



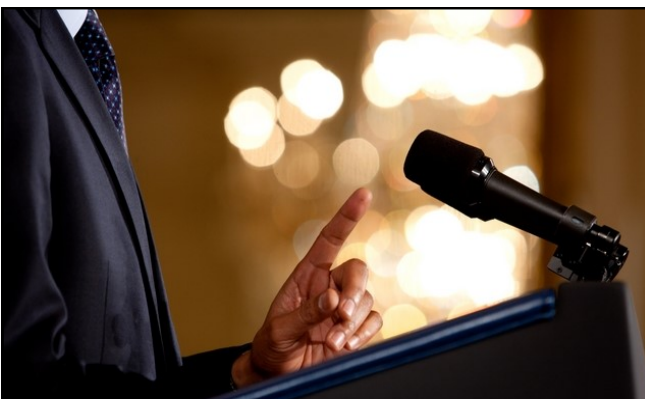
MEDICINE HAT LODGE
RESORT CASINO SPA CONVENTION

TRADEMARK COLLECTION®
BY WYNDHAM

BANQUET PACKAGE 2020



MEET FOR A CONFERENCE OR CORPORATE EVENT!



Nothing is Impossible!

*"At the Medicine Hat Lodge we understand all Functions are different.
We can accommodate any request you may have."*

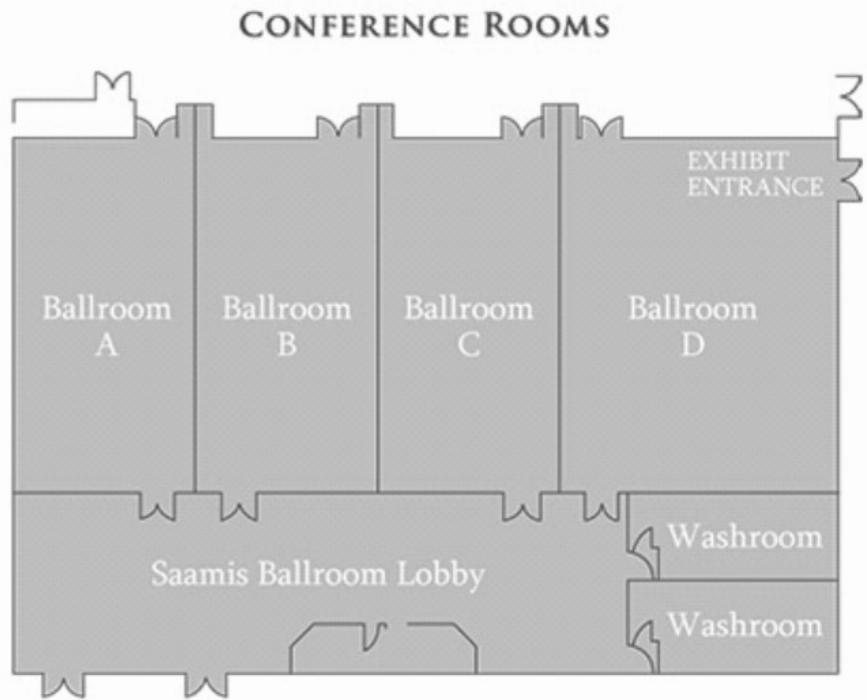
Phone: 403-502-8190
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Email: catering@medhatlodge.com

www.medhatlodge.com



EXECUTIVE BOARD ROOMS



MEETING ROOM SPECIFICATIONS

MEETING ROOM	DIMENSIONS (FT)	SQUARE FEET	CEILING HEIGHT (FT)	THEATRE	CLASSROOM	CONFERENCE	U-SHAPE	RECEPTION	BANQUET WITH DANCE
SAAMIS BALLROOM	116 x 55	6380	14	450	300	240	-	620	320
BALLROOM A	26 x 55	1430	14	100	60	48	35	140	64
BALLROOM B	27 x 55	1485	14	100	60	48	35	140	64
BALLROOM C	27 x 55	1485	14	100	60	48	35	140	64
BALLROOM D	36 x 55	1980	14	150	120	72	35	200	96
EXECUTIVE BRDRM	20 x 13	260	9	-	-	-	-	-	-
SALON 157	20 x 26	520	9	40	24	24	20	40	*
SALON 161	20 x 26	520	9	40	24	24	20	40	*
KIWANIS	50 x 30	1500	11	80	24	40	30	80	60



