



**T & S Farm Banquet Hall
Rental Contract**

Date of Rental: _____

Rental Time: _____ to _____ (____Hours)

Type of Event: _____

Expected Number of Guests: _____

Amount of Rental: _____

Lessee: _____

Address: _____

Email: _____

Phone: _____

Rental Policies & Terms of Agreement:

- **Catering must be provided by Shealy's Bar-B-Que. No outside caterer is allowed.** 10% gratuity will be added for the food service.
- Rentals are for consecutive hour periods and must fall between the hours of 8 am-Midnight. ***Rental period includes all set up and clean up by the lessee and vendors.** Any additional hours may be added to the rental period for \$200/hour.
- Rental fee includes up to 3 visits to the building. Any additional visits will be \$25.00 per visit. Visits are by appointment only and can only be scheduled on week days and when the facility is not being used for events.
- **A rental deposit is due upon the completion of this contract and secures your date.** The deposit will be deducted from your final balance.
- A lessee who has reserved T&S Farm for an event may use the grounds for photography sessions at no additional charge. Arrangements must be made with T&S Farm in advance and can only be scheduled when the facility is not rented out for events.

Initials: _____

- All events must be paid in full at least 7 days prior to the date of the event unless prior credit arrangements have been made. (i.e. credit card, purchase order, or credit approval).

In the event of cancellation, your rental deposit will be refunded as follows:

90 or more days before the event: 75%

89-59 days before the event: 50%

60 days or less before the event: 0%

Should this event be canceled at any time due to an Act of God, both parties shall be relieved of their responsibility and a 75% deposit refund will be made to the lessee.

- Decorations may be attached with thumb tacks or clear tape. The removal of any T&S Farm wall hangings or decorations is prohibited. Permission for the use of drapery must be granted by T&S Farm prior to date of rental.
- The use of sparklers or any firework on the grounds is **prohibited**
- Any non bio-degradable decoration used outside of the facility must be removed by the lessee prior to their departure.
- Tents may be used on the grounds, but they may only be secured by weights or water barrels. The use of stakes and/or the act of digging in the yard is prohibited.
- T&S Farm is a working farm. Guests/lessee are restricted from livestock pens and farm equipment facilities. The driveway must remain open to incoming traffic at all times and driving on the grass is prohibited. T&S Farm will not be held liable for any injuries or accidents occurring as a result of not adhering to this policy.
- Lessee will be required to pay for any damages to the building, grounds, or equipment by action of the lessee or its guests.
- T&S Farm has an indoor sound system for playing background music and public address with microphone. It is not to be used by DJs or Bands. An employee of T&S Farm must operate this equipment.
- **NO SMOKING** inside of the building. Urns are provided for ashes at the entrance of the porch.
- **ALCOHOLIC BEVERAGES:** any and all liability arising from the serving or dispensing of alcoholic beverages will be the responsibility of the lessee. **State Law prohibits the sale, possession, or consumption of alcoholic beverage to anyone under the age of 21.**
- Shealy's BBQ and T&S Farm reserves the right to use photographs from events in connection with this agreement for promotional, commercial, instructional, or editorial use without further consent from client.
- Lessee holds T&S Farm (lessor), its owners and agents harmless in the event of any damages, liability or personal injury cause by lessee, its guests, owners or agents, in preparation, during, or after the event; and lessee further agrees to defend lessor from any litigation or cost arising from lessees' activities involving the event.

Initials: _____

- Lessee signing the rental agreement shall assume all financial responsibility for payment of fees as well as damage to or loss of properties occurring as a result of or during the use of the facility grounds.

Your signature below acknowledges that you have completely read the contents of this agreement understand the policies and agree to be bound by them.

Agreed (lessee) _____ Date: _____

Accepted (lessor) _____ Date: _____

T&S FARM

MAKE CHECKS PAYABLE TO: Shealy's Bar-B-Que

Address all checks and correspondence to:

Shealy's BBQ Attn: T&S Farm

Post Office Box 3633

Batesburg-Leesville, SC 29070

Contact Information: Sherrie Jumper

Phone: (803) 532-8135 ext 5 // Fax: (803) 332-3022

Email: sherrie@shealysbbq.com

Rental Deposit \$ _____ Check # _____

Date Received: _____ Received By: _____

Finalized Rental and Catering Details are Due : _____ (10 days prior to the event)

Final Balance is Due: _____ (7 days prior to the event)

Failure to meet deadlines or any changes made after deadlines may result in additional fees or hinder the success of your event.

Initials: _____