

The background of the advertisement shows an elegant event space. On the left, there are several white, high-backed chairs with a woven seat. In the center, a table is covered with a dark grey or black cloth. On the right side of the table, there is a large, lush floral arrangement in a glass vase, featuring white and pink flowers. In front of the flowers, there are several lit candles in glass holders. The background consists of large windows with a dark frame, letting in soft light. A large, white, double-lined circular graphic is centered over the image, containing the text.

THE  
**RESERVE**  
EVENT SPACE

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2000 GRAND BOULEVARD  
KANSAS CITY, MO 64108  
(816)585-7757



# Let us host \_\_\_\_\_ \_\_\_\_\_ your special event!

*The Reserve Event Space, located in the Kansas City Crossroads Arts District, features open air sliding garage doors with stunning views of the downtown skyline. With two floors of private event space, the venue is ideal any special event of 20 guests to 200 guests. The Reserve Event Space is located at the corner of 20th and Grand, just above The Rockhill Grille.*

## **Room rental packages at The Reserve come with the following amenities:**

- Four hours of event time
- Tables (60" round, cocktail, and 6ft rectangular)
- Custom Chivari chairs with pads
- Floor-length table linens & napkins (black or ivory)
- Set up and clean up
- Customized floor plan
- Private parking lot
- China, flatware, glassware
- On-site event planner, manager & staff
- Access to venue three hours prior to event
- iPod hookup to house sound
- Cake cutting service
- Elevator entrance with attendant
- In-house catering, full bar service & staffing

SPACES AVAILABLE



## THE VIEW - 2<sup>ND</sup> FLOOR

CAPACITY - 75 SEATED • 90 COCKTAIL

MONDAY - THURSDAY EVENTS ..... \$2000

FRIDAY & SUNDAY EVENTS ..... \$3500

SATURDAY EVENTS ..... \$4500

- PRICING REFLECTS MINIMUM REQUIREMENTS (BEFORE TAXES AND FEES)
- NO ADDITIONAL ROOM FEE WHEN MINIMUM IS MET
- DAYTIME EVENTS CONCLUDING BEFORE 4PM ARE HALF THE ABOVE LISTED PRICES
- TO RESERVE YOUR DATE, A NON-REFUNDABLE DEPOSIT IS REQUIRED:  
2ND FLOOR EVENTS \$500, 3RD FLOOR EVENTS \$1000



# THE SKYLINE - 3<sup>RD</sup> FLOOR

CAPACITY- 180 SEATED - 200 COCKTAIL

MONDAY - THURSDAY EVENTS .....	\$ 3 0 0 0
FRIDAY & SUNDAY EVENTS .....	\$ 5 0 0 0
SATURDAY EVENTS .....	\$ 6 0 0 0

- PRICING REFLECTS MINIMUM REQUIREMENTS (BEFORE TAXES AND FEES)
- NO ADDITIONAL ROOM FEE WHEN MINIMUM IS MET
- DAYTIME EVENTS CONCLUDING BEFORE 4PM ARE HALF THE ABOVE LISTED PRICES
- TO RESERVE YOUR DATE, A NON-REFUNDABLE DEPOSIT IS REQUIRED:  
2ND FLOOR EVENTS \$500, 3RD FLOOR EVENTS \$1000

# BEVERAGE PACKAGES

## \$30 PER PERSON . . . . .

### BEER AND WINE

- *Bud Light, Michelob Ultra, Coors Light, Boulevard Wheat & Pale Ale*
- *Curated Wine Selection - Choice of One Red Wine, One White Wine*
- *Non-Alcoholic offerings*

## \$40 PER PERSON . . . . .

### BEER, WINE, & CALL LIQUOR

- *Bud Light, Michelob Ultra, Coors Light, Boulevard Wheat & Pale Ale*
- *Choice of One - Stella Artois, Deschutes IPA, Guinness, KC Bier Co. Dunkel*
- *Curated Wine Selection - Choice of Two Red Wines, Two White Wines*
- *Call Liquors - Titos Vodka, Beefeater Gin, Four Roses Bourbon, Captian Morgan, Jose Cuervo Tequila, Dewars Scotch*
- *Non Alcoholic offerings*

## \$50 PER PERSON . . . . .

### BEER, WINE, & PREMIUM LIQUOR,

- *Bud Light, Michelob Ultra, Coors Light, Boulevard Wheat & Pale Ale*
- *Choice of Two - Stella Artois, Deschutes IPA, Guinness, KC Bier Co. Dunkel*
- *Curated Wine Selection - Choice of Two Red Wines, Two White Wines*
- *Premium Liquors - Ketel One Vodka, Tanqueray Gin, Bulliet Bourbon, Cana Brava Rum, Tequila Ocho Plata, Chivas Scotch*
- *Non-Alcoholic offerings*

