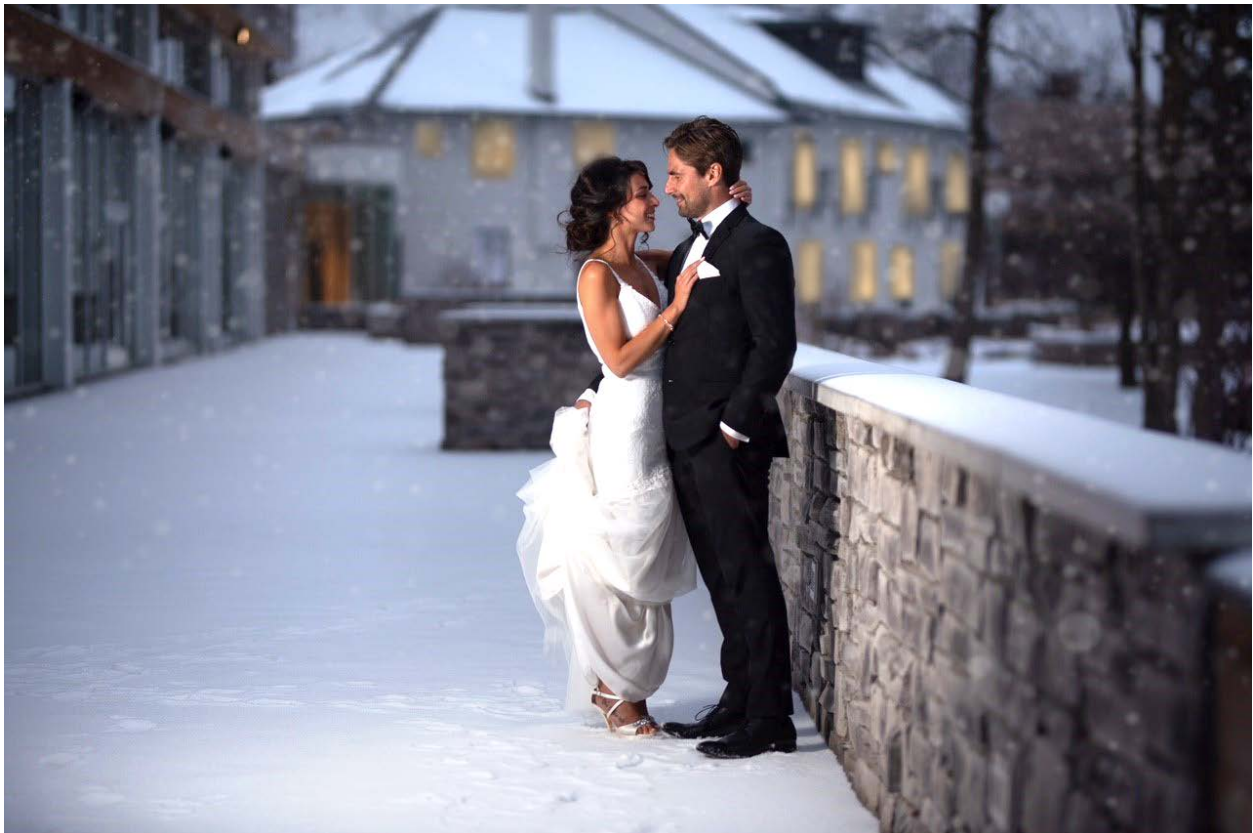


THE
GUILD
INN ESTATE

SITUATED ON THE SCARBOROUGH BLUFFS OVERLOOKING LAKE ONTARIO, THE GUILD INN ESTATE IS A HERITAGE AND HISTORICAL PROPERTY MAGNIFICENTLY RESTORED TO ITS ORIGINAL SPLENDOUR WITH A SPECTACULAR CONTEMPORARY ADDITION.

WITH THE CAPABILITY OF HOSTING INTIMATE GROUPS OF 15 UP TO 1000 GUESTS FOR A SIT DOWN LUNCH OR DINNER, THE GUILD INN ESTATE HAS MULTIPLE ROOMS THAT CAN BE ADJUSTED TO ACCOMMODATE A VAREITY OF DIFFERENT SIZED GROUPS.

WITH 20 FOOT FLOOR TO CEILING WINDOWS OVERLOOKING PLUSH PARK GROUNDS HOUSING HISTORICAL ARTIFACTS AND ARTWORK, THIS UNIQUE SETTING IS SURE TO MESMERIZE GUESTS AS THEY EXPERIENCE AN EVENT LIKE NO OTHER.



Winter Wedding Package

Based on a 4hr event – December 2020 – March 2021

Plated Sit down Meal

Menu Price starting at \$89.95 per person
Price is Subject to service fee & tax

This menu includes: Cocktail Appetizers, Plated Regal three course meal, 4hr open Regal bar

Cocktail Appetizers

1 Regal Starter (Appetizer, Soup, Salad or Pasta)

1 Regal Entrée

1 Regal Dessert

&

Regal bar includes: Bar rail, Sparkling wine toast, Red & White wine, Domestic beer, Soft bar

Room Rental

Minimum 50 Adults guests – Rental Waived

Minimum 35 Adults guests – Rental \$700.00 (plus HST)

Minimum 25 Adults guests – Rental \$1,000.00 (plus HST)

Technician Fee

\$150.00 (plus HST)

When booking at The Guild Inn, a sound & lighting technician is mandatory.