BANQUET ROOM SETUP FEES

ROOM	RENTAL
SAAMIS A	\$295
SAAMIS B	\$295
SAAMIS C	\$295
SAAMIS D	\$325
SAAMIS A/B/C/D	\$1150
SALON 161	\$160
SALON 157	\$160
KIWANIS	\$295
EXEC BRDRM	\$160

The Salon Rooms & Exec Brdrm are only available until 10pm, as they are located in the same area as our guest rooms



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AUDIO / VISUAL RENTAL EQUIPMENT PRICE LIST

PROJECTORS	PORTABLE LCD PROJECTOR	\$65
	PORTABLE LCD PROJECTOR WITH HDMI	\$125
	LARGE FORMAT LCD PROJECTOR	\$220
SCREENS	6FT X 8FT TRIPOD SCREEN	\$45
	6FT X 8FT FAST - FOLD SCREEN	\$100
	7.5 FT X 13 FT FAST - FOLD SCREEN	\$150
	9FT X 12FT FAST-FOLD SCREEN	\$150
COMPUTERS	LAPTOP COMPUTER	\$65
CABLES & ACCESSORIES	HDMI OVER CAT6 RECEIVER	\$15
	HDMI OVER CAT6 TRANSMITTER	\$15
	VGA SPLITTER (1 IN 5 OUT)	\$20
	HDMI OVER CAT6 SPLITTER (1HDMI IN, 1 HDBY IN, 4XHDBT OUT)	\$35
DI BOXES	DI BOX	\$15
	VOLUME CONTROL DI BOX	\$45
WIRELESS MICROPHONE	WIRELESS MICROPHONE SYSTEM (1-8 CHANNELS)	\$50
	WIRELESS MICROPHONE SYSTEM (16 240 CHANNELS)	\$80
	PROFESSIONAL A/V EQUIPMENT OPERATOR	\$75/HOUR

The Salon Rooms & Exec Brdrm are only available until 10pm, as they are located in the same area as our guest rooms



COFFEE BREAKS

COFFEE OR TEA (10 CUP SERVICE)	\$16.00
SPECIALTY TEA (PER TEA BAG)	\$2.40
COFFEE OR TEA (25 CUP SERVICE)	\$40.00
COFFEE OR TEA (50 CUP SERVICE)	\$75.00
COFFEE OR TEA (100 CUP SERVICE)	\$140.00
MILK (60OZ. PITCHER)	\$19.00
JUICE (60OZ. PITCHER)	\$19.00
BOTTLED SOFT DRINKS	\$3.50
BOTTLED WATERS	\$3.50
BOTTLED JUICES	\$3.50
DECADENT DELIGHTS PER DOZEN	\$19.00
ASSORTED MUFFINS PER DOZEN	\$19.00
GIANT FRESH GOURMET COOKIES PER DOZEN	\$19.00
ASSORTED PASTRIES PER DOZEN	\$19.00
ASSORTED BREAKFAST BREADS PER DOZEN	\$19.00



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BREAKFAST SELECTIONS

PLATED OR BUFFET STYLE

Continental Buffet

(Minimum 30 guests)

Assorted Chilled Fruit Juices
 Assortment of Danish Pastries,
 Muffins, Croissants & Preserves
 Selection of Cold Cereal
 Selection of Flavored Yogurts
 Fresh Fruit in Season
 Coffee or Tea

\$11.99 per person

Hot Breakfast

(Minimum 30 guests)

Assorted Chilled Fruit Juices
 Scrambled Eggs
 Sausage
 Golden Hash Browned Potatoes
 Fresh Fruit in Season
 Muffins, Croissants & Preserves
 Granola & Yogurt
 Coffee or Tea

\$13.99 per person

Additional Breakfast add on's:

(per person)

Bacon	\$1.25
French Toast	\$1
Waffles	\$1
Granola, Yogurt & Berries	\$1
Hot Oatmeal	\$.50
Baked Beans	\$.50
Grilled Tomatoes	\$.50
English Muffin Station (with preserves) Includes Whole Grain Bread & G/F Bread	\$1.25
Omelet / egg any style station	\$3.00
Crepe Station	\$3.00
Waffle Station	\$3.00



