



Bloomington Event Center

Knights Fraternal Corporation of Bloomington
 1114 American Blvd. W., Bloomington, MN 55420
 PHONE: (952) 888-1846

DATE OF EVENT:		EMPLOYEE:	
ROOM RESERVED:		DATE CALLED:	
EVENT		HALL COST:	
CONTACT PERSON:		DEPOSIT / DATE PAID:	
EVENT NAME:		SET-UP / CLEAN-UP COST:	
EMAIL ADDRESS:		NUMBER OF PEOPLE:	
PHONE:		SECURITY: \$200ea	
ADDRESS:			

EVENT SET-UP TIME: _____ FINAL COUNT DATE: _____ FINAL PAYMENT DATE: _____

TIME TO OPEN:		TIME TO SERVE:	
CASH BAR:		SERVICE END TIME:	
HOST BAR:		HALL CLOSE TIME:	
Kegs:		TYPE OF SERVICE:	
Wine:			
Champagne:			
Liquor:			
Beer:			
Alcohol Sub-Total:	\$ -		
Unlimited Soda: \$2/p			
DESSERT:		FOOD SUB-TOTAL:	\$ -

Notes:

18% SERVICE CHARGE (Food):	\$ -
7.275% MN FOOD TAX:	\$ -
18% Service Charge (Soda):	\$ -
7.275% MN FOOD TAX (Soda):	\$ -
ALCOHOL SUB-TOTAL:	\$ -
12.775% LIQUOR TAX:	\$ -
18% SERVICE CHARGE (Alcohol):	\$ -
HALL COST:	\$ -
SECURITY:	\$ -
LINENS:	\$ -
ROUND TABLE:	
PROJECTOR:	
TOTAL:	\$ -
Less Deposit:	
Less Additional:	
Less Additional:	
BALANCE:	\$ -

MICROPHONE:		HEAD TABLE:	
PODIUM/SCREEN:		REGISTRATION TABLE:	
PROJECTOR (\$50)		DESSERT TABLE:	
FABRIC TABLECLOTH:		ADDITIONAL TABLES	
NAPKINS:		BAND OR DJ:	

Last Updated: 7/16/2022 16:51

PRINTED NAME: _____

SIGNED: _____ DATE: _____