

# HASBROUCK HOUSE

EST.1757

NEW YORK

INTIMATE WEDDINGS



## HASBROUCK HOUSE

was designed to preserve the historic integrity and rich heritage of the property while providing the modern accommodations and amenities of a boutique hotel. The property centers around an 18th century Dutch Colonial stone mansion featuring a total of twenty-five guest rooms in eighteen thoughtfully designed suites.





The hotel offers an intimate and sophisticated setting for weddings during the winter months. The elegant mansion and refined design of on-site restaurant, Butterfield, lend themselves to exclusive upscale weddings and private events. A limited selection of dates are available each year during the months of November through April. Unlike many wedding venues, Hasbrouck House hosts only one wedding per weekend enhancing the experience of guests staying on the property and attending the event.

## PRICING & POLICIES

- Site fee for Saturday night events November – April: \$5,000
- Two-night buyout of all Hasbrouck House hotel rooms is required with a 50% room deposit due at signing
- Refundable security deposit of \$2,500
- Events take place in the hotel club room and have exclusive access to the Butterfield bar, dining room and game room
- All food & beverage service must be provided exclusively through the hotel restaurant, Butterfield



# Butterfield Reception Dinner Options

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*We offer two options for reception dining at Butterfield during the winter months. Each provides polished service in a warm and festive atmosphere.*

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## SEATED RECEPTION

*Cocktail hour invites your guests to mingle with beverage service provided from the main bar along with passed hors d'oeuvres. A traditional seated dinner service for up to 40 guests follows in the dining room along with a late night party in the bar, club room, and game room for a total event time of 5 hours.*

### Three Passed Hors d'oeuvres

*circulated throughout the neighboring Butterfield bar and club room.*

### Three Course Plated Dinner or Family Style Dinner

*served at formal place settings in the main dining room.*

### Late Night Snacks

*Two of your favorite late night snacks will be served in the bar area during your after party.*

### 4 hour Beer, Wine & Spirits Bar Package

### 1 hour Beer, Wine & Spirits Late Night Bar Package

## FLOATING RECEPTION

*Resembling a cocktail party, this style of reception is ideal for larger groups with the space comfortably accommodating up to 75 guests. Food service is provided by a wide range of passed hors d'oeuvres and grazing tables over the course of 4 hours with informal seating for 25 guests.*

### Nine Passed Hors d'oeuvres

*offered to guests throughout cocktail hour.*

### Cheese & Charcuterie Seasonal Grazing Table

*set up in our club room during your cocktail hour.*

### Two Buffet Stations

*including a protein and two sides is staged in the main dining room.*

### Sweet Bite Bar

*includes your choice of three bite-sized desserts, served buffet style in the main dining room.*

### Late Night Snacks

*Three of your favorite late night snacks will be served in the bar area during your after party.*

### 4 hour Beer, Wine & Spirits Bar Package

*Starting at \$175 Per Guest*

*Starting at \$225 Per Guest*



*\*a 12% operations fee will be added to your catering grand total*

# Butterfield Decadent Winter Welcome Dinner

*Celebrate your guests' arrival to the property with an inviting and indulgent welcome dinner in Butterfield's main dining room. We recommend family-style service encouraging everyone to sample the assortment of delicious menu items. The dining room may comfortably seat up to 40 guests.*

## WELCOME DRINKS & BITES

*Starting at \$36 per person. Includes two specialty cocktails, beer & wine.*

## FAMILY STYLE DINNER

*Starting at \$55 per person. Includes: one starter, two mains, two sides and one dessert.*

*Please reference bar packages for beverage pricing*

## SAMPLE MENU

### FIRST COURSE

Warm Artichoke Dip  
Steamed Mussels  
Winter Salad

### MAINS

Roasted Loin of Pork  
Housemade Fried Chicken  
Slow-Cooked Beef Stew  
Foraged Mushroom Risotto

### SIDES

Truffle Mac and Cheese  
Smashed Yams  
Sour Cream Mashed Potatoes  
Braised Kale