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LUNCH (AVAILABLE FROM 11AM - 2PM)

Sandwich Board

Chef inspired soup (choice of cream or broth based)
 Tossed Salad
 Potato Salad
 Large Deli Style Sandwiches on a variety
 of Breads & wraps (cut in halves)
 Sliced Fresh Fruit
 Dessert pastries & squares
 Coffee or Tea
\$18.99 per person

Build Your Own Sandwich & Wrap

Two Chef's Inspired soups (cream & broth based)
 Tossed Salad
 Potato Salad
 Assorted Deli Meats
 Egg, Tuna & Chicken Salad
 Sliced Cheddar & Swiss Cheese
 Variety of garden accompaniments
 Assorted spreads & condiments
 Selection of breads & wraps
 Fresh Baked Rolls
 Selection of Decadent Delights
 Sliced Fresh Fruit
 Coffee or Tea
\$22.99 per person

Additional items for either station

(per person)

Caesar Salad	\$1.25
Pesto Marinated Veggie Salad	\$1.25
Thai Shrimp & Noodle Salad	\$1.25
Fresh Baked Pie: (apple, strawberry rhubarb, blueberry)	\$1.25
Baked Cheese Cake	\$1.25

Creative Luncheon Buffets

(Minimum 20 guests)

All luncheons start with:

Chef's inspired Soup (choice of cream or broth based)
 Fresh Baked Rolls & Butter
 Tossed greens with 3 dressings
 Rotini pasta salad

Choice of Two Entrees

Choice of Chicken (9 cut variety)
Herb Roasted, Asian BBQ, Southern Fried
 Honey Garlic or BBQ Glaze Back Ribs
 Ginger Beef
 Sweet & Sour Chicken
 Lasagna (meat or veggie)
 Chicken parmesan
 Herb & citrus crusted basa
 Cabbage rolls & Perogies
 Butter Chicken (with basmati rice)
 Chicken penne Alfredo
 Shaved Alberta beef & wild mushrooms
 Roasted porkloin & Dijon apple chutney

Choice of Starch

Long grain & wild rice pilaf
 Herb roasted baby red potatoes
 Steamed basmati rice
 Roasted yams

Choice of Vegetable

Steamed seasonal Veg Medley
 Stir Fried Vegetables
 Honey glazed carrots

Dessert

Seasonal Fresh Fruit
 Pastries & squares

\$25.99 per person



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BANQUET PACKAGE

Cold Selections

Tossed Salad with Three Assorted Dressings
Rotini Pasta Salad, Pesto Marinated
Mediterranean Vegetable Salad,
Quinoa Greek Salad, Mayfield Caesar

Carving

Herb & spiced rubbed, then seared to perfection
Alberta AAA Roast Beef

Starch

Roasted Baby Red Potatoes

Vegetables

Butter steamed fresh seasonal vegetable
(inquire as to what is in season)

Finishing Touch

Fresh seasonal fruit, black forest cake
(Regular or gluten free) squares & pastries, Apple Pie

Included with Meal

Mixed Relish & Pickle Tray
Fresh Vegetables & fresh herb dip
Fresh Baked Rolls (gluten free also) & butter
Coffee or Tea

\$29 Per Person

Price does not include applicable tax or gratuity
Items may change due to availability
Items can be changed or altered to your liking



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ADDITIONS

Substitution for Carving Station

Slow Roasted AAA Prime Rib:	ADD \$7
Sterling Silver N.Y Striploin:	ADD \$9
Herb Baisted Turkey:	ADD \$6

Hot Additions

LAND

Roasted Pork Loin served with Granny smith apple & cranberry stuffing & a pinot Grigio demi sauce	ADD \$6
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Chicken Choice of style <i>wild mushroom / sundried tomato & cream / southern BBQ / citrus & herb</i>	ADD \$5
--	---------

Cabbage Rolls & Perogies Hand rolled cabbage rolls with tomato ragu & baked perogies with smoked bacon & onions	ADD \$5
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Maple Glazed Ham With a roasted medley of apples & three mustard sauce	ADD \$5
--	---------