Technician fee includes use of the in-house sound & lighting system

SOCAN Fee

\$42.86 (plus HST) - without dancing

A tariff charge paid to the Society of Composers, Authors and Music Publishers of Canada, for your right to use music with copyrights.



Ceremony Fees

Off season Ceremonies are hosted in-doors in the Ballroom

Ceremony Rental accompanied by Reception

\$1,000.00 package includes: the rental space for 1hr, all chairs required, chair set up and tear down, signing table(with white house linen) & chair, AV system. Decor/music and officiant must be provided by the client.

\$1,900.00 package includes: the rental of space for 1hr, all chairs required, chair set up and tear down, skirted signing table & bridal chair, white carpet aisle runner, pianist, keyboard/piano and officiant, AV system. Decor must be provided by the client. Officiant is not present for rehearsal. Should officiant be required for rehearsal additional charges will apply.

****NOTE: 1 Hour rental includes set up and tear down of decor****

***Additional Hour: \$1,100.00 plus HST.**

Ceremony Rental Only (No Reception)

\$2,500.00 package includes: the rental space for 1hr, all chairs required, chair set up and tear down, signing table(with white house linen) & chair, AV system. Decor/music and officiant must be provided by the client.

\$3,500.00 package includes: the rental of space for 1hr, all chairs required, chair set up and tear down, skirted signing table & bridal chair, white carpet aisle runner, pianist, keyboard/piano and officiant, AV system. Decor must be provided by the client. Officiant is not present for rehearsal. Should officiant be required for rehearsal additional charges will apply.

****NOTE: 1 Hour rental includes set up and tear down of decor****

***Additional Hour: \$1,100.00 plus HST.**



POLICIES AND PROCEDURES FOR EVENTS HELD AT THE GUILD INN ESTATE

CONTRACT

EACH EVENT IS ISSUED A FUNCTION CONTRACT WHICH OUTLINES THE PER PERSON PRICE, MINIMUM ADULT GUEST GUARANTEE, MENU, RENTAL CHARGES, APPLICABLE TAXES, SERVICE CHARGES AND TERMS AND CONDITIONS. THIS MUST BE SIGNED BY THE INDIVIDUALS NOTED ON THE AGREEMENT AND RETURNED TO THE GUILD INN ESTATE WITHIN 7 DAYS.

DEPOSIT

A DEPOSIT OF \$1,000.00 IS DUE UPON SIGNING OF THE CONTRACT. ANY ITEMS WHICH ARE ADDED TO THE FUNCTION CONTRACT AFTER THE INITIAL BOOKING, MUST BE CONFIRMED IN WRITING BY THE CONVENOR TO THE GUILD INN ESTATE AND WILL BE ADDED TO THE FINAL INVOICE.

FINAL PAYMENT

ALL FINAL PAYMENTS MUST BE RECEIVED IN FULL 7 BUSINESS DAYS PRIOR TO THE FUNCTION.

EVENT SET UP AND DELIVERIES

SET UP TIMES AND DELIVERIES MUST BE ARRANGED AND CONFIRMED WITH THE DETAILS DEPARTMENT DIRECTLY. THE GUILD INN ESTATE REQUIRES EACH CONVENOR TO PROVIDE THEIR OWN TRANSPORTATION UNITS SUCH AS DOLLIES, CARTS ETC.

EVENT TEAR DOWN

EVENT TEAR DOWN MUST BE COMPLETED WITHIN TWO HOURS FOLLOWING THE EVENT END TIME. ALL CONTRACTORS MUST REMOVE THEIR OWN EQUIPMENT BY THIS TIME. SHOULD TEAR DOWN EXCEED THE ALLOTTED TIME, THE CONVENOR WILL BE BILLED FOR THE ADDITIONAL TIME. ANY ITEMS LEFT BEHIND FROM A FUNCTION MUST BE PICKED UP BY THE NEXT BUSINESS DAY. THE GUILD INN ESTATE IS NOT RESPONSIBLE FOR ANY ITEMS THAT ARE LEFT BEHIND. ALL SIGNS, POSTERS, DÉCOR ETC. MUST BE FREE STANDING, RESTING ON EASELS OR ATTACHED TO THE WALLS ONLY WITH PUTTY ADHESIVE. ANY DAMAGES WILL BE BILLED TO THE CONVENOR.

GARBAGE

IF THE EVENT SPACE IS LEFT WITH EXCESSIVE DEBRIS IN THE ROOM AFTER THE EVENT. A CHARGE OF \$300.00 PLUS HST WILL BE BILLED TO THE CONVENOR.



GUILD INN ESTATE 201 GUILDWOOD PARKWAY, SCARBOROUGH, ON TEL. 877.871.1717

info@guildinnestate.com www.guildinnestate.com