### DESSERTS

Apple Crisp  
Pumpkin Custard  
Chocolate Torte



*\*a 12% operations fee will be added to your catering grand total*



## Butterfield Standard Bar Packages

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Beer & Wine

*\$12 per person, per hour*

Beer, Wine & Spirits\*

*\$16 per person, per hour*

Beer, Wine, & Premium Spirits

*\$20 per person, per hour*

*\*Add a specialty cocktail for \$3pp/h*

## Butterfield Late Night Bar Packages\*

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Beer & Wine

*\$14 per person, per hour*

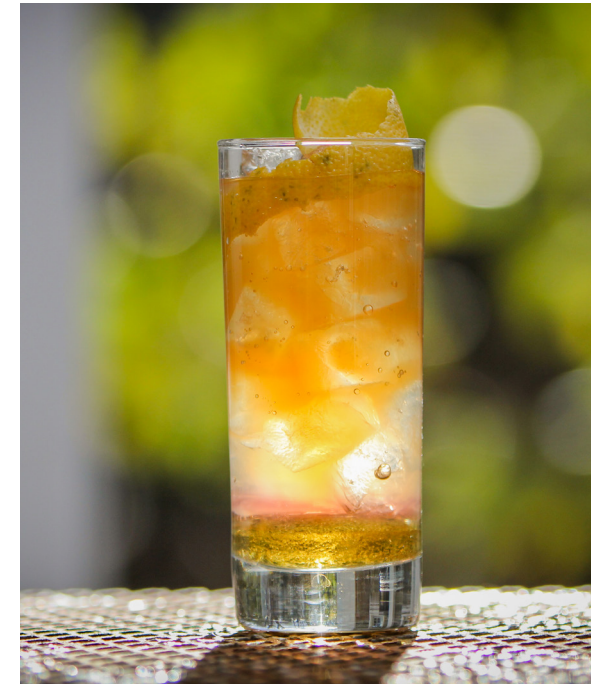
Beer, Wine & Spirits

*\$18 per person, per hour*

Beer, Wine, & Premium Spirits

*\$21 per person, per hour*

*\*Butterfield late night bar cannot go past  
2 hours, and must conclude by 2AM.*



*\*a 12% operations fee will be added to your catering grand total*

## Frequently Asked Questions

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*What spaces do you have available to host my event?*

The Main Dining Room at Butterfield accommodates up to 45 people seated and includes:

- (12) Wood top rectangular dining tables 26"x 24"
- (3) Marble top round dining tables 36"W
- (24) Wood dining chairs

The Bar area and Club Room accommodates up to 40 people seated and standing and includes:

- (3) Wood top rectangular dining tables 26"x 24"
- (3) Marble top cocktail tables 42.75"H x 28"W
- (3) Wood dining chairs
- (13) Wood bar stools

*What will I need to rent for my event?*

Rentals will be needed for execution of all events over 45 guests. This includes all tabletop items; flatware, glassware, linens, plates, serving platters, and other decor items. Tables and chairs to meet your floor plan needs may also be required.

*If I wanted to change something on one of your menus is that an option? How customizable is your menu?*

Our menus are completely customizable. These sample menus are to give our clients an idea of the style of food we like to focus on. If there is something you don't see or would like to discuss, we are always open to creating a menu suited to your needs.



*Are there limitations on decor? Can we hang things from the ceiling or walls?*

All event decorations and installations must be approved by Butterfield; no confetti, plastic ware or silk flowers/fake greenery is allowed. Sparklers and all types of fireworks are not permitted. Butterfield is not responsible for any items left behind. Please make prior arrangement with Butterfield to pick up any equipment or décor within 24 hours of your event. For liability reasons guests and staff are not allowed to stand on a chair or ladder. We can hire a licensed contractor to hang any décor from approved locations; additional fees may apply depending on the scale of the installation.

*Are candles permitted in Butterfield Bar & Restaurant?*

Yes, candles must be contained in glass votives. No open flame including candelabras are allowed. Butterfield will provide up to 25 white candles and accompanying glass votives for event use indoors.

