



Pastor Daniel Rawlings

PO Box 1391, Ozark, AL 36361

334-603-1960 | RevDan@OzarkWeddingOfficiant.com



## Wedding Ceremony Agreement & Contract

This Agreement, dated \_\_\_\_\_, 20\_\_\_\_ by and between Pastor Daniel D. Rawlings (hereinafter called the Officiant) and \_\_\_\_\_ (bride) and \_\_\_\_\_ (groom), (hereinafter called the Couple) agree as follows:

1. The Officiant shall perform a Wedding ceremony for the Couple on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_ AM / PM (time of day) and at \_\_\_\_\_ (facility) located at \_\_\_\_\_.
2. The Officiant warrants that he is a professional Officiant; recognized as a legally ordained minister; fully qualified to officiate in the State of Alabama, Florida, and Georgia. The Officiant is also a commissioned Alabama At-Large Notary Public and can notarize Alabama Marriage Affidavits.
3. The Officiant will provide the following services for the fee under the terms of this agreement. All additional services as listed below are discretionary to the Couple and must be agreed to and payment is due at the rehearsal or if no rehearsal, prior to the service.

|  |              |
|--|--------------|
| Just Make it Official (No Ceremony, confirm intent, notarize affidavit. Cost is \$5.00 per signature verification and \$10.00 travel fee if within 30 miles from Ozark, AL, see travel fee below if over 30 miles) | \$20.00      |
| Simple Elopement Ceremony (Couple and up to 2 guests)  | \$80.00      |
| Elopement Ceremony (Couple and up to 10 guests)  | \$100.00     |
| Standard Wedding Ceremony (Couple and over 10 guests; Venue)   | \$250.00     |
| Ceremonial Elements (Sand, Unity Candle, other _____)  | \$50.00      |
| Rehearsal Fee (each 60 minutes)  | \$50.00      |
| Travel – up to 30 miles from Ozark, AL   | Included     |
| Travel – over 30 miles (\$10.00 Minimum)   | \$0.50 /mile |
| Delay Fee (each 15 minutes, due before affidavit will be notarized or licensed signed) *   | \$25.00      |

**\* The delay fee starts 10 minutes after start time of ceremony and adds on every 15 minutes. Scheduling restrictions may control wait time and result in inability to conduct ceremony. After 30 minutes, Officiant has the right to leave and full fee is forfeited.**

4. The Officiant will work with the Couple by e-mail, telephone or in person for no more than an hour to allow them to prepare or choose their standard/customized service. Officiant has sample services available for the Couple or the Couple may choose to modify the samples, create a ceremony or use one of their own choosing. The Officiant reserves the right to refuse any service that he is not comfortable performing, at which time a refund may be made to the Couple.

For Wedding services, the Officiant will work with the Couple by e-mail or telephone to discuss Ceremony specifics.

5. The Officiant shall arrive at the ceremony location approximately 15 to 30 minutes prior to the time of the scheduled service.

a. Officiant will dress in a suit and tie for ceremony and business casual for simple ceremonies but is prepared to dress in the manner that suits the style of your ceremony,

provided it allows him to present a dignified image. Officiant has vestments that can be worn, if you desire that level of formality.

b. Service includes travel within 30 miles round trip of Ozark, AL; the ceremony itself and time needed for post-ceremonial photography (maximum ½ hour photo time). Please advise photographer to take photos with minister before the family as I may have another obligation.

c. An agreed upon date prior to the ceremony for rehearsal, if paid for, will be 60 minutes for the Standard Ceremony.

6. In the event that the scheduled Officiant is unable to perform the Couple's wedding ceremony due to illness, hospitalization, accident, transportation breakdown or other unforeseeable causes, he will make every attempt to notify the Couple and arrange for another ordained minister, licensed and qualified, to perform weddings in the state of the ceremony. In such an event that no substitute is available, all monies paid by the Couple to the Officiant will be returned and the Couple hereby agrees that the Officiant will not be held liable for any damages (including punitive) due to the non-performance of the ceremony or function.

