



# Wedding Experience

2021-2022

@laurelhughes

# The Big Day

## CONGRATULATIONS

We are so happy you are considering event space at the Cherry Valley Hotel to celebrate your special day. We are committed to tailoring your wedding experience to your personal style and desires.



Please take a moment to review our packages, wedding enhancements, and room block options we have to offer. If your vision is slightly different than what we offer in these packages, we can customize them to fit your wedding's unique wants and needs.

We will strive to make your special day as amazing as you've always dreamed it would be. Please call us with additional questions or to set up a tour to see the re-imagined Cherry Valley Hotel.





@daisyzimmerphoto



## CHOOSING THE PERFECT SPACE

From intimate ceremonies to receptions with hundreds of friends and family, our unique spaces can accommodate each situation



# Our Venues

From Intimate Gatherings to Grand Celebrations

## *Outdoor Gazebo*

A covered gazebo, perfect for an intimate ceremony over the courtyard pond

## *The Library*

1,000 sq ft room with grand windows and a private outdoor patio

## *River Birch Ballroom*

3,400 sq ft ballroom with tray ceilings and rustic-chic, multi-bulb pendant lights

## *Woodhull Ballroom*

5,400 sq ft ballroom with air walls to separate ceremony and reception space

## *Ohio Event Center*

A 31,500 sq ft blank canvas with exposed beams and vaulted ceilings; ideal for large celebrations



# Wedding Packages

We offer three wonderful packages so you can choose what is right for you.



The Cherry Blossom, Silver Maple, and River Birch packages are thoughtfully curated for small and large weddings. These include the following:

- Hosted bar serving cocktails, wine, beer, and soft drinks
- After-dinner coffee station
- Cheese, fruit, and vegetable display
- Cake cutting
- Reception area
- Dance floor
- White or ivory floor-length table linens and napkins
- Setup of all dining, guest, cake, gift, and escort tables
- Placement of favors and escort cards
- Complimentary suite for the newlyweds
- Preferred guestroom rates for wedding guests

# Cherry Blossom Package

In addition to all of the package inclusions, the Cherry Blossom Package also includes the following:

## SEATING

Upgraded seating from standard banquet chairs to gold chivari chairs with ivory pads.







## BUTLER-PASSED HORS D' OEUVRES

Choice of three butler-passed hors d' oeuvres during the cocktail reception.

- Craftsman BBQ Meatballs
- Chipotle Chicken Quesadilla
- Chicken Satay
- Lump Crab Cakes with Saffron Aioli
- Mini Beef Wellington
- Bacon-Wrapped Scallops
- Asparagus Wrapped in Prosciutto
- Deviled Eggs with Domestic Caviar

## DINNER

Choose one of the following two options:

- **PLATED DINNER**
  - Selections include two entrées, choice of salad, choice of one starch and one vegetable, and freshly baked rolls and butter.
- **BUFFET DINNER**
  - Selections include three entrées, choice of salad, two accompaniments, and freshly baked rolls and butter.





## GOURMET COFFEE BAR

Upgraded coffee station from standard to gourmet. The following options are all included in the gourmet coffee bar:

- Freshly-brewed Starbucks coffee
- Flavored syrups
- Whipped cream
- Chocolate and caramel drizzles
- Cinnamon sticks
- Creams
- Sugar

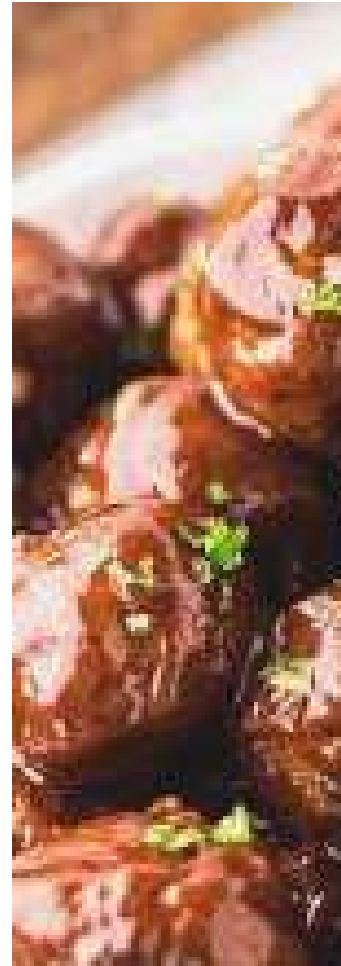
# Silver Maple Package

In addition to all of the package inclusions, the Silver Maple Package also includes the following:

