



The Smith Center for the Performing Arts is a state-of-the-art, LEED® Gold certified cultural campus, completed March 2012, in revitalized downtown Las Vegas. The Smith Center is the centerpiece of Las Vegas' cultural arts scene, offering a blend of performances by resident companies and first-run touring attractions.

RENTAL FEES

The following venues are available on the requested date. Rental fees do not include labor/service fees.

REYNOLDS HALL	\$15,000	TROESH STUDIO THEATER	\$3,000
REYNOLDS HALL GRAND LOBBY	\$6,000	FOUNDER'S ROOM	\$2,500
REYNOLDS HALL UPPER LOBBY	\$5,000	MEZZANINE LOUNGE	\$2,000
MYRON'S (as is)	\$5,000	SYMPHONY PARK	\$8,000
MYRON'S (furniture removed)	\$6,000	COURTYARD	\$3,000
		LARGE CONFERENCE ROOM	\$1,000

ADDITIONAL FEES

Labor and service fees can vary widely based on the scope and complexity of each event. The rates below are provided for planning purposes only. A more tailored quote can be provided as specific needs are determined.

Additional onsite staff including technicians, docents, ushers and more can be added.

SERVICE CHARGES

Valet Parking (provided upon client request)	Charged at prevailing rate at time of service
Front of House (ushers)	\$25 per hour per usher (required based on size of event)
Event Staff	\$25 per hour (4 hour minimum)
Set-up/Breakdown Staff	\$25 per hour (4 hour minimum)
Security (if needed)	\$45 per hour (4 hour minimum per guard)
Housekeeping (if needed)	\$25 per hour (4 hour minimum)
Credit Card Payments	4% transaction fee

TECHNICAL FEES (if needed)

(4 hour minimum per technician)

Hourly Rate (up to 8 hours)	\$100 per hour per technician
Overtime Hourly Rate (8-12 hours)	\$150 per hour per technician
Double-time Hourly Rate (after 12 hours)	\$200 per hour per technician

STATUS

At the time of this quote, the dates and space were available on a first option basis. The Smith Center is not presently holding any space outlined above, however would be delighted to do so upon request. All availability is subject to re-verification when the contract is requested.

FINANCE

The Smith Center requires a one hundred percent (100%) rental deposit to be returned with the contract. Within thirty (30) days, The Smith Center requires prepayment of all estimated charges.



FOOD AND BEVERAGE

The Smith Center allows the following food and beverage vendors to provide catering onsite. These companies have an established relationship with us, and are familiar with the facilities and The Smith Center policies and procedures. **Contact information can be found below. Please reach out to the companies directly for pricing/bids.**

The Smith Center approved caterers:

CULINARY ARTS CATERING	Debbie Ngai	catering@culinaryartscatering.org	702-924-2180
CUT AND TASTE	Alex Barnett	info@cutandtastelv.com	702-764-8642
FOUR SEASONS	Megan Early	megan.early@fourseasons.com	702-632-5224

INSURANCE

An approved Certificate of Insurance is required for each event, and must be provided by Licensee.

PRE-EVENT FLOOR PLAN/WALKTHROUGH

A total of two (2) walkthroughs/site visits with The Smith Center Events Department and Technical Department are free of charge. In the event that additional walkthroughs/site visits are needed, \$250 additional fee will be applied. A pre-event walkthrough is required with the contracted caterer and technical department. Additional vendors should attend at the Center's discretion.

OUR PRICES INCLUDE

SPACE RENTAL

Usage for 8 or 12 hours, including load in and load out

IN-HOUSE FURNITURE OPTIONS

Current venue furniture, up to eighteen 72" round tables accommodating up to 10 guests per table or 36" round highboy cocktail tables

REYNOLD'S HALL STAGE

INDIVIDUAL FEES

Audio Package.....	\$4,500
Lighting Package	\$4,000
Video Package.....	\$6,000
Power Facility Charge	\$500

FACILITY STAFFING FEES

House Staff.....	\$750
Parking Staff.....	\$500
Events Staff.....	\$500

TECHNICAL STAFFING AND EQUIPMENT FEES

Audio, Lighting, Video Package	\$2,500 per technician (minimum 3 technicians required)
Video I-Mag Camera	\$4,000
Video Switching System.....	\$2,000
Mid Stage Traveler.....	\$500
Headsets	\$30 each
Microphones	\$25 each
Risers	\$35 each

Additional Technical Staffing and Equipment may need to be added depending on size and scope of event, as determined during tech walkthrough (average 2019 Technical Labor charge was \$7,500)

GRAND LOBBY/UPPER LOBBY

INDIVIDUAL FEES

Reynolds Hall Grand Lobby	\$6,000
Reynolds Hall Upper Lobby	\$5,000
Audio Package.....	\$750
70" Monitors with Laptop	\$750 each / \$1,000 for pair

MYRON'S AT THE SMITH CENTER

INDIVIDUAL FEES

Audio, Lighting, Video Package	\$2,500 per technician (minimum 3 technicians required)
Audio Package.....	\$1,000
Lighting Package	\$1,000
Projector / Screen Package	\$1,000
Piano Rental.....	\$750
Piano Tuning Fee	\$150
Podium.....	\$50

TROESH STUDIO THEATER

INDIVIDUAL FEES

Audio, Lighting, Video Package	\$2,500 per technician (minimum 3 technicians required)
Audio Package.....	\$1,000
Lighting Package	\$1,000
Projector / Screen Package	\$1,000
Piano Rental.....	\$750
Piano Tuning Fee	\$150
Podium.....	\$50

SYMPHONY PARK

INDIVIDUAL FEES

Power Drop.....	\$500 and up
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