventsinspiredsd.com

Heather Willmus: Willmus Weddings
760-475-1270 | willmusweddings.com

PHOTOGRAPHY & VIDEOGRAPHY

True Photography
800-608 8645 | truephotography.com

Amy Lynn : Amy Lynn Photography
619-733-8724 | byamylynnphotography.com

Christophe Willmus: Willmus Weddings
760-475-1276 | willmusweddings.com



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