## BUTLER-PASSED HORS D' OEUVRES

Two butler-passed hors d' oeuvres during the hors d' oeuvres reception. Choose two from below:

- Craftsman BBQ Meatballs
- Chicken Satay
- Grilled Asparagus Wrapped in Phyllo
- Spinach & Feta Spanakopita
- Bruschetta on Crostini
- Truffle Mushroom Risotto Croquette





## DINNER

### PLATED DINNER

Upgraded dining from a buffet to a full-service plated dinner. Selections include two entrées, choice of salad, choice of one starch and one vegetable, and freshly baked rolls and butter.

# River Birch Package

In addition to all of the package inclusions, the River Birch Package also includes the following:

**DINNER**

**BUFFET DINNER**

Selections include two entrées, choice of salad, two accompaniments, and freshly baked rolls and butter.





## DINE

Toast with friends and family  
and indulge in delectable  
dishes prepared by our  
acclaimed in-house chefs and  
culinary team

ENTRÉE

# BUFFET

DINNER MENU

## ENTRÉES

LEMON-THYME  
CHICKEN BREAST

herbed cream sauce

BRUSCHETTA  
CHICKEN

topped with tomatoes and fresh  
basil in a balsamic glaze

PORK LOIN  
stuffed with apricot and  
rosemary in a dijon sauce

BLACKENED  
SALAMON

pineapple cilantro salsa

GRILLED  
PORTABELLA FILET

balsamic reduction

SHRIMP PASTA  
PRIMAVERA

served with seasonal vegetables  
in a sherry cream sauce

BEEF SIRLOIN

served with braised shallots in a  
red wine sauce

BEEF BRISKET

braised in bourbon, stout, and  
natural au jus juices

## SALADS

SPINACH SALAD

candied pecans, strawberry, blueberry,  
goat cheese, raspberry vinaigrette

CAESAR SALAD

romaine, tomato petals, parmesan  
crisps, caesar dressing

GREEK SALAD

artichokes, tomatoes, cucumbers, red  
onions, feta cheese, eggless caesar  
dressing

MIXED GREEN SALAD

romaine, spinach, spring mix, carrot,  
cucumber, cherry tomato, croutons,  
ranch or cherry valley dressing

## ACCOMPANIMENTS

PARMESAN WHIPPED  
POTATOES

POTATOES GRATIN

WILD MUSHROOM  
RISOTTO

FIVE-CHEESE  
MACARONI & CHEESE

ROASTED CARROTS  
& PARSNIPS

GREREN BEANS WITH  
ALMONDS &  
SUNDRIED TOMATOES

SEASONAL VEGETABLE  
SAUTÉ







FULL - SERVICE  
**P L A T E D**

DINNER MENU

ENTRÉES

GRILLED ATLANTIC  
 SALMON  
 tarragon butter sauce

FILET OF BEEF AND  
 CRAB CAKES  
 garlic herb sauce

PEPPER CRUSTED  
 SIRLOIN FILET  
 rosemary au jus sauce

BEEF FILET AND  
 CHICKEN BREAST DUET  
 served with red pepper coulis and  
 cabernet demi sauce

BUTTERNUT SQUASH  
 RAVIOLI  
 brown butter sauce and toasted  
 pine nuts

GRILLED VEGETABLE  
 STRUDEL  
 lemon sage cream sauce

ROASTED AIRLINE  
 CHICKEN BREAST  
 lemon-thyme sauce

WILD RICE STUFFED  
 CHICKEN BREAST  
 riesling sauce

STARCHES

PARMESAN WHIPPED  
 POTATOES

POTATOES GRATIN

ROASTED POTATO  
 MEDLY

PRIMAVERA RISOTTO

WILD RICE PILAF

SALADS

SPINACH SALAD  
 candied pecans, strawberry,  
 blueberry, goat cheese, citrus  
 vanilla vinaigrette