SEA

Baked Salmon Choice of style <i>Cajun / Lemon Dill caper butter / whiskey & honey glazed</i>	ADD \$8
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Lemon Crusted Basa Oven baked with a fennel cream sauce	ADD \$6
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White Wine Mussels P.E.I mussels, poached in white wine butter, bell peppers, herbs & garlic	ADD \$6
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Butter poached lobster Tails Prepared fresh to order, our Chef poaches succulent Canadian Lobster tails with fresh herbs, spices & citrus, then finished with squeezed lemon juice & zest & accompanied by clarified butter & coarse salt.	ADD \$16
--	----------

Seared Scallops & Smoked Bacon Fresh scallops pan seared with a touch of coarse salt & pepper, finished with smoked bacon & rosemary	ADD \$12
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Price does not include applicable tax or gratuity Items may change due to availability Items can be changed or altered to your liking

Starch

Garlic & Herb Smashed Potatoes Red jacket potatoes, garlic, fresh thyme, cream, butter	Substitute \$0
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Long Grain & Wild Rice Pilaf A beautiful blend of rice, herbs & spices, simmered in stock	Substitute \$0
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Potato au Gratin Layered with rich cream & specialty cheese, baked to golden	ADD \$2
--	---------

Gnocchi Pan seared with prosciutto, baby spinach & a touch of cream	ADD \$3
---	---------

Twice Baked Potato Pesto butter, grated truffle, smoked bacon	ADD \$2
---	---------

Vegetable

Broccolini finished in butter, coarse salt & cracked black pepper	Substitute \$0
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Roasted Field Carrots Cracked black pepper, coarse salt & a touch of honey	Substitute \$0
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Baby Bok Choy Lightly blanched, finished with seasoning	Substitute \$1
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Smoked Brussel Sprouts Baked with double smoked bacon & walnuts	Substitute \$2
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ADDITIONS

Seafood Cold Additions

- King Crab Split Legs** ADD \$16
Sweet Alaskan King Crab Legs, poached in white wine, lemon, butter & coarse salt. Served with butter, herbs & citrus
- Whole Poached Salmon** ADD \$4
West coast whole salmon, garnished with lemon & fresh herbs
- White Tiger Shrimp** ADD \$9
Butter poached, then iced chilled with lemon & dill
- Smoked Fish** ADD \$6
An assortment of smoked salmon, smoked mackerel & candied salmon
- Seafood Medley** ADD \$7
Fresh mixture of seafood, marinated with citrus & herbs

Cold Tray Additions

- Signature Cheese Tray** \$89
A selection of domestic cheeses, with a variety of crackers
- Deluxe Cheese Tray** \$119
A selection of imported & specialty cheeses, with a variety of crackers & crustini's
- Charcuterie Tray** \$119
A selection of fine meats, accompanied by olives, pickles, horseradish & sauces

Dessert Additions

- Chocolate Fantasy Torte, N.Y Baked Cheesecake with Chocolate Topping, 4 Layer Carrot Cake** ADD \$2
- GLUTEN FREE DESSERT ADDITIONS:** ADD \$3
Turtle Cheesecake, Very Berry Cheesecake, Strawberry Champagne Cheesecake

Dessert Action Stations

- Chefs FAMOUS Banana Bread Foster** ADD \$4
Relax after your delicious meal & watch one of our Chefs prepare the dessert to end all desserts. A succulent combination of cinnamon pan seared bananas, flambéed with spiced rum & banana liquor, then finished in a brown sugar caramel sauce. Let the drooling begin as we pour this mouth watering mixture over warm fresh banana bread. You just need to decide how much fresh whipped cream or vanilla bean ice cream you want to top it off with.
- Sticky Toffee Pudding** ADD \$3
Rich, buttery golden toffee sauce flowing over a cool white cloud of whipped cream. Layer after layer of dark & lightly spiced cake, finished with speckle finely chopped dates

- Crepes** ADD \$4
Fresh made light & airy crepes from the Chefs 36 year old recipe & that's only the beginning. Slowly make your way around a treasure of warm maple syrups, brown sugar bananas, mixed berry compotes, caramel roasted pecans, cherries jubilee, dark chocolate sauce, whipped creams & a rainbow of ice creams. We start it off & you finish it to satisfy your cravings.

