



St. Paul's Presbyterian Church
70 James Street South, Hamilton
info@stpaulshamilton.ca
(905) 522-2792
stpaulshamilton.ca

Fee Schedule

Spaces	Hourly Rate	Daily Rate	Capacity	Capacity* with tables and chairs
St. Andrew's Hall	\$70/hr	\$300	60	60
Studios	\$40/hr	\$150	10	10
Set up of chairs and tables (St. Andrew's Hall)	\$50 flat rate			
Security deposit (St. Andrew's Hall)	\$100 flat rate, reimbursed if hall is left in good condition			

*Capacity limits will be determined by any public health restrictions in place at the time of the event.

Information

1. Any public health restrictions in place at the time of the event must be adhered to, including contact tracing.
2. A signed Leading With Care document must be submitted with your deposit.
3. Events lasting 5 hours or more are required to pay the daily rate.
4. A non-refundable down payment of 10% must be paid in advance to reserve the space. The remainder of the total amount is to be paid on or before the date of the event.
5. Payment may be made by e-transfer to info@stpaulshamilton.ca or by cheque.
6. A separate, refundable security deposit will be requested to renters of St. Andrew's Hall. This is to protect St. Paul's against damage, and to ensure that the conditions of this agreement have been fulfilled. This security deposit is to be paid on or before the date of the event.
7. You will be required to purchase liability insurance, or provide proof of insurance.
8. All fees are non-refundable except the security deposit.



Leading with Care

A Policy for Ensuring a Climate of Safety in the Presbyterian Church in Canada at St. Paul's Presbyterian Church, Hamilton

Policy Statement

It is the policy of The Presbyterian Church in Canada that all persons, and in particular all children, youth, and vulnerable adults, who participate in the denomination's programs and/or ministries, and/or use the denomination's facilities, will be cared for with Christian compassion and will be safe. In addition, it is our belief to recognize the dignity, worth and value of all people whatever their ethnicity, creed, religious affiliation, economic status, sexual orientation, or gender identity.

Therefore, all individuals, groups, organizations, and companies using and renting the facilities of St Paul's Presbyterian Church, Hamilton, Ontario will make all possible measures to ensure there will be no incidents of abuse, neglect, or harm. In the event there are such incidents, they are reported immediately to the police and to the appropriate agencies in accordance with the laws of Canada. By using St. Paul's Presbyterian Church, Hamilton property you are guaranteeing that you abide by the Leading with Care policy - <https://presbyterian.ca/downloads/71139/>.

Please sign and return to St. Paul's at info@stpaulshamilton.ca.

I certify that _____

(print your name or the name of your organization)

will comply with the above requirements for the use of any of the facilities of St Paul's Presbyterian Church, Hamilton

(print your name)

(signature)

Date: _____