*Non-Alcoholic package: [without bar package]*

*\$5 per person*

*\$7 with coffee service*

# SAMPLE MENUS

## APPETIZERS & LATE NIGHT SNACKS

**Bruschetta:** \$34 - 50 guests (Vegetarian)

Peperonata, Chevre, Tomato Jam, French Baguette,

**Assorted Cheese & Fruit Board:** \$6 per person

Add Cured Meats: \$9 per person

**Caprese Skewers:** \$34 - 24 pieces (Vegetarian & Gluten Free)

Golden Beets, Mozzarella, Basil Pesto, Balsamic Drizzle

**Southwest Eggrolls:** \$42 - 24 pieces

Chipotle Aioli

**Smoked Salmon Spread:** \$42 - 25 guests

House- Cured, English Cucumber, Dill Dressing, Crostini

**Roasted Pig Wings:** \$54 - 24 pieces (Gluten Free)

Mustard Vinaigrette

**Cheesy Tater Tots:** \$42 - 36 pieces (Vegetarian)

Garlic Aioli & House Ketchup

**Mini Crab Cakes:** \$54 - 24 pieces

Roasted Red Pepper Aioli

**Meatballs:** \$48 - 36 pieces (Gluten Free)

BBQ or Italian

**Bacon Wrapped Dates,:** \$48 - 36 pieces (Gluten Free)

Bleu Cheese Stuffed

**Mini Gouda Grilled Cheese,:** \$42 - 24 pieces (Vegetarian)

Creamy Tomato Soup

**Sliders:** \$60 - 24 pieces

**Nashville Hot Chicken Sliders** - Sriracha Cabbage Slaw, Pickle Slice

**Classic Style** - Beef Patty, Gouda, Caramelized Onions

# BUFFET PACKAGES

In-House chef will prepare your meal from scratch to feed all your guests. All selections served with fresh baguettes & whipped Butter (Children ages 3-12 are half the listed price, 3 and under are free!)

## TIER 1 - \$30 Per Person

### CHOICE OF SALAD -

- Caesar - Fresh Romaine, Grana Padano, Toasted Croutons and House Made Dressing
- House Salad - Mixed Greens, Cherry Tomatoes, Cucumber, Cornbread Croutons, Citrus Vinaigrette (Vegetarian)

### CHOICE OF ENTREE -

- Creamy Fettuccine Alfredo (Vegetarian)
- Butternut Squash Ravioli - Sage Cream Sauce (Vegetarian)
- Baked Penne - Red Sauce, Mozzarella, Parmesan (Vegetarian)

## TIER 2 - \$40 Per Person

### CHOICE OF SALAD - (can pick a salad from Tier 1)

- Spinach Salad - Baby Spinach, Red Onion, Chopped Egg, Sourdough Bread Crumbs, Warm Bacon Dressing

### CHOICE OF 2 SIDE ITEMS -

- Whipped Potatoes - Garlic, Dijon or Sweet Potato (Vegetarian & Gluten Free)
- Potato Gratin in Cheese Sauce (Vegetarian)
- Basmati Rice (Vegetarian)
- Cheesy Jalapeño Grits (Vegetarian)
- Green Beans Almondine (Vegetarian & Gluten Free)
- Roasted Brussel Sprouts with bacon lardons (Gluten Free)

### CHOICE OF 2 ENTREES - (can pick an entree from Tier 1)

- Mediterranean Chicken - White Wine, Garlic, Kalamata Olives, Lemon
- Baked Herb Chicken - Mushroom Cream Sauce
- Cajun Shrimp - Cheesy Grits, Andouille Sausage, Chipotle Drizzle

## TIER 3 - \$55 Per Person

### CHOICE OF SALAD - (can pick a salads from Tier 1 or Tier 2)

### CHOICE OF 3 SIDE ITEMS - (can pick sides from Tier 2)

- Roasted Red Potatoes - Rosemary Butter (Vegetarian & Gluten Free)
- Grilled Asparagus - lemon mosto (Vegetarian & Gluten Free)

### CHOICE OF ENTREES - (can pick an entree from Tier 1 or Tier 2)

- Grilled Salmon - Sesame Ginger Ponzu OR Lemon Butter Sauce
- Grilled Butchers Steak - Fresh Chimichurri (Gluten Free)

### (Add \$10 per person)

- Carved Pork Tenderloin - Dijon Cream Sauce (Gluten Free)
- Carved Prime Rib - Au Jus, Horseradish Creme Fraiche (Gluten Free)

# Plated PACKAGES

In-House chef will prepare your meal from scratch to feed all your guests. All selections served with fresh baguettes & whipped Butter (Children ages 3-12 are half the listed price, 3 and under are free!)

