



## Wedding Fees – 2017

Revised 1/01/2017

### WEDDING SIZE: (Guests include the wedding party)

Large Wedding – Guests 151 - 200

Average Wedding – Guests 50 – 150

Small Wedding – Guests 1 – 49

### SEASONS:

Peak Season: April 15 to June 30 and September 1 to October 31

Off Peak: March 15 to April 14 and July 1 to August 31

Holiday: November 1 to January 1

Closed: January 2 – March 14

**PACKAGES INCLUDE:** ● Gazebo ● deck ● outdoor kitchen ● grounds for ceremony, reception and dancing. Also provided: ● dressing area ● parking area ● golf cart use ● lake fountain ● 3 station modern bathroom facility ● chairs and tables (per package) ● up to 4 cocktail tables ● 4 hanging baskets with Boston ferns (April –November) ● tiki torches ● recycling containers ● one set-up of chairs and tables ● one hour cleanup ● one hour portrait sitting. NOTE: Tents are not included in package pricing.

Our product is *location, space and time*. We have developed the following packages to optimize the utilization of facilities while allowing our customers to have the amenities they desire at a price that considers their budget. When choosing your package, plan for all activities including rehearsal, decorating, ceremony, reception, dancing, and cleanup to be completed within the allotted time. For Platinum, Gold, and Silver packages a one hour rehearsal appointment (if available) may be scheduled the day prior if no other event conflicts. Please confirm availability with Sunset Ridge before scheduling.

### Packages Available

**Diamond:** 36 hour rental – **Friday noon to Saturday midnight**. Available for rehearsal dinner, if desired. This package offers the most time for decoration and set up.

**Platinum:** 13 hour rental – 11 am to midnight **Saturday**.

**Gold:** 13 hour rental – 11 am to midnight **Sunday & Holidays only**.

**Silver:** 13 hour rental – 11 am to midnight **Weekdays**

### NOTE:

- Activities and music end by 11:30 p.m. with grounds cleared by midnight
- Additional time billed at \$200 per hour with arrangements made in advance.

**Peak Season – April 15 to June 30 and Sept. 1 to Oct. 31**

<b>Package:</b>	<b><u>Diamond</u></b>	<b><u>Platinum</u></b>	<b><u>Gold</u></b>	<b><u>Silver</u></b>
	<b>36 hr. Fri &amp; Sat.</b>	<b>13 hr. Sat.</b>	<b>13 hr. Sun/holiday</b>	<b>13 hr. Weekday</b>

**Gazebo only (no sidewalls)**

<b>Large (151 – 200 guests)</b>	<b>\$2800</b>	<b>\$2400</b>	<b>\$1950</b>	<b>\$1100</b>
<b>Average (50 – 150 guests)</b>	<b>\$2200</b>	<b>\$1800</b>	<b>\$1350</b>	<b>\$ 900</b>
<b>Small (1 – 49 guests)</b>	<b>N/A*</b>	<b>N/A*</b>	<b>\$ 700</b>	<b>\$ 500</b>

**Wedding or Reception ONLY:** Large & Average size: Deduct \$500 from above package prices

**Off-Peak:** (March 15 – April 14; July 1 – August 31) Deduct \$350 from Peak Package for Average and Large Weddings. Tents not available until April 1<sup>st</sup>.

**Holiday:** (November 1 – January 1) Deduct \$200 from Peak Package for Average and Large Weddings. Sidewalls and patio heaters included at no extra charge

*\*Small weddings may only be scheduled on weekdays, Sundays or holidays during peak season.*

*\*Small weddings may be scheduled on any day during off-peak or holiday season.*

*In case multiple discounts might apply, only one discount can be taken per wedding package (your choice)*

**Additional Amenities (any package):**

<b>Tent: 1</b>	<b>\$ 650</b>
<b>Tents: 2</b>	<b>\$1,200</b>
<b>Tent Sidewalls 1 tent</b>	<b>\$ 125</b>
<b>Tent Sidewalls Both tents</b>	<b>\$ 225</b>
<b>Gazebo sidewalls</b>	<b>\$ 175</b>
<b>Buffalo grazing in pasture</b>	<b>\$ 100</b>
<b>Patio Heaters (includes propane)</b>	<b>\$ 25 each</b>
<b>Bar (portable)</b>	<b>\$ 75</b>

**NOT PROVIDED:**

- Wedding planning
- Linens
- Flowers/decorations
- Catering or supplies (e.g. food, utensils, glassware, paper products, plastics, beverages, ice beyond 30 lbs. produced by ice machine)
- Music

**DEPOSIT:**

- Deposit of one-half (1/2) estimated charge deposit required to reserve venue
- \$200 damage/security deposit and balance owed due 30 days before event. Charge card number on file acceptable in lieu of security deposit
- Renter assumes responsibility for damages to property and will be billed for damages not covered by the \$200 deposit
- Once the required deposit has been made, your date is not available for other potential events. If we agree to an installment arrangement for the deposit and you fail to make timely payments, we reserve the right to cancel your event if you fail to bring your account up to date within 10 days of written notice from us
- Use of credit or debit card for any payment incurs card service fee (2.75% if card swiped or 3.75% if by phone)

**REFUND POLICY:**

- Full refund of deposit for cancellation in writing within 10 (ten) days of booking
- 50% refund of deposit for cancellation 6 months or more before event
- No refund of deposit if cancellation less than 6 (six) months before event
- Events which require rescheduling due to unusual circumstances, such as military deployment, death, catastrophic weather, etc. will transfer all amounts paid to the first open date suitable for all parties without additional charge. Amenities elected for rescheduled events will be at the plan rate in effect for the originally scheduled date.
- Refund of security deposit (less itemized damage charges) or overpayments will be made within 7 days of event.

