

SANDY BEACH

LODGE & RESORT

Wedding Information Package



CERTIFICATE of EXCELLENCE 2018

CONGRATULATIONS!!

Thank you for considering Sandy Beach Lodge & Resort to host your very special occasion!!

Sandy Beach Lodge & Resort is a romantic retreat offering couples an ideal Okanagan setting to share their celebration with close family and friends. Our venue lends itself well to either an indoor gathering for up to 40 guests or a spectacular outdoor event for up to 80 guests. In addition, we provide unique accommodations for you and your guests to enjoy!

The Lodge & Resort is ideally located 16km from the city of Penticton, on the shores of Okanagan Lake in the Village of Naramata. This beautiful lakefront property offers wedding couples and their guests a beautiful waterfront, beach and lake view setting right in the heart of the renowned Naramata Bench Wine Region.

Just a short distance away is the scenic Kettle Valley Rail Trail, a popular walking and cycling trail through orchards and vineyards. Naramata and Penticton offer many local amenities, providing you and your guests the opportunity to easily explore this beautiful area during your stay.

Information and Event Venue Fees

Enjoy the rustic indoor elegance of our restored 1940's Log Lodge offering beautiful lake view reception and event facilities for up to 40 guests or a spectacular outdoor beachfront tent setting for up to 80 guests.



Contact us for bookings dates available May, early-mid June, mid-late September or October.

Indoor Venue Fee \$2750.00plus tax

An ideal setting for up to 40 guests which includes use of Resort indoor venue areas and Lodge furnishings. Additional costs and charges such as Private Special Occasion License, guest accommodations, catering and service staff, entertainment, special décor and table settings with glassware, bar stock and service, clergy, flowers and other various related wedding expenses are **NOT INCLUDED**. However, table setting with glassware can be rented from Sandy Beach Lodge & Resort at \$10/person or you can choose to rent them from your rental provider.

Guest Accommodations for Indoor Venue – A minimum 2 night stay within 6 Lodge Guestrooms and minimum 7 Cottage rentals must be guaranteed along with the venue rental.

- ♥ All accommodation requirements not met within the minimum requirement stated above will be charged to the credit card provided by the contract signee. Also note that all accommodations remaining outside of the minimum requirement will be available for bookings to non-event guests with stipulations in place to assure privacy during your scheduled event hours only.

Indoor Venue Fee Includes:

Planning Assistance

- ♥ One dedicated consultation with Management to discuss your event, room requirements, policies, details, etc.
- ♥ Local vendor information – certified caterers, DJ and musicians, bar service/bartenders, event rentals, clergy, licensing and more. (See attached wedding planning package)

Ceremony

- ♥ Wedding Ceremony – designated area for private ceremony use
- ♥ Resort dining room tables and chairs for use indoors only – chair rentals required for outdoor ceremony not included within package



Reception

- ♥ Indoor Weddings – last call 11pm, music shuts down completely by 11:30pm, event full close by 12pm
- ♥ Lodge Reception/Dining Areas – available on Wedding day from 12 noon to 12 midnight
- ♥ Wrought iron tables and chairs
- ♥ Place settings, glassware, décor, specialty table linens, napkins and overlays are available through Westminster Party Rentals in Penticton, your favorite rental place or Sandy Beach Lodge & Resort
- ♥ Space for DJ and band – maximum three (3) piece band or DJ services; a noise level restriction applies
- ♥ Wood heritage head table and wrought iron chairs – seats maximum four (4) people.
- ♥ Dance floor area – following dinner reception, lower level room (sunroom) to be converted to dance area
- ♥ Bar area – bartender service charges not included; qualified bartender with “Serving it Right Certification” must be hired.
- ♥ Resort catering kitchen is for licensed caterers and catering/service staff use only.

- ♥ Lodge Lounge/Social Area - available for social area to registered guests and for any additional confirmed and secured event/s including invited guests throughout event.
- ♥ Resort Amenities – for use of registered guests only.
- ♥ Any additional staff required for, set-up, service and clean-up must be retained by client.

