



## Corporate Event Packages

The following packages for corporate events are 100% customizable, services can be added and subtracted from any package. All packages include: Planning Pod (online event system), on-call coordinator (48 hours prior to event), event worksheets, and cake cutting.

*\*All packages are subject to taxes and a service charge\**

### Standard Package \$1625

Half Day Coordination and Set-up  
Venue & Vendor Coordination  
Customized Floor Plan  
Customized Day-of Schedule  
Customized Planning Check-list  
Guaranteed 3 Meetings with Coordinator

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### Moderate Package \$2225

Half Day Coordination and Set-up  
Venue & Vendor Coordination  
Budget Assistance  
Design Assistance  
Customized Floor Plan  
Customized Day-of Schedule  
Customized Planning Check-list  
Guaranteed 4 Meetings with Coordinator

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### Deluxe Package \$4150

Full Day Coordination and Set-up  
Venue & Vendor Coordination  
Budget Assistance  
Design Assistance  
Invitation Assistance  
Customized Floor Plan  
Customized Day-of Schedule  
Customized Planning Check-list  
Personalization Assistance  
Website Creation  
Name Badge Creation  
Ticket and Registration Services  
RSVP Services  
Check-in Attendant  
Guaranteed 12 Meetings with Coordinator

*Prices Subject to Change*