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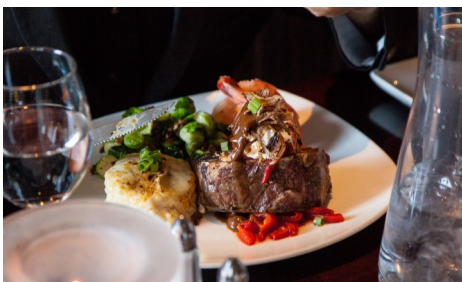
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PLATED SERVICE

Dinner Menu Choices

All Dinners include Fresh Baked Rolls & Butter, as well as your choice of Salad, Starch & Dessert.



Choice of Salad

Field Greens with Ginger Lime Vinaigrette OR Caesar Salad

Choice of Entree

ROAST PRIME RIB OF BEEF (8oz) \$36

Thick cut Alberta Prime Rib served with a rich demi glace.
Yorkshire Pudding (maximum of 50 people for Yorkshire Pudding) \$1

CHAR BROILED STERLING SILVER STRIPLOIN (8oz) \$34

Cooked to medium served with a side of peppercorn sauce

ROAST AAA Alberta Beef \$29

Slow roasted, thin sliced AAA Alberta Beef served with a rich demi glace

GRILLED BREAST OF CHICKEN (6oz) \$30

Choice of: Portobello & Field Mushroom Sauce,
Sundried Tomato Cream or Southern BBQ

ROASTED PORK LOIN \$30

Served with a Pinot Grigio sauce & Apple Cranberry Chutney

FRESH FILET OF SALMON (8oz) \$33

Choice of: Cajun dusted, lemon caper dill butter,
whiskey honey glaze

PAN SEARED HALIBUT \$34

Served with a Spinach Apple Butter reduction

LAND & SEA (6oz) \$60

Tenderloin cooked to perfection & a succulent butter
poached lobster tail.

Choice of Starch

Herb Roasted Baby Red Potatoes, Garlic Herb Mash OR Wild Rice Pilaf

Potato Au Gratin SUBSTITUTE \$2

Layered with rich cream & specialty cheese, baked to golden

Gnocchi SUBSTITUTE \$3

Pan seared with prosciutto, baby spinach & a touch of cream

Twice Baked Potato SUBSTITUTE \$2

Pesto butter, grated truffle, smoked bacon

Choice of Vegetable:

Fresh Seasonal Vegetables or Butter & honey glazed field carrots

Baby Bok Choy SUBSTITUTE \$1

Lightly blanched, finished with seasoning

Smoked Brussel Sprouts SUBSTITUTE \$2

Pan seared with prosciutto, baby spinach & a touch of cream

Choice of Dessert

Black Forest Cake (G/F option available)

Cheese Cake:

Chocolate Drizzle / Mixed Berry / Caramel

Lemon Meringue Pie

Apple Pie

Pecan Pie



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LATE LUNCH

(served between 10:00pm & 11:30pm Buffet Style)



Late Lunch

Fresh Baked Rolls, Butter & Condiments, Caesar Salad, Yukon Gold Potato Salad, Pickles, Tuna Salad, Egg Salad & Assorted Sliced Cold Deli Meats & Sliced Cheeses, Coffee or Tea **\$12/ per person**

Selection of Delectable Delights & Fresh Seasonal Fruit
Add **\$1.95 per person**



Pub Style Late Lunch

BURGER SLIDERS: \$24 / Dozen

Mini Alberta Beef Burgers, fresh Brioche Buns, an assortment of toppings to satisfy every craving

BISON SLIDERS \$26 / Dozen

With Jack Cheese, triple Mustard Sauce & Spiced Ketchup

POUTINE \$5 / Person

Home chipped fries, rich demi sauce: blended cheeses (build your own)

MEATBALLS \$16 / Dozen

Jack Daniels B.B.Q or Asian Teriyaki

MINI CRAB CAKES \$36 / Dozen

Lightly breaded in Panko Bread Crumbs served with Salt & Pepper, with Lime Soy Dip

