

The Village Venue

Weddings 2020 & 2021

Packages

Inclusions

The Herringbone Loft is exclusively yours from 2pm-2am. It is a fully accessible room with an elevator and its own private washrooms. It can be set-up for cocktail reception, dinner, and dancing. Guests are typically invited to arrive no earlier than 5pm for an evening reception.

The Loft has both round and rectangular tables for you to choose from when designing your wedding. Our dining chairs are a chic black and match our modern cruiser tables. At The Village Venue we are more than happy to customize a floor plan to suit your needs. Our staff will set up all our furniture offerings, as well as any additional décor items you may select from our capsule collection. At the end of your event our staff will tear down and clean all items we have provided.

The Village Venue is licensed and we provide friendly bartending staff to ensure you have a lively, yet safe celebration. Ample parking is available to you and your guests on our lot free of charge. In the cooler months the cloak room is open and guests can hang their coats with ease.

Investment

The Village Venue is committed to keeping its pricing fair and its hospitality outstanding. We do not believe in hidden fees and we know keeping things simple keeps couples happy.

Room Rental Fees – Herringbone Loft

Room Rental (12 hours)

\$1400.00

Weekday (Tuesday-Thursday)

\$950.00

Catering Fee (kitchen use)

\$220.00 flat rate

Bar minimum spend (alcoholic and/or non-alcoholic beverages)

\$550.00 + 15% gratuity

Additional Hours: same day – requested in advance/if available

\$125.00 per hour

Policies

Catering

You must work with a licensed professional caterer that handles all food service. Caterers must be approved by The Village Venue. Homemade or pot-luck style catering is not permitted for health and safety reasons. Ask about our preferred caterers. Please note kitchen use fee.

Bar & Beverage Service

Last call on the bar is at 1:00am and all persons must vacate by 2:00am. All beverages alcoholic and non-alcoholic are provided by The Village Venue under its liquor license. No external beverages are permitted. A cooling water station is always provided free of charge. All bar fees are subject to a 15% gratuity.

Wedding Ceremony Options in the area

The outdoor [Butterfly Gazebo](#) provides a gorgeous ceremony space just moments on foot from The Village Venue. Book it in conjunction with a [photo permit](#) to optimize your time on the waterfront. Please ask us about our rain plan option in case of inclement weather.

Local churches include [Walton Memorial](#), [Church of the Epiphany](#), and [St. Dominic](#)

[Dar Foundation](#) for those of the Muslim faith

[Vaishno Devi Temple](#) is a short drive away

Oakville's Synagogue is [Shaarei –Beth El](#)

The Village Venue is a non-denominational space and welcomes persons from all faiths and walks of life to its events.

Payments

All payments are due in two stages: deposit and final. Deposit to secure your date and Final to finalize your booking. This includes all staffing, taxes, and gratuity (on bar). Final payment is due 2 weeks before your event. We accept debit cards, credit cards, and money orders.

Vendors

Please provide all vendor contacts (company, contact person, and information) no later than 2 weeks before your event.

Wedding Coordinator

Every wedding should have a designated individual to watch over guests and ensure the day unfolds just as the couple envisioned. Our in-house wedding coordinators can support your daily schedule, set-up and tear down, vendor coordination, and troubleshooting if anything unexpected were to arise. We offer two packages of support: Partial Day and Full Day. This allows couples and their family and friends to be celebration focused and hand-off the little details to the professionals.

Partial Day	Full Day
One 1.5 hour meeting 4-6 weeks before the wedding	Two 1 hour meeting(s) 2-6 weeks before the wedding
Reception décor and personal items set-up	Reception décor and personal items set-up
Vendor Liaison Arrival	Vendor Liaison Arrival and Exit
Ceremony Execution	Ceremony Execution
Reception Kick Off	Reception Management – Itinerary & Speeches
	Photography Management
	Reception décor and personal items tear-down
5 hours coverage on wedding day	10 hours coverage on wedding day
\$550.00	\$900.00

Please note the following:

- All planning meetings will take place at The Village Venue or remotely on a video call.
- Any missed meetings will be re-booked but if unattended and details will be emailed to the coordinator. Missed meetings will not be re-booked more than once - please attend.
- Reception décor consists of items such as: Guest book, place cards, decorative signage, Gifts table items, parting gifts, ceremony programs, ect. It does not consist of floral or décor arrangements, external rentals (arches, chairs, backdrops, ect), DJ equipment, or catering rentals. All vendors (florists, bakers, entertainment, photographers, furniture rental companies, and caterers) are responsible for their own set-up and tear down.
- Ceremony execution does not include ceremony décor set-up. It is gathering the couple, wedding party, and family to execute the processional queue in order. The Ceremony must take place on the same day as the wedding and be within approximately a 15km radius of The Village Venue.
- Please note the difference between planning and coordination. The couple will make all arrangements and document details to provide for the Wedding Coordinator to take over and execute.
- Couples are also welcome to bring a professionally insured planner of their own.

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