



# Old Town Manor Weddings

*intimate celebrations  
in the  
heart of key west*



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# event packages

## **All Yours: OTM's Signature Unlimited Events Package**

\$2,450++

Host any number of events during your wedding celebration for up to 75 guests. These may include a welcome party, rehearsal dinner, ceremony, reception, farewell brunch, and more. A professional bartender is complimentary for 5 hours. The All Yours package is reserved in conjunction with a Buyout of all 14 guest rooms at Old Town Manor for your guest lodging. This awesome package includes a free 2 night stay for the couple to use for wedding planning or after the wedding celebration.

## **Destination Celebration: 5 Hour Ceremony & Reception**

\$1,850++

Select this package to host your ceremony & reception (up to 5 hours of event time) for 75 guests in our gardens. The most popular event package for wedding couples, this option ensures you'll have plenty of time for your ceremony, photos, dinner, and dancing. A professional bartender is complimentary for 5 hours. Your welcome party, farewell brunch, and other events may be added on a la carte. Reserve at least 4 guest rooms at Old Town Manor in conjunction with this package.

## **Short & Sweet: 2 Hour Ceremony & Cocktail Hour**

\$850++

Our "Short & Sweet" package includes use of our gardens for your 2 hour ceremony and cocktail hour for up to 75 guests. This affordable option is great for groups who want to celebrate on Duval Street after the wedding formalities. Your welcome party, farewell brunch, and other events may be added on a la carte. Reserve at least 4 guest rooms at Old Town Manor in conjunction with this package.

## **Welcome Party | Rehearsal Dinner | Farewell Brunch**

\$450++

Reserve your 2 hour wedding pre-parties & after-parties for up to 75 people.

### **Event package inclusions:**

- Dedicated venue coordinator to work with your event planner
- Garden-style tables & chairs for up to 50 guests
- Overhead cafe string lighting
- Sound system to play music from your device
- Basic grounds preparation and clean-up



# guest lodging

## Old Town Manor Bed & Breakfast

The award winning Old Town Manor bed & breakfast offers 14 updated guest rooms in a charming tropical setting. The Manor is within a short stroll to Duval Street and countless Key West attractions. Your guests will share a wonderful breakfast each morning in our gardens. Old Town Manor is pet friendly and adult-only, though children are welcome when hosting a Buyout. Guests are welcome to enjoy the swimming pool at the nearby sister property, Rose Lane Villas.



## William Skelton Home Vacation Rental



Your home away from home in the heart of Key West. Located right next door to Old Town Manor, the William Skelton Home offers generous accommodation for 16 of your wedding guests. Six spacious bedrooms, a private backyard swimming pool, and plenty of living space make this a comfortable and practical option for your families, bridal parties, or friends. The home may be divided into 3 separate units for added privacy.



OLD TOWN MANOR



# bar packages

## Unlimited Full Bar

Provide an unlimited menu of cocktails, beer and wine for your wedding guests, served by a professional bartender.

- Vodka, Gin, Light and Dark Rum, Whiskey, and Tequila. Premium Selection includes Bourbon and Scotch.
- Beer selection includes domestics, imports, and craft. Wine menu includes your choice of 4 wines from the Signature or Premium List.



### Premium Selection

\$35++ per person for up to 2 hours  
\$50++ per person for up to 4 hours  
\$60++ per person for up to 5 hours

### Signature Selection

\$25++ per person for up to 2 hours  
\$40++ per person for up to 4 hours  
\$50++ per person for up to 5 hours

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## Unlimited Beer & Wine Bar

Offer a selection of unlimited beer and wine. Select liquor may be added by-the-bottle for an additional cost.

### Premium Selection

\$35++ per person for up to 2 hours  
\$45++ per person for up to 4 hours  
\$50++ per person for up to 5 hours

### Signature Selection

\$25++ per person for up to 2 hours  
\$35++ per person for up to 4 hours  
\$40++ per person for up to 5 hours

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## Unlimited Soft Bar

Choose this option for any guests who will not be drinking alcoholic beverages. Includes Coke soft drinks, juices, sparkling water.