Private Special Occasion License – <https://.bcldb.com/specialevents.bcldb.com> (costs not included in venue fee)

- ♥ **Additional Commercial General Liability Insurance coverage**—when alcohol is being served is advisable for the “Client” to secure Host liability, contact your insurance Broker.

Other Important Details and Information:

- ♥ Private Special Occasion License – <https://solo.bcldb.com/>
Cost not included in venue fee and must be obtained by the event coordinator at any BC Liquor Control Branch.
- ♥ Any additional event staff required (for setup, service during and for clean up) must be retained by clients.
- ♥ Additional Commercial General Liability Insurance Coverage – when alcohol is being served, it is advisable for the “Client” to secure Host Liability Coverage by contacting your personal insurance broker.

Wedding Deposit, Payment and Cancellation Policy

Damage and Liability Issues

- ♥ To reserve your wedding celebration, we require a 50% deposit of the total venue fee at the time of booking and shall be deemed a **Non-Refundable** Good Faith Deposit.
- ♥ The remaining 50% balance owing of the Sandy Beach Lodge & Resort venue fee is required no later than 90 days prior to event date. Failure to pay by the 90 days prior due date will result in cancellation of the event, all accommodation held/reserved and forfeiture of the good faith deposit (full amount).
- ♥ Cancellations received within the 90 day cancellation period will forfeit 100% of all venue fee payments paid to date.
- ♥ All guest accommodation reserved for the event must be secured with a valid credit card at the time of booking with full payment due upon departure. Any cancellations received within the 90 day cancellation period will be charged the minimum two (2) night charge unless the reservation can be re-booked by an alternate guest. Any portion of accommodation not reserved and which has not met the event minimum required, will be charged to the credit card supplied by the contract signee.
- ♥ **Any/all damages** caused to Sandy Beach Lodge & Resort persons/staff, property or facilities, by persons associated either directly or indirectly with the event/s shall become the sole liability of the event contract coordinator/signee for full restitution.



Guest Accommodation Information

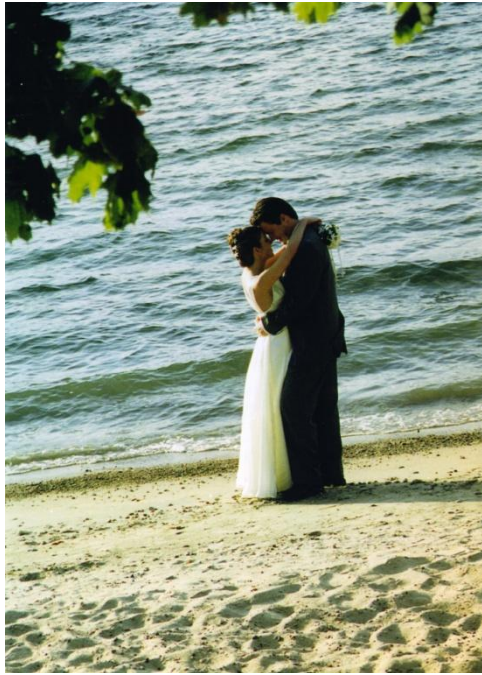
- ♥ Check-In Time: between 3pm – 8pm
 - ♥ Check-Out Time: 10am morning of departure
- *Please note that these are strict check-in and check-out times, extra charges may apply for late check-outs.

Accommodation Rates as listed on sandybeachresort.com

- ♥ Lodge Guestrooms – two (2) night minimum stay in an adult oriented room / must be 19 years and over and there is a maximum of two (2) adults per room
- ♥ Waterfront Cottages – two (2) night minimum stay for a maximum four (4) adults or family of 6 including all infants/children
- ♥ Recessed Cottages – two (2) night minimum stay for a maximum four (4) adults or family of 6 including all infants/children

All guests must confirm and secure their stay with us directly (email or phone). Each guest will receive a confirmation stating clearly all booking information and cancellation policies.

For availability enquiries, please contact us toll free at: 1-866-496-5765 or 250-496-5765 or email: sandybeachResort@shaw.ca



From all of us here at the Sandy Beach Lodge & Resort, we thank you for considering our location for your very special day!