7. The Officiant gives permission to the Couple to use his likeness in any photographs, videos or other recording media in any manner for any purpose they wish. Likewise, the Couple gives permission to the Officiant to use their likeness in any photographs, videos or other media for marketing purposes on Google, Pinterest, Facebook, Instagram, and [www.ozarkweddingofficiant.com](http://www.ozarkweddingofficiant.com).

**In consideration for these services, the Couple agrees as follows:**

1. The Couple understands that they must obtain a valid marriage license from the appropriate jurisdiction for which the ceremony will be performed and shall provide such valid marriage license to the Officiant to review and execute at the rehearsal or prior to the ceremony. The Officiant cannot and will not perform a marriage ceremony without receiving the appropriate valid marriage license prior to the ceremony.

2. Upon presenting a valid marriage license to the Officiant, the Couple will sign the official marriage certificate, if not already signed. The responsibility of filing this certificate with the county clerk's office is solely that of the Officiant, unless otherwise agreed upon. The Officiant is legally obligated to return the completed license to the County Clerk's office where the License was obtained by the Couple within 7 days of the wedding ceremony or prior to License expiration.

3. This agreement is valid for the wedding service for the place and date stated above. Any change to time, place or date must be agreed to in advance by the Officiant and may be subject to additional fees. The Couple realizes that the Officiant performs other ceremonies for other Couples and that excessive lateness or change in time can create a serious conflict in the Officiant's schedule. If the Couple changes the time or date of the scheduled ceremony without the Officiant's consent, the Officiant reserves the right to cancel the performance of the ceremony and shall in no way be held responsible or liable in any manner for such non-performance.

4. The Couple agrees to pay the Officiant the ceremony performance fee of \$\_\_\_\_\_ as listed above plus any additional agreed upon services or unusual travel expenses not listed above (parking fee, admission fee, etc.).

5. To reserve the date for the Standard Wedding Ceremony, a non-refundable retainer of \$40.00 shall be remitted with this agreement. This fee shall normally be \$40.00 or 50% of the total fee on holidays and holiday weekends. The remaining balance is due prior to the ceremony.

6. Fees are based upon the amount of service time agreed upon above. If the service or rehearsal go beyond the time allotted for by service selected, the Couple agree to pay the Officiant

Ozark Wedding Officiant

\$25.00 per 15 minutes for all additional time starting at 10 minutes past start time. These additional fees are due and payable prior to the signing of the marriage license/affidavit. Officiant has right to leave if wedding does not start 30 minutes after scheduled time and full fee is forfeited.

7. The Couple accepts responsibility for purchasing items needed to perform the ceremony (unity candles, sand, roses, broom, etc.) unless previously stated. This agreement and any attachments constitute the entire agreement between the parties and may not be modified except in writing and signed by both parties. No other representatives or promises have been made except those that are set out in this agreement. If any part of this agreement is adjudged to be invalid, illegal, or unenforceable, the remaining parts shall not be affected and shall remain in full force and effect.

IN WITNESS HERE, the undersigned have executed this Wedding Ceremony Agreement as of the date stated above.

|              |  |
|--------------|--|
| Date:        |  |
| Bride Sign:  |  |
| Bride Print: |  |
| Groom Sign:  |  |
| Groom Print: |  |
| Address:     |  |
| City:        |  |
| State/Zip:   |  |
| Phone:       |  |
| Bride Email: |  |
| Groom Email: |  |

Pastor Daniel D. Rawlings, Officiant/Notary Public #6441

| FOR OFFICIANT'S USE ONLY |    |             |    |
|--------------------------|----|-------------|----|
| Officiant Fee            | \$ | TOTAL       | \$ |
| Travel                   | \$ | Deposit     | \$ |
| Other                    | \$ | Balance Due | \$ |

\*\*\*\*If charging, please add 3.7% processing fee\*\*\*\*

Amount \$ \_\_\_\_\_ Check # \_\_\_\_\_

Visa/MC/Discover/AmEx

\_\_\_\_\_   
 Card number

\_\_\_\_\_/\_\_\_\_\_  
 Exp.                  Sec. Code                  Zip Code

\_\_\_\_\_  
 Signature

Ozark Wedding Officiant