*Can I have a fire in the fireplace?*

Fires are not permitted in the main dining room of Butterfield. Fires may be permitted in the Club Room based upon weather at the sole discretion of the hotel management.

*How do I book my event?*

A signed contract with 50% deposit of the site rental fee plus a 50% deposit of the hotel rooms reservation, and 33% of the estimated catering contract is due at the time of booking.

*Where do my guests park?*

We have an onsite parking lot that accommodates up to 55 vehicles. We are also happy to provide you with recommended shuttle and limo transportation services for guests not staying on the property.

*What Audio/Visual Equipment is available for my event?*

- Use of the house sound system is permitted for events. All use must be supervised and managed by a Butterfield staff member. Control of music volume is at the discretion of the Butterfield manager onsite.
- Butterfield does not have a microphone available for use.
- Use of the Butterfield piano is permitted by professional musicians only.



## Frequently Asked Questions

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*What is the required end time for my event at Butterfield?*

Events and use of the space at Butterfield must end no later than 2 am. Staff is required to be present for the entire duration of use of this space. Additional staffing costs may apply based on guest count and hours of use.

*What other services does Hasbrouck House provide?*

We will gladly assist you with composing welcome packages from our curated assortment of branded products and locally sourced goods. Our team may also assist with assembly and placement of the packages in guest rooms. Please inquire about these services and applicable rates with your Private Event Coordinator.

We will also gladly connect you with Starling, our in-house event planning, floral design and event production team, should you desire additional services.

*Am I responsible for clean up?*

Hasbrouck House will clean the space before and after your event including: clearing the lawn of leaves and debris, sweeping, washing the bluestone patio, and taking care of any necessary repairs.

In order to receive your full security deposit back, you must complete the following breakdown procedures immediately following your event: All centerpieces, candles, and additional décor must be removed from bars and tables, neatly packed away, and consolidated on the bluestone patio. You may store personal items (neatly packed and consolidated) overnight, but must arrange a pick-up time with your Private Event Coordinator prior to 10 am the morning after the event.

*What Hasbrouck House staff is included in my site fee?*

### **Private Event Coordinator**

#### *Pre-Event Duties:*

- Answer all venue-related questions & concerns throughout the planning process
- Schedule and participate in vendor site visits
- Support in planning of property utilization throughout the weekend
- Provide assistance with guest accommodation coordination at Hasbrouck House including reservation management and room assignment
- Conduct a final walk-through meeting with client and pertinent vendors (Butterfield Contact and Event Planner are required to attend)
- Assist in patio layout and space planning

#### *Day-of-Event Duties:*

- Onsite so that set-up may begin
- Greet and directs vendors and deliveries to the proper area
- Onsite through one hour after event start
- Assist the DJ/band with the electrical outlets
- Monitor grounds care during event set-up and commencement
- Oversee general cleanliness of grounds, patios & walkways
- Other on-site duties as needed

### **Property Groundskeeping Staff**

- Clean the grounds, patios & walkways prior to and following the event
- Placement of parking lot cones
- Assist with directing parking prior to event as needed

**GETTING HERE** *Centrally located in the town of Stone Ridge in the Mid Hudson Valley , Hasbrouck House provides access to the vibrant communities of Kingston, Woodstock, and New Paltz as well as Minnewaska State Park and the extraordinary Catskill Mountains. Hasbrouck House is conveniently located one hour from both Stewart International Airport (SWF) and Albany International Airport (ALB). It is also just 2 hours north of New York City.*

**TO SCHEDULE A TOUR OF HASBROUCK HOUSE  
OR TO INQUIRE ABOUT DATE AVAILABILITY, PLEASE EMAIL**

*hello@hasbrouckhouseny.com*

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*Photography by / Clean Plate Pictures, Quyn Duong, Harrison Lubin, Riv Sterling Photography,  
Olivia Rae James, and The Place I Was Telling You About*

**TO VIEW ADDITIONAL IMAGES PLEASE VISIT**

*www.hasbrouckhouseny.com*

