



Contact us:

Liz Foster, Events Manager

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Private Event Rental Information

Hayloft – Our second floor Hayloft overlooking the Taproom is a welcoming space for groups up to 49 people, and it ACTUALLY was a hayloft and carriage service space in days of old! The space can be configured for seated meetings or cocktail height tables for receptions and socializing.

- Available Tuesday-Sunday. Max 4 hour rental
- Capacity of 49 people (49 mingling or 38 seated)
- Three taps available in the room – but all our beers are available for Hayloft events
- The Hayloft is a second story stair walk up – **no elevator for handicap access**
- *Room Rental Fee is due upon reservation and is **not** applicable to event minimums*
- Private Events Contract must be signed and received at time of booking
- Catering food is required- orders **must** be received two weeks prior to event

Ask about renting the Hayloft unstaffed- only available for parties under 20 people

Barrel Room – Rent a portion of our barrel aging room for a unique ambiance. The space can be configured for seated meetings or cocktail height tables for receptions and socializing.

- Available Tuesday-Sunday. Max 4 hour rental
 - Available as one whole room OR can be divided in half
 - Capacity of up to 150 people including both rooms OR 75 for half (100 max seated)
 - Limited beer taps available – but all our beers are available for Barrel Room events
 - *Room Rental Fee is due upon reservation and is **not** applicable to event minimums*
 - Room Rental Fees vary upon group size due to staff provided
 - Private Events Contract must be signed and received at time of booking
 - Catering food is required for groups more than 20 people- orders **must** be received two weeks prior to event
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Pricing and Policies: Barrel Room and Hayloft

For all private events, we require a Room Rental Fee (due on booking), food/beverage minimum to be met, and signed copy of Private Events Contract (due on booking).

Please see specifics for each space below.

Included with Room Rental Fee:

- Fees are based on space needed and hours of the event
- Event Coordinating (Showings, room arrangements, bookings)
- Use of space one hour prior to the event for set up
- Setup/teardown. We will set up: Bar, Tables, Chairs, Tablecloths, Water Station, Audio Equipment***, Projection Equipment***.
- You are only responsible for setup and clean-up of items you brought
- Access to catering menu and ordering assistance
- Dedicated staff: server/bartender for the duration of the event
- Use of existing tables & chairs
- Red tablecloths in the Hayloft or Barrel Room depending on room setup and registration/buffet tables
- Complimentary Parking
- Complimentary Clean-Up

	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Barrel Room 1-99 Guests (1-2 private bartenders will be provided based on need)	Rental Fee: \$750* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$750* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$750* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$750* Food/Bev Minimum: \$300/\$400**	Rental Fee: \$750* Food/Bev Minimum: \$300/\$400**	Rental Fee: \$500* Food/Bev Minimum: \$200/\$300**
Barrel Room >100 Guests (Two or more private staff members will be provided based on need)	Rental Fee: \$1000* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$1000* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$1000* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$1500* Food/Bev Minimum: \$300/\$400**	Rental Fee: \$1500* Food/Bev Minimum: \$300/\$400**	Rental Fee: \$750* Food/Bev Minimum: \$200/\$300**
Hayloft (One private bartender will be provided)	Rental Fee: \$300* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$300* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$300* Food/Bev Minimum: \$200/\$300**	Rental Fee: \$500* Food/Bev Minimum: \$300/\$400**	Rental Fee: \$500* Food/Bev Minimum: \$300/\$400**	Rental Fee: \$300* Food/Bev Minimum: \$200/\$300**

* Room Rental Fee is due upon booking space (Room Rental Fee is non-applicable to food/beverage minimum). Review cancellation policy for refund details.

** Indicates minimum depending on event party time. Events ending prior to 5:00 pm/Events extending past 5:00 pm.

***Rental Additions:

- Microphone and speaker available in the Hayloft or Barrel Room for additional set up & rental fee of \$75.
- Projector with VGA and HDMI inputs for \$75 (projects onto blank wall)
Contact us for more details.

We no longer reserve *Beer Garden or Taproom* space Tuesday-Sunday. All parties are served on a first come- first serve basis. Taproom & Beer Garden is available for private events on Mondays. Contact us for more details regarding cost, catering, and staffing.

Catering

- Food is provided by our Urban Growler® Brewing Co. kitchen. Request current catering menu if not already provided
 - Finger foods to buffet meals can be accommodated. Vegetarian and gluten-free options are available
 - Food orders are required at least 14 days prior to your event. No outside food/beverages allowed
 - We do not automatically add gratuity, so we kindly request you add gratuity at the close-out of your bill. We hope our staff will earn an 18-20% tip: Please speak with the manager on duty if you experience anything less than excellent customer service
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Beer

- Beer is sold by the pint
 - **Per Minnesota State Law, only Urban Growler made beer and non-alcoholic beverages may be served onsite.** We offer a wide variety of beers and make many of our nonalcoholic options in-house. Beer selections will vary throughout the year and prices are subject to change
 - Open tab, drink tickets, or cash bar are all possible. Discuss your specific needs with the events manager
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Private Events Cancellation Policy

Room Rental Fee is due in full upon booking event. Room Rental Fee is due in full upon booking event. A cancellation fee of 15% of the original booking fee will be assessed to events canceled more than three weeks in advance of the scheduled event. A 50% refund will be given with less than three weeks notice. If the event is rescheduled, there will be a \$100 fee assessed as well as any day of the week rented price increases.



We're Beer For You!

TAPROOM HOURS

Company

Tue/Wed/Thur – 11:30a – 10p

Fri/Sat – 11:30a to 11p

Sun – 11:30a to 8p

Closed Mondays

Urban Growler® Brewing

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