CAESAR SALAD  
 romaine, tomato petals, parmesan  
 crisps, caesar dressing

ROASTED BEET SALAD  
 toasted walnuts, feta cheese, sugar  
 grapes, blackberry syrup

MIXED GREEN SALAD  
 romaine, spinach, spring mix,  
 carrot, cucumber, cherry tomato,  
 croutons, white balsamic dressing

ICEBURG WEDGE SALAD  
 crispy tobacco onions, bleu cheese  
 crumbles, bacon bits, herb dressing

VEGETABLES

GLAZED CARROTS  
 GREEN BEANS  
 with almonds and sundried  
 tomatoes

SAUTÉED BRUSSEL  
 SPROUTS  
 with bacon and onion

SAUTÉED SQUASH & PEPPER  
 MEDLY

SEASONAL VEGETABLE  
 SAUTÉ

Consuming raw or undercooked meats, poultry,  
 seafood, shellfish, or eggs may increase your risk of  
 foodborne illness.



# Package Pricing

With honest pricing and a variety of package options, we make it easy to create an event entirely unique to you. Contact us for availability.



# An Intimate Gathering

This alternative is ideal for intimate gatherings of less than 30 guests. The ceremony takes place in the Library Garden or Courtyard Gazebo and dinner is served inside the Library. This offering includes:



- Cake cutting
- Reception area
- White or ivory floor-length table linens and napkins
- Setup of all dining, guest, cake, gift, and escort tables
- Placement of favors and escort cards
- Complimentary room for the newlyweds
- Preferred guestroom rates for wedding guests
- Buffer dinner including selections of two entrées, choice of salad, two accompaniments, and freshly baked rolls and butter.



## WEDDING ENHANCEMENTS

Explore our various  
enhancements to elevate your  
wedding experience

# W e d d i n g E n h a n c e m e n t s

## LCD PROJECTOR PACKAGE | \$525

*6,000 lumens projector, pull-down or tripod screen, AC cord*

## BALLROOM DRAPE AND UPLIGHTING PACKAGE | prices vary

## 60" FLAT PANEL TV MONITOR | \$450

*rolling stand and cabling*

## SOUND SYSTEM PACKAGE | \$280

*speakers with stands (2), wireless lavalier or handheld microphone, mixer*

## UPGRADED TABLE LINENS AND NAPKINS | prices vary

## CHIVARI CHAIRS UPGRADE | \$9 per chair

## ASSORTED COOKIES | \$17 per dozen

*chocolate chip, oatmeal raisin, peanut butter, white chocolate macadamia*

## BROWNIES | \$24 per dozen

*ghirardelli double fudge or butterscotch blondies*

## CHOCOLATE COVERED STRAWBERRIES | \$125 per 50 pieces

REHEARSAL DINNER & AFTER-WEDDING BRUNCH | prices vary  
expand your celebration with these events

SWEET SAMPLINGS BAR | \$10 per person (minimum of 25 people)  
*miniature cheesecakes, miniature brownies & blondies, chocolate-covered strawberries, chocolate covered pretzels*

BUCKEYES | \$110 per every 50 pieces

CHAMPAGNE OR SPARKLING CIDER TOAST | \$3 per person

WINE SERVICE WITH DINNER | \$30 per bottle

*canyon road cabernet, merlot, chardonnay, white zinfandel, riesling, moscato*

FIVE-HOUR PREMIUM BAR UPGRADE | \$5 per person

DELUXE LIQUOR BRANDS UPGRADE | \$7 per person

*kettle one vodka, bombay sapphire gin, bacardi superior rum, captain morgan spiced rum, dewar's scotch, jack daniel's bourbon, crown royal whiskey, avion silver tequila*

GOURMET COFFEE BAR | \$7 per person

*freshly-brewed starbucks coffee, decaf coffee, flavored syrups, whipped cream, chocolate & carmel drizzles, cinnamon sticks, creams, sugars*