## TIER 1 - \$45 Per Person

### CHOICE OF SALAD -

- Caesar - Fresh Romaine, Grana Padano, Toasted Croutons and House made dressing
- House Salad - Mixed Greens, Cherry Tomatoes, Cucumber, Cornbread croutons, Citrus Vinaigrette (Vegetarian)
- Spinach Salad - Baby Spinach, Red Onion, Chopped Egg, Sourdough Bread Crumbs, Warm Bacon Dressing

### CHOICE OF ENTREE -

- Baked Herb Chicken - Mushroom Cream Sauce - Roasted Red Potatoes & Haricot Vert
- Grilled Salmon - White Wine Butter Sauce - Whipped Garlic Potatoes, Grilled Asparagus
- Grilled Butcher's Steak - Fresh Chimichurri - Truffle Macaroni n' Cheese, Roasted Brussel Sprouts

## TIER 2 - \$55 Per Person

### APPETIZER - CHOICE OF ONE

- Bacon Wrapped Bleu Cheese Dates (Gluten Free)
- Caprese Skewers - Pesto, Balsamic Drizzle (Gluten Free & Vegetarian)
- Cheese Filled Tater Tots - Garlic Aioli and Ketchup

### CHOICE OF SALAD - (can pick a salad from Tier 1)

### CHOICE OF ENTREE - (can pick an entree from Tier 1)

- Cajun Shrimp - Cheesy Jalapeno Grits, Andouille Sausage, Chipotle Drizzle
- Butternut Squash Ravioli - Sage Cream Sauce (Vegetarian)
- Bone-in Pork Chop - Apple Bourbon Glaze, Mashed Sweet Potatoes, Haricot Vert (Gluten Free)

## TIER 3 - \$65 Per Person

### APPETIZER - CHOICE OF TWO - (can pick appetizers from Tier 2)

- Mini Lump Crab Cakes - Red Pepper Aioli
- Smoked Salmon Crostini - Cucumber Dill Dressing
- Mini Grilled Cheese & Tomato Soup (vegetarian)

### CHOICE OF SALAD OR SOUP - (can pick a salad from Tier 1 or 2)

- Creamy Tomato Basil Soup - croutons
- Potato Soup - Bacon & Cheddar

### CHOICE OF ENTREE - (can pick an entree from Tier 1 or 2)

- Prime Rib - Au Jus, Horseradish Creme Fraiche, Loaded Baked Potato (Gluten free)



# ADD-ONS . . . . .

- WEDDING CEREMONY PACKAGE:
  - \$500 WHEN OUTSIDE THE 4 HR EVENT TIME
  - \$250 WHEN INSIDE THE 4-HR EVENT TIME.
  - 60 MINUTE REHEARSAL SCHEDULED THE DAY BEFORE WEDDING (RESTRICTIONS APPLY)
- AUDIO VISUAL PACKAGE- STARTING AT \$250
  - SLIDESHOW (PHOTOS, PRESENTATION, ETC)  
DISPLAYED ON TV SCREENS THROUGHOUT THE SPACE
  - INCLUDES WIRELESS MICROPHONE
- UPGRADED LINEN OPTIONS: STARTING AT \$5 EACH
  - CHOOSE FROM A VARIETY OF COLORS AND FABRICS
- CUSTOMIZED CRAFT COCKTAIL: STARTING AT \$9 EACH
  - MULTIPLE OPTIONS, INCLUDING COCKTAIL ON TAP AND BOTTLED COCKTAILS
- SPARKLING TOAST: \$7 PER PERSON
- BUBBLY BAR: \$10 PER PERSON WITH BAR PACKAGE  
\$15 PER PERSON PURCHASED SEPARATELY
  - BOTTOMLESS GLASS, WITH FRESH FRUIT GARNISHES & MIXERS
- COFFEE & HOT CHOCOLATE BAR: \$10 PER PERSON
  - BAILEY'S, PEPPERMINT SCHNAPPS, KAHLUA
- ADDITIONAL ACCESS TO VENUE: \$200 PER HOUR
  - FOR DECORATING PRIOR TO EVENT

# FREQUENTLY ASKED QUESTIONS

## *Where can my guests park?*

Free parking is available on a first come, first served basis, in the lot North of The Rockhill and The Reserve. Street parking is also available and unmetered.

## *What is the required deposit amount?*

The 2nd floor View room requires a \$500 deposit.  
The 3rd floor Skyline room requires a \$1,000 deposit.  
Deposits are credited toward your final event balance.