# AGREEMENT

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Date of Wedding: \_\_\_\_\_ Day of Week \_\_\_\_\_

Est. Number of Guests: \_\_\_\_\_ Time of Wedding \_\_\_\_\_

Package: \_\_\_\_\_

Est. Cost: \_\_\_\_\_ Deposit: \_\_\_\_\_  ck  cash  card Date: \_\_\_\_\_

Person to whom refundable damage/security deposit to be made:  Bride  Groom

Other: \_\_\_\_\_  
Name Mailing Address

We have read and agree to all the Terms and Conditions for Use of The Gazebo at Sunset Ridge Buffalo Farms, LLC. This agreement is entered into this \_\_\_\_\_ Day of \_\_\_\_\_, 201\_. All parties understand that the \$200 damage/security deposit, to be paid 30 days in advance of the event, is subject to non-refund if damages are incurred, and that we and/or a guarantor will be billed accordingly for any charges for incidentals or repairs beyond the \$200 deposit. Charges not paid within 30 days will be subject to 1.5% interest per month plus cost of collection. Make checks payable to: Sunset Ridge Buffalo Farms, LLC.

Bride: \_\_\_\_\_ Groom: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Day Phone \_\_\_\_\_ Day Phone: \_\_\_\_\_

Night Phone \_\_\_\_\_ Night Phone: \_\_\_\_\_

e-mail \_\_\_\_\_ e-mail: \_\_\_\_\_

\_\_\_\_\_  
Sunset Ridge Buffalo Farms, LLC, Representative

Alternate Contact: \_\_\_\_\_

Decision-maker day of event

Address: \_\_\_\_\_

Day Phone: \_\_\_\_\_

Night Phone: \_\_\_\_\_

Cell Phone: (Day of Event) \_\_\_\_\_

Email: \_\_\_\_\_

Relationship to Bride \_\_\_\_\_ Groom \_\_\_\_\_

## WORKSHEET

Bride/Groom \_\_\_\_\_ Date of Wedding: \_\_\_\_\_

Guests: \_\_\_\_\_ Package: \_\_\_\_\_

Wedding Amenities	Charge	Due
<b>Diamond:</b> (151-200) Lge Gazebo - Peak *- Fr & Sat	\$2800	
36 hr (50-150) Avg	\$2200	
<b>Platinum:</b> (151-200) Lge. Gazebo - Peak - Sat	\$2400	
13 hr (50-150) Avg.	\$1800	
<b>Gold</b> (151-200) Lge Gazebo – Peak – Sun & hol	\$1950	
13 hr (50-150) Avg.	\$1350	
(1-49) Small	\$ 700	
<b>Silver</b> (151-200) Lge Gazebo – Peak - Weekday	\$1100	
13 hr (50-150) Avg	\$ 900	
(1-49) Small	\$ 500	
<b>Reception Only (Lge. Or Avg.)</b> Deduct	- \$ 500	
*Peak (April 15 to June 30 and Sept. 1 to Oct. 31)		
Off-Peak (March 15-April 14) Lge & Avg Deduct	- \$ 350	
(July 1-August 31)		
Holiday (November 1 – January 1) Deduct	- \$ 200	
1 Hexagonal Tent (1023 sq. ft.) – without sidewalls	\$ 650	
Add sidewalls	\$ 125	
2 Hexagonal Tents (2046 sq. ft.) –without sidewalls	\$1200	
Add sidewalls	\$ 225	
Gazebo Sidewalls (10)	\$ 175	
Patio Heaters – 3 (with fuel)	\$ 25/each	
Use of portable bar	\$ 75	
Buffalo Grazing in Pasture	\$ 100	
	<b>Subtotal</b>	
Refundable	<b>\$200 DEPOSIT</b>	
	<b>TOTAL</b>	
<input type="checkbox"/> Ck <input type="checkbox"/> Cash <input type="checkbox"/> Credit Card Date:	<b>Deposit Paid</b>	
Card fee – 2.75% or 3.75%		
Date:	<b>Balance Due</b>	

Credit Card \_\_\_\_\_ Exp: \_\_\_\_\_ VCode \_\_\_\_\_ Zip \_\_\_\_\_

Visa MC AMEx Discover

Signature \_\_\_\_\_

(Bride/Parent)

Groom/Parent

Representative SRBF: \_\_\_\_\_