

TOWN HILL BED & BREAKFAST

# *Wedding Policies*

31101 NATIONAL PIKE, LITTLE ORLEANS, MD 21766

TOWNHILLBNB.COM

TOWNHILLBNB@GMAIL.COM

301-478-2794



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## *Exclusive Use of Facility*

In order to guarantee exclusive use of the inn and grounds, a minimum of 15 rooms must be booked for your event.

If all rooms are booked, a complimentary room shall be provided for the bride and groom.

All rooms must be paid in full at time of reservation.

## *Facility Fees*

Starting at \$1,500

Indoor Reception  
(Dining Room)

Barn

Outdoor Reception  
(Pavilion/Gazebo)

The facility fee covers the use of guest tables, chairs, set-up, and clean-up for the reception.

Event must be complete by 11:00pm, which includes the clean-up and/or removal of all decorations provided by the wedding party.

## *Ceremony Fees*

Starting at \$250

The ceremony fee covers the use of grounds, chairs, aisle runner, set up, and dressing room for bridal party.

No adjustments to indoor/outdoor fees will be made due to inclement weather.

## *Linen Fee*

\$10.00 per table

The linen fee covers the use of white tablecloths and napkins.

## *Bar Set-Up*

All alcoholic beverages and supplies will be provided by the bride and groom.

## *Facility Capacity*

Indoor  
60

Barn  
180

Outdoor  
130

## *Deposit*

50% of Final Bill

The deposit is required in order to hold your wedding date.  
Any remaining balance will be due 30 days prior to the event.

## *Final Count*

A final count of guests will be due 21 days prior to the event.

After the 21 day mark, the number of guests can increase, however, it cannot decrease.

If no final count is given before the 21 day mark, the initial head count will be used.

## *Menu*

Starting at \$29.99/person (plus tax & gratuity)

Includes:

Choice of Salad

Choice of Potato

Choice of Vegetable

Two Choices of Meats

Rolls and Butter

Water and Iced Tea

Coffee and hot tea available at an additional cost.

Food cannot be taken from event.

Starters offered at a per guest fee.

**\*Other menu options and prices available upon discussion\***

## *Salads*

### **House Salad**

Mixed field green with colorful garden vegetables and house dressing.

### **Caesar Salad**

Romaine with freshly shaved Parmesan, croutons, and Caesar dressing

## *Potatoes*

### **Garlic Mashed Potatoes**

Creamy mashed potatoes with a hint of garlic

### **Red Skinned Roasted Potatoes**

Enhanced with olive oil, rosemary, and garlic

### **Scalloped Potatoes**

In a creamy cheese sauce

## *Vegetables*

### **Broccoli Casserole**

### **Green Beans**

### **Scalloped Corn Pudding**

## *Meats*

### **Baked Salmon**

Served with horseradish dill sauce

### **Chicken Marsala**

Chicken medallions lightly breaded, sauteed to a golden brown, topped with wild mushrooms and a Marsala cream sauce

### **Meat Loaf**

A Town Hill specialty

### **Peppered Pork Tenderloin**

With rum raisin sauce

### **Roasted Tenderloin of Beef**

Finished with crumbled blue cheese

# *Starters*

Starting at \$10.95/person

## **Vegetable Display**

Garden vegetables with international cheeses and assorted gourmet crackers

## **Antipasto Display**

Olives, sweet peppers, feta cheese, mozzarella, pepperoni slices, salami

## **Fruit Display**

A beautiful array of fresh, seasonal fruits displayed three tiers

## *Vendors*

Vendors must supply their own extensions and equipment.  
A table will be furnished for the DJ.

## *Security Deposit*

\$500.00

The security deposit will be paid with final payment.

It will be refunded within 10 days of the event if no damages are incurred.

Please note that you are responsible for any and  
all damages to the inn or property.

We are a non-smoking facility; smoking is permitted outdoors only.

No pets are allowed on the property at any time.

## *Morning Brunch & Check-Out*

Brunch will be provided for any guests staying with us.

Additional guests may join us for breakfast at an additional  
cost of \$15.00 per person.

A final brunch count is required 1 week prior to your event,  
with a maximum of 60 guests.

Check-out is at 11:00am.



