



Private Event Pricing & FAQ

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| Event Space | Shirlington (Large) Arlington, VA | Shirlington (Small) Arlington, VA | Del Ray Alexandria, VA |
| Capacity | 40 seated / 50 standing | 8-10 seated | 40 seated / 50 standing |
| Notes | TV/AV available | TV/AV available | TV/AV available |
| Pricing | We do NOT charge a room rental fee. | | |
| | Food & Beverage Minimum | No Food & Beverage Minimum | Food & Beverage Minimum |
| | Lunch M-Fr \$600 | | Lunch M-Fr \$600 |
| | Brunch Sa-Su \$2000 | | Brunch Sa-Sun \$2000 |
| | Happy Hour 4-6pm \$400 | | Happy Hour 4-6pm \$400 |
| | Dinner Su-W \$1200 | | Dinner Su-W \$1200 |
| | Dinner Th-Sa \$3000 | | Dinner Th-Sa \$3000 |

What are the menu options? We offer packages ranging from light snacks to entrees. Choose buffet or seated format. See menu packages for details.

Can I customize the food and/or beverages offered? We are happy to offer custom alternatives to our planned menus (additional fees may apply). Just ask!

Can you accommodate allergies and dietary restrictions? Yes. Please mention any special needs early in the planning.

Can I bring a cake? We make delicious desserts in-house. You may also bring a professionally-baked cake that we will cut and plate for you. (Please no homemade items.)

Can I bring decorations? You are welcome to bring decorations like balloons, tablecloths, or flowers. Please no glitter or confetti.

What are my music options? We have a music system that can access all genres of music and artists. If you want something specific playing, just let us know!

How long do I have the room? Events are 2 hours with 30 mins of setup before and 30 mins for takedown after. We can extend your event for an hourly fee. Please ask.

How far in advance should I book my event? Spaces are booked on a first come, first served basis. Book early during peak holiday and wedding seasons.

What if we want the whole space to ourselves? We offer buyouts of entire spaces. For full buyouts, we can accommodate up to 125 guests. Rates depend on format and timing.

Do you charge gratuity automatically? You will have a dedicated service team for the entirety of your event and 20% gratuity is added to your total (in addition to sales tax).

How does payment work? To secure your reservation, we collect a 50% deposit upon contract submittal. The final balance is due the day before your event. Additional expenses incurred during the event are settled at the conclusion.

What is your cancellation policy? Your deposit is refundable if you cancel more than 72 hours beforehand. Events cancelled less than 72 hours beforehand forfeit the deposit.

How should I book my event? Please submit your inquiry at www.cheesetique.com/private-events or email events@cheesetique.com.