HOT CHOCOLATE BAR | \$7 per person

*creamy hot chocolate, whipped cream, mini marshmallows, mini chocolate chips, mint chocolate chips, flavored syrups*



## STAY WITH US

Our beautiful guest rooms allow you to keep all your loved ones in one place



## A BEAUTIFUL BACKDROP

The rustic-chic elements at  
Cherry Valley give the perfect  
ambiance

@daisyzimmerphoto  
@sethandbethphoto

# D E T A I L S

## Deposits:

A \$1,000 deposit is required with a signed contract to confirm the space for your wedding reception. Six months prior to your event (or equal to half the time between the signing of the contract and the date of your event), 50% of your total estimated charges are due. Thirty days prior to your event, the remainder of your estimated total (including tax and service charge) will be due. Final payment is due 72 hours prior to your event and is based on the guaranteed attendance for your reception.

## Menu Selection:

Menus may be selected any time during the planning process, although your Catering Manager does require that all details be completed thirty days prior to your event. All pricing is subject to change due to unforeseen market changes. In accordance with the Ohio Revised Code for the State of Ohio, the hotel does not permit any outside food or beverage to be brought onto the premises (excluding wedding cakes).

## Guarantees:

A final confirmation or “guarantee” of your anticipated number of guests must be communicated to your Catering manager no later than three business days prior to your scheduled event. These numbers represent the minimum guarantee for the function and may not be lowered. If no guarantee is received, your original estimate or the actual number of guests, whichever is greater, will be used for billing.

## Fees/Service/Charge/Tax:

All food & beverage is subject to 14% administrative fee, 10% gratuity, and 7.25% sales tax. Please check with your Catering Manager regarding any fees or additional charges. A food & beverage minimum will be quoted depending on the time of year, space, & day or week.

## Labor Charge:

A labor fee may apply where there is excessive clean-up or damage to the property. If an event exceeds the agreed-upon time, additional fees may apply. The hotel will not permit the affixing of anything to the walls, floor, or ceiling with nails, staples, tape, or any other substance without prior approval from your Catering Manager. The Cherry Valley Hotel Engineering staff must install all signs and banners. A labor charge will apply for all sign/banner hanging (depending on size) and if additional electrical power is required.

## Cancellation:

Required deposits are non-refundable. In the event of a cancellation, a penalty fee may be applicable. This fee is equal to your contracted food and beverage minimum.

## Vendor Insurance:

All vendors may be asked to provide proof of liability insurance.

## Event Teardown:

All items must be removed at the conclusion of your event. The hotel is not held liable for any items left in your function room or items provided by outside vendors.

## Ceremony:

The Cherry Valley Hotel is pleased to also offer ceremony locations throughout the venue. Rental fees will vary based on location and the number of guests.

## Welcome Bags:

It is our pleasure to pass out welcome bags to all guests who have booked within your room block. Our front desk staff can pass those across the desk upon check-in. For bags that are not personalized, there is a charge of \$2.00/per bag. If bags are personalized, there is a \$3.00/per bag charge. For delivery of welcome bags to guest rooms, there is a \$5.00/per room charge. We ask that bags are delivered to the hotel no sooner than 24 hours prior to your first guest's arrival.

## Event Timelines:

Setup times will be determined by your Catering Manager to allow your vendors time to set up equipment and décor. If additional setup time is required, additional fees will apply.

## Set-Up:

Our staff will set the furniture according to your specific needs. We will provide white or ivory floor-length cloths, cloth napkins, and a complete formal dinner setting. Our package comes standard with a dance floor, head table, gift table, and DJ table.

## Security:

The Cherry Valley Hotel is not responsible for any lost items or damages to property belonging to you or your guests. Security services are available through your Catering Manager for an additional fee.





@daisyzimmerphoto  
@laurenleephoto  
@sethandbethphoto



SAY I DO  
At Cherry Valley Hotel

2299 Cherry Valley Road SE Newark, OH 43055  
740.788.8800 | [cherryvalleyhotel.com](http://cherryvalleyhotel.com)

