



conexus
arts
centre

Wedding Guide 2022

www.conexusartscentre.ca

200A LAKESHORE DRIVE

REGINA, SASKATCHEWAN

S4S 7L3

ASSISTING YOU WITH YOUR SPECIAL DAY IN REGINA

ELEGANT SETTINGS

Located in Regina's beautiful Wascana Park, this spectacular venue sets the stage for a dream wedding experience for you and your guests and offers unique areas, inside and out, perfect for your ceremony and reception.

ENGAGING PLANNING

Whether a grand celebration or an intimate affair, our staff are ready to assist you with every detail of your wedding day. We understand that a wedding is more than a single day. Our dedicated Wedding Specialist will work with you to ensure your magical day is yours in every detail.



EXCEPTIONAL CUISINE

Chef Leo and the culinary experts at the Centre strive to make each catered experience special. Our menus feature the highest quality ingredients. As the sole provider of all the food and beverages at the Centre, please allow our talented culinary team to create everything from your delicate hors d'oeuvres to an unforgettable dinner. View our Menu Package [here](#).

SPIRITED BEVERAGE SERVICE

The Centre staff will work with you on all your beverage requirements. Our trained bartenders will ensure that your wedding runs smoothly and ensure that your guests are served safely and to the highest standard of service. View our Beverage Package [here](#).

ROOMS & RENTAL RATES



THEATRE LOBBY

Theatre Lobby features interior and exterior balconies and five magnificent windows complemented by the view of Wascana Park. This spacious and elegant room accommodates up to 300 people for a reception, 225 people for a banquet, and 200 people with a dance floor.

Cost: \$800.00. Discount may apply with food, beverage, lighting or decor rental or purchase.

Note: Due to Theatre bookings this room will not be guaranteed until 30 days prior to the wedding.

JACQUI SHUMIATCHER ROOM

Jacqui Shumiatcher Room is a versatile space ideal for weddings and more intimate gatherings. This room's warmth and intimacy enhances any occasion. The room can accommodate up to 300 people for a reception, 225 people for a banquet and 200 people with a dance floor.

Cost: \$800.00. Discount may apply with food, beverage, lighting or decor rental or purchase.

ON STAGE

One of the grandest facilities in Regina. This elegant space can accommodate 700 people for a reception and 500 people with round sit-down tables of 8.

Cost: \$2,250 per day. Discount may apply with food, beverage, lighting or decor rental or purchase.

CONVENTION HALL

Convention Hall is a remarkably flexible banquet hall, which can accommodate up to 1,400 people for a reception, 750 for a banquet, with a dance floor.

Cost: \$1,800.00. Discount may apply with food, beverage, lighting or decor rental or purchase.

UNIQUE AREAS

From outdoor balconies to beautiful park settings, we can make your special day a memorable one.

HOSTING A SMALL INTIMATE WEDDING?

Host up to 50 people for a banquet and up to 70 for a reception in one of our smaller areas for \$150.00 per day.



PACKAGES INCLUDE

- Beautiful banquet room (provided at no charge with minimum dinner guests)
- Ring stand
- Number holders and table numbers
- Linens and napkins – available in a variety of colors
- Votive candles, mirrors, and vases to add to your centerpiece, floating Candles - available at an additional fee
- Head table (raised), cake table, guest book table, as well as a DJ table, skirting included
- Podium with microphone
- Your choice of plated or buffet dinner service
- Table service for head table (buffet dinners)
- Special children's meal pricing for children 10 years and under
- Complimentary parking for you and your guests
- Special areas for unique pictures
- No cake cutting fee



POLICIES & PROCEDURES

Start to Finish Time- Room Setup

Start to finish time of all functions will be strictly adhered to unless arranged in advance. Your space is booked for the time indicated on your contract and confirmation sheet. Setup and dismantling times are to be specified at the time of booking. Functions incorporating music must end by 2:00 AM.

Deposit

A deposit of \$1,000 is required within two weeks of the signed contract. This is a non-refundable deposit and will be credited to your final bill.

Guarantees

The Guaranteed number of attendance is required 48 hours or 2 business days prior to the date and time of the function (a business day is defined Monday-Friday by 12 noon). If the guarantee is not received as stated, the number specified on the contract or the actual number in attendance whichever is greater will be your guarantee. The guarantee is not subject to reduction after the 48-hour deadline. Increases in attendance given after the final guarantee deadline may be subject to a 20% surcharge over the selected menu price. The Catering Department will make every effort to service additional guests based upon availability of product and labor; however, the Catering Department will not be responsible or liable for servicing these additional guests. The Catering Department will prepare food product for seated functions 5% over the guarantee to a maximum of 30 people. Additional seating will only be placed if needed.

Pre-Payment

The Conexus Arts Centre also requires a full estimated pre-payment 72 hours prior to the wedding. An estimate will be calculated, and the difference after the wedding will be charged or credited accordingly.

Cancellations

Cancellations of confirmed bookings must be in writing and must be received by the Conexus Arts Centre no later than 90 days prior to the wedding date. If the couple cancel the booking later than 90 days prior to the Wedding date, the Centre may, in its sole discretion, retain as liquidated damages any monies paid by the couple and they shall nevertheless be liable to the Centre for any additional damages suffered by the Centre by reason of such cancellation. If more than 90 days' notice of cancellation is given by the bride and groom, but the date or dates cancelled were "challenged" by another party prior to receipt of the cancellation, or were on a Friday, Saturday or Sunday, the Centre may, in its sole discretion, retain as liquidated damages any monies paid by the couple and they shall nevertheless be liable to the Centre for any additional damages suffered by the Centre by reason of such cancellation.

See our Wedding Specialist for the complete list of Policies & Procedures

THANK YOU FOR CONSIDERING US

We're looking forward to turning all of your wedding moments into forever memories!

Please contact us if you would like further information or would like to schedule a site visit.

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Colette Perras | Hospitality Services Manager | (306) 565-4500



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