

The Village Venue

Social, Community & Corporate 2020 & 2021

The Village Venue is the perfect setting for any event or celebration. Contact us to discuss the possibilities for your monthly meetings, birthday party, baby shower, holiday event, rehearsal dinner, retirement party, fundraiser, community fair, or even celebration of life. The Village Venue is a non-denominational space and welcomes persons from all faiths and walks of life to its events.

Inclusions

At The Village Venue we provide furnishings that include: round or rectangular tables, comfortable dining chairs, and cocktail tables. We are located centrally and have on-site parking free of charge. The venue is fully accessible and with an elevator and each room has its own private set of washrooms for your guest's convenience. Our newly renovated Herringbone Loft and Club Room provide unique settings for almost any event you can imagine.

Herringbone Loft

Room capacity: 170 Lecture, 170 standing, 140-160 banquet, 120-130 seated with dancefloor.

Due to Phase 3 of Covid 19 the maximum capacity for events is 50. Stay tuned for updates as the situation progresses.

Type of Event	Days	Fee	Time Slot
Hourly Meeting Day	Monday – Friday	\$150 per hour (min 2)	9:00am - 4:00pm
Meeting All-Day	Monday – Friday	\$450.00	9:00am - 4:00pm
Social Day	Friday, Saturday & Sunday	\$550.00	9:00am - 2:00pm
Hourly Meeting Evening	Monday – Thursday	\$150 per hour (min 2)	5:00pm - 10:00pm
Social Evening	Monday – Thursday	\$650.00	5:00pm - 2:00am
Social Evening	Friday & Sunday	\$750.00	5:00pm - 2:00am
Social Evening	Saturday	\$950.00	5:00pm - 2:00am

Club Room

Due to Phase 3 of Covid-19 the Club room is not currently available for events. Mingling, dancing, and bar style events are not permitted. Stay tuned for updates as the situation progresses.

Policies

Catering

You must work with a licensed professional caterer that handles all food service. Caterers must be approved by The Village Venue. Homemade or pot-luck style catering is not permitted for health and safety reasons. Ask about our preferred caterers. Please note kitchen use fee is \$220.00.

Bar & Beverage Service

Last call on the bar is at 1:00am and all persons must vacate by 2:00am. All beverages alcoholic and non-alcoholic are provided by The Village Venue under its liquor license. No external beverages are permitted. Pre-paid bars and Cash bar options are available as well. All bar fees are subject to a 15% gratuity. A cooling water station is always provided free of charge. The Village Venue is licensed and we provide friendly bartending staff to ensure you have a lively, yet safe celebration. Your event may meet our bar sales minimum of \$550.00 and if so you are not required to pay the staffing fee of \$20.00 per hour for your bartender.

Payments

All payments are due in two stages: deposit and final. Deposit to secure your date and Final to finalize your booking. This includes all staffing, taxes, and gratuity (on bar). Final payment is due 2 weeks before your event. We accept debit cards, credit cards, and money orders.

Vendors

Please provide all vendor contacts (company, contact person, and information) no later than 2 weeks before your event.

Décor

The Village Venue has a variety of décor pieces to add that special something to your event. From backdrops to arches and even ceiling draping we would love to work with you to make your event a success. Each are priced individually and will be set-up and torn down by our staff.