\$3++ per person for up to 2 hours  
\$5++ per person for up to 4 hours  
\$6++ per person for up to 5 hours

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++ refers to 7.5% tax and 22% service fee

# bar packages



## Premium Beverage Selection

### Liquor

Vodka *Grey Goose*  
Gin *Bombay Sapphire*  
Spiced Rum *Captain Morgan*  
Light Rum: *Bacardi*  
Bourbon *Maker's Mark*  
Whiskey *Gentleman Jack*  
Single Malt Scotch *Glenlivet*  
Tequila *Cazadores Blanco*

### Wine (select 4)

Sparkling Wine *Chandon*  
Prosecco *La Marca*  
Chardonnay *Rutherford Ranch*  
Sauvignon Blanc *Michael David*  
Pinot Grigio *Maso Canali*  
Rose *Malene*  
Cabernet Sauvignon *Hess Ranches*  
Malbec *Ernesto Catena Tahuan*  
Pinot Noir *Vineyards*

### Beer

Key West Ale  
Corona  
Yuengling  
Miller Lite  
Coors Light

## Signature Beverage Selection

### Liquor

Vodka *Tito's Handmade*  
Gin *Beefeater*  
Spiced Rum *Captain Morgan*  
Light Rum *Bacardi*  
Whiskey *Jack Daniels*  
Tequila *Herradura Silver*  
Liqueur *Triple Sec*

### Wine (select 4)

Sparkling Wine *Grandial Brut*  
Chardonnay *Harken Barrel Fermented*  
Sauvignon Blanc *Bogle*  
Pinot Grigio *Cavaliere d'Oro*  
Rose *De Loach*  
Cabernet Sauvignon *Storypoint*  
Malbec *Tintonegro Uco Valley*  
Pinot Noir *Bogle*

### Beer

Key West Ale  
Corona  
Yuengling  
Miller Lite  
Coors Light

# *frequently asked questions*

## **Guest Lodging**

Our event packages require that a minimum of 4 rooms be rented by wedding guests. The All Yours package requires all 14 rooms be rented. The 4 rooms that we ask to be filled are Jacaranda, Tamarind, Courtyard, and the Saratoga Suite as these rooms open up to the garden space in the back of the property. Group discounts may be available.

## **Maximum Occupancy**

Our garden venue comfortably holds 50 - 75 guests for a seated formal reception and 75 - 100 for a casual cocktail style reception.

## **Bar Services**

Any beverages consumed at your wedding events must be purchased through Old Town Manor. We are fully licensed and offer a variety of bar packages to fit your group's style and taste.

## **Catering**

Old Town Manor does not provide catering services. There are several fantastic caterers on the island that are familiar with the Old Town Manor property and can provide a wide variety of options for your celebration.

## **Vendor Recommendations**

Once an agreement is in place, we send over a detailed vendor recommendations list that includes everything from photography to flowers and decor. You are not required to use vendors from this list.

## **Deposits and Payments**

To reserve your rooms, we ask for the payment of the host's room, plus a refundable deposit to hold the other rooms. For events packages, we ask for a minimal down payment, and the remaining balance is divided into monthly payments.

## **What is considered an event?**

Guests staying at our properties are more than welcome to enjoy the garden space outside of scheduled events and parties. Please let us know in advance if you are planning to host an organized gathering. In this case, we will get involved to ensure the celebration goes well, and event fees may apply.

# about us

I'm Alison, and I love weddings! To me, there is nothing better than bringing your favorite people together to celebrate love. Your wedding celebration should be joyous, peaceful, and super fun for the couple and their most important guests. Originally from Michigan (go Spartans!), I have lived in Key West since 2011 and have been working with weddings and events at Old Town Manor since 2013. I love hospitality, living on this beautiful and wild island, happy hour, and spending time with my husband and pets. But enough about me... I want to hear from you! Send me a note or give me a call. I hope to work with you to achieve the Key West wedding celebration of your dreams.



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