## *Can you accommodate wedding ceremonies?*

Yes, the fee is \$500 if you choose to hold your ceremony outside the 4 hour event time frame, \$250 inside the event time frame. The ceremony package also provides you with a booking for a 60 minute rehearsal (scheduled through the the event coordinator)

## *Do you allow outside catering?*

The Reserve offers full in-house catering service with delicious, customizable menus to match your tastes! Outside catering is only allowed for specialty providers such as BBQ or Gourmet Italian menus. (Restrictions apply, please speak to event coordinator for further details)

## *Do you allow wedding cakes or cupcakes?*

Yes, we do allow for your cake or cupcakes to be brought in from a vendor of your choice. We also offer free cake cutting service!

## *Can I bring in outside alcohol?*

No. By law we are not permitted to allow beverages brought from outside onto our premises.

## *Is smoking allowed at The Reserve?*

Kansas City law prohibits indoor smoking. Your guests may take the elevator down to the first floor to access to sidewalk for outdoor smoking. No beverages may leave the building with the guests.

## *Do you have handicap access?*

Yes. An elevator will be accessible for those guests needing assistance, operated by a Reserve staff member. We do ask that you inform us of your guests' elevator needs prior to your event.

# FREQUENTLY ASKED QUESTIONS

*Your event packages say my party can be four hours long. What are the restrictions on this?*

You are welcome to pick any four-hour time slot, but parties exceeding four hours will be charged an additional fee. All parties must end by midnight.

*Can I have a DJ or live band? What about an iPod hookup?*

You are welcome to bring in a DJ or band (must contact event coordinator prior to the event for delivery and load-in instructions).

The entertainment must adhere to the volume maximum level of 80 decibels, or will be asked to cease.

We also have iPod hookups available on both floors to play a house playlist or your own provided music.

*Do you have any specific restrictions on decorating?*

We do not allow the use of confetti, bubbles, silly string, party poppers, etc.

Any real candles must be enclosed in a hurricane or glass candle holder.

All decorations brought into the building must be removed immediately following your event. Please note; The Reserve does not provide assistance with decoration set-up or cleanup.

*Do I have to work with specific vendors?*

The Reserve does not put restrictions on who you would like to hire for outside vendors, however, we will provide a list of our Highly Recommended Professionals for each specialty service you may be needing.

*When is final payment due?*

Final payment is due seven (7) days prior to your event. We accept all major credit cards, cashier's checks and cash for final payment (no personal checks).

*Can I stop by anytime to view the space?*

Tours are given by appointment only. Please set this up with Abigail Church, Director of Events, via email or phone:

achurch@backnapkin.com  
(816)585-7757

# PREFERRED VENDORS

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## DJs:

**Reddell Productions - Nick Reddell**

[www.theknot.com/marketplace/reddell-productions-merriam-ks-874709](http://www.theknot.com/marketplace/reddell-productions-merriam-ks-874709)

**Jukeboxx Media**

[www.jukeboxxmedia.com](http://www.jukeboxxmedia.com)

## FLOWERS:

**The Little Flower Shop - Chuck Matney**

[www.thelittleflowershop.com](http://www.thelittleflowershop.com)

**Maple Lane Designs - Diana Stabenow**

[www.maplelanedesigns.com](http://www.maplelanedesigns.com)

**Good Earth Floral Design Studio**

[www.goodearthflowers.com](http://www.goodearthflowers.com)

## BRIDAL SHOP:

**Bridal Extraordinaire**

[www.bridalextraordinaire.com](http://www.bridalextraordinaire.com)

**The Gown Gallery**

[www.gowngallery.com](http://www.gowngallery.com)

## PHOTOGRAPHY:

**EpagaFOTO - Jessica Roark**

[www.epagafoto.com](http://www.epagafoto.com)

**Andrea Nigh Photography**

[www.andreanigh.com/blog](http://www.andreanigh.com/blog)

**A Day To Adore - Deanna Johnson**

[www.adaytoadore.net](http://www.adaytoadore.net)

## CAKE:

**Dolce Bakery**

[www.dolcebakes.com](http://www.dolcebakes.com)

**Classic Cakes**

[www.kcclassiccakes.com](http://www.kcclassiccakes.com)

**Take The Cake**

[www.takethecakekc.com](http://www.takethecakekc.com)

## VIDEOGRAPHY:

**Creative Films**

[www.creativefilmskc.com](http://www.creativefilmskc.com)

**Baysinger Films**

[www.baysingerfilms.com](http://www.baysingerfilms.com)

**Luxe Studios**

[www.luxestudios.com](http://www.luxestudios.com)

## TRANSPORTATION:

**Pech Limo**

[www.pechlimo.com](http://www.pechlimo.com)

**Premiere Limo**

[www.premierelimokc.com](http://www.premierelimokc.com)