SEA SALT & CRACKED BLACK PEPPER RIBS \$10 / lb

Small bone-in pork ribs, baked with salt & pepper, with lime soy dip

CAJUN BROWN SUGAR WINGS \$11 / lb

Crisp & tender jumbo wings coated in a mouth watering Cajun sugar rub

ASSORTED PIZZAS

Choose from our famous Eatalian Kitchen Pizza's. Prices vary on type of pizza

VEGGIES & DIPS \$65 / Tray

A lush assortment of seasonal vegetables with a variety of in-house made dips & dressings

SWEETS \$19 / Tray

A beautiful & rich assortment of pastries & squares to satisfy the sweet tooth

SANDWICH TRAY \$64 / Tray (60 QUARTERS PER TRAY)

Selection of prepared sandwiches including Roast Beef, Turkey, Ham & Egg Salad



Price does not include applicable tax or gratuity
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CHOCOLATE FOUNTAIN

(Subject to Availability)



The Medicine Hat Lodge brings you the newest twist on an old time favorite, enabling young & old to rediscover the excitement & magnificence of chocolate covered fruit.

Combining the majesty of a Hawaiian waterfall with the sweet luxury of Callebaut chocolate, the chocolate fountain is decadence in its extreme. Three glorious feet of free flowing chocolate allows you to create your own perfect chocolate covered dessert. Allowing you to indulge in your own personal preference, this foundation can provide the flowing flavors of dark or white chocolate.

The Stanley Cup of desserts, the chocolate fountain is a spectacular & unique addition to any wedding party.

\$599 (serves 50 people)

Price does not include applicable tax or gratuity
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If beverage sales total less than \$750 a bartender fee of \$20/hour will be applied for a minimum of four hours for each bartender

CASH BAR

(Guests purchase beverages on an individual basis) Ice, glasses & mix for liquor are included in the price as well as bartender.
Wine available by bottle upon request

LIQUEURS (1oz) \$6.25
Premium Brands
Includes Paralyzers & Caesars

HIGHBALLS (1oz) \$5.75
Premium Brands

HOUSE WINE (6oz) \$7.25
Per Glass

DOMESTIC BEER \$5.75
Regular, Lite, Non-Alcohol

IMPORTED BEER \$6.25
Regular, Lite, Non-Alcohol

MOCKTAILS \$3.75
Per Glass

SOFT DRINKS / JUICE \$1.95
Per Glass

*Convenor can also have host tickets to provide their guests drinks & these redeemed tickets would be added to their bill. The Medicine Hat Lodge will provide the tickets the day of the event**

HOST BAR

(Convenor provides the reception)
Ice, glasses & mix are included in the price

LIQUEURS (1oz) \$5.45
Premium Brands
Includes Paralyzers & Caesars

HIGHBALLS (1oz) \$5.50
Premium Brands

HOUSE WINE (6oz) \$6.40
Per Glass

DOMESTIC BEER \$5.50
Regular, Lite, Non-Alcohol

IMPORTED BEER \$5.95
Regular, Lite, Non-Alcohol

SOFT DRINKS / JUICE \$1.60
Per Glass



If beverage sales total less than \$750 a bartender fee of \$20/hour will be applied for a min. of four hours for each bartender. If a ticket seller is required there will be a charge of \$15/hour, min. of four hours.

A convenor can also collect a dollar amount per drink. IE \$2 or \$3 per drink & the difference would be paid for by the Bride & Groom on the bill. Prices subject to change due to market value

WINE MENU

Red Wine

	BOTTLE
PLAYHOUSE DRAMATIC RED MERLOT - CANADA	32
PLAYHOUSE IMPROV - CANADA	57
PLAYHOUSE SYRAH - CANADA	57
PLAYHOUSE APPLAUSE - CANADA	99
J LOHR CABERNET SAUVIGNON - USA	52
HAYES RANCH CABERNET SAUVIGNON - USA	36
JOSEPH PHELPS CABERNET SAUVIGNON - USA	165
BERINGER CLASSICS MERLOT - USA	38
DONA POULA MALBEC - ARGENTINA	44
LA COLONIA MALBEC - ARGENTINA	32
LOUIS JADOT PINOT NOIR - FRANCE	49
ROSEMOUNT GRENACHE / SHIRAZ- AUSTRALIA	36
ZENETO AMARONE - ITALY	89
CELLIER DES CHARTREUX CABERNET SAUVIGNON - FRANCE	36
BAROSSA VALLEY ESTATE SHIRAZ - AUSTRALIA	38
CHATEAU DES CHARMES CABERNET FRANC - CANADA	39
667 PINOT NOIR - USA	39

White Wine

PLAYHOUSE DRAMATIC WHITE - CANADA	32
PLAYHOUSE AD LIB - CANADA	41
PLAYHOUSE VIOGNIER - CANADA	48
PLAYHOUSE MOSCATO - CANADA	48
HENRY OF PELHAM CHARDONNAY VQA - CANADA	42
J LOHR RIVERSTONE CHARDONNAY - USA	52
SANTA MARGHERITA PINOT GRIGIO - ITALY	39
SPY VALLEY MARLBOROUGH SAUV BLANC - NEW ZEALAND	37
DR L RIESLING - GERMANY	39
BOUCHARD PERE & FILS MEURSAULT - FRANCE	105
CEDAR CREEK PINOT GRIS - CANADA	41

Sparkling

ANNA DE CODORINU	34
MUMM CARTE CLASSIQUE	80
LOUIS ROEDERER BRUT	118



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HAVE YOUR GUESTS RIDE THE ELEVATOR HOME!



Group rates are available year round (excluding New Years Eve). You can block as many guest rooms as you require for one night or several nights. Guests will then have until the month prior to the actual wedding to reserve their guest room at the reduced rate by calling our toll free number available 24 hours per day

1-800-661-8095 or logging onto our web reservations and making their room reservation & guarantee payment with their own credit card unless being paid in full by the group.

To block your guest room block please contact our Groups Coordinator by calling **403-580-8503** or via e-mail at **groups@medhatlodge.com**



MEDICINE HAT LODGE
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General Information

Thank you for considering the Medicine Hat Lodge Resort, Casino & Spa to host your upcoming event. We, in the Department are eager to assist with every detail to ensure complete success. We ask that you review the following standard guidelines and policies:

Food & Beverage

The Medicine Hat Lodge Resort shall be the sole provider of food and beverage items. Any special items (e.g. food samples) must be approved by the Catering Department in advance and may be subject to an additional charge. The customer is to identify & hold harmless the Medicine Hat Lodge Resort, their employees & agents against any damages and all suits caused by own, or by independent contractors on their behalf, including supplied materials and food or beverages for use or consumption by guests. Health regulations prohibit the removal of any food products from the hotel (unless purchased as a take-out menu item). Buffet products will be displayed for a maximum of one & a half (1 1/2) hours at any function to ensure the quality and integrity of the product. A one & a half (1 1/2) hour time period is allowed for the service of all plated meals. If your function is delayed, an additional charge may be applied. Charges will apply for any dietary substitutions requested on the day of the function. Meal functions of less than 15 guests are subject to a \$75 labor charge. The service of alcohol beverages is subject to the inclusion of food. The Medicine Hat Lodge Resort must provide all liquor and wine served in a public function room, licensed by AGLC. Alberta liquor laws do not permit beverage service before 10:30am (12Noon on Sundays and holidays) or after 1:00am. All persons must be 18 years of age or older to consume alcohol beverages. A 17% Gratuity is applicable on all hosted Food & Beverage. Prices shown do not include gratuity. The 5% GST is applicable on all charges.

Children (3-12 years of age) meals are half the price of an adult plus \$1.00 additional. Children under 2 have the same meal at no charge.

Deposits, Credit & Guarantees

A deposit of \$500.00 is required to confirm the event reservation in the banquet rooms. We ask new clients requesting billing privileges to submit a credit application to our Accounting department a minimum of four weeks prior to the event. To allow adequate preparation time, the Catering Department requires notification of the guaranteed number of guests, confirmed to attend, 72 hours prior to the event. If the final guaranteed number of guests is not submitted, invoicing will be based on the number of guests originally quoted on the Banquet Contract. In case of discrepancy between the guaranteed number of guests, and the actual guests in attendance, you will be invoiced for the greater number. The Hotel will prepare up to 10% over the Guaranteed to a maximum of 10 additional guests. **All contracts and credit card authorizations must be returned signed to the Catering Department 72 hours in advance of a function or your function may be cancelled.** The Medicine Hat Lodge Resort may provide alternate room and appropriate services, suitable to your size of group.

Payment Procedure

Weddings / Banquets: Payment is required one week prior (by Credit Card, Cash or Certified Cheque only) to the event date, based on guaranteed numbers provided to the Medicine Hat Lodge Resort. Any remaining or additional charges are due upon completion of the function & will automatically be billed to the credit card on file.

Labor Charges

If the alcohol beverage sales total less than \$750.00 a bartender fee of \$20.00 per hour will apply, for a minimum of four hours. If required for cash or host bars, a ticket seller fee of \$15.00 per hour will be applied. If room set-up has to be changed with less than 24 hours notice, a labor fee of \$30.00 per hour, per porter fee will apply.



Wedding / Banquets:

Deposits shall be forfeited if a function is cancelled within 12 months prior to the actual event date, unless the room is re-scheduled with a function of a similar size and service.

Power

Extension cords & power bars are available for \$5.00 rental fee each. A charge will be assessed for electrical requirements above and beyond normal usage.

Boxes, Shipping & Storage

The Medicine Hat Lodge Resort is please to accept delivery of materials from the event Convener, with prior arrangements & space permitting. The Medicine Hat Lodge Resort cannot accept liability for loss or damage to any good stored, prior to, or following an event. Should you require any assistance moving an excessive amount of equipment, help will be provided & a reasonable labor fee will apply. Material requiring storage of more than three days prior to a function & more than three days after a function will be subject to additional charges of \$25.00 per day.

Personal belongings & equipment should be removed from the function rooms at the end of the scheduled day, unless the room has been reserved on a twenty-four hour basis. The Medicine Hat Lodge Resort cannot accept liability for articles left in the function room.

Signage

The Medicine Hat Lodge Resort reserves the right to move any signage that is not prepared in a professional manner or is deemed unsightly & untidy. No signage is permitted in the Hotel Lobby area.

Smoking

Medicine Hat City Bylaw No. 3762 does not allow Smoking in Public Buildings. Therefore, the Medicine Hat Lodge Resort enforces a non-smoking atmosphere in our Banquet Facilities, Restaurants, Lounges, Washrooms, & Lobby. However there are designated Smoking areas located in several convenient areas around the Hotel.

Socan Fee

A performing rights license is required when renting a facility for a private function such as a wedding reception, dinner, fashion show, etc. if music will be performed during the event, whether music is live or pre-recorded. The license fee is remitted to the Society of Composers, Authors & Music Publishers of Canada and then distributed to the copyright owners in the form of a royalty. If you are holding an event with dancing, the fee is \$59.17 + GST. If you are holding an event without dancing, the fee is \$29.56 + GST. Please note that GST is applicable.

Resound Fee

Not for profit music licensing company dedicated to obtaining fair compensation for artists s & record companies for their performance rights.

NO DANCING

SOCAN

1-100	\$22.06
101-300	\$31.72
301-500	\$66.19
OVER 500	\$93.78

RESOUND FEES

1-100	\$9.25
101-300	\$13.30
301-500	\$27.76
OVER 500	\$39.33

WITH DANCING

SOCAN

1-100	\$44.13
101-300	\$63.49
301-500	\$132.39
OVER 500	\$187.55

RESOUND FEES

1-100	\$18.51
101-300	\$26.63
301-500	\$55.52
OVER 500	\$78.66

All prices are subject to 5% GST

Decorations

The Catering Department will be happy to offer guidance for your decorating. All decorating is the host's responsibility. All decorations must be removed upon the conclusion of the function unless otherwise authorized by the Event Manager or Banquet Manager. Tape or nails are not permitted for hanging decorations. Tie Tacks or Push Pins are preferred. Use of confetti is not permitted in the function room. Any candles being used must have a protective covering, to prevent accidental contact with the flame.

Holidays:

Holiday room rentals are regular room rental + 200% with additional services charges on all Alberta Statutory Holidays. Additional services can be ordered in advance through the Catering Department.

Rental Hours:

Music & Dances must end at 1:00am & the room must be